

**Minutes of the Health Advisory  
Committee Meeting of May 30, 2018 at the  
District Office, Minden, Nevada**

**Committee Members Present**

Mike Ashton, DCPEA  
Debbie Haskins, DCSSO  
Christine Cooley, DCPEA  
Robin Tinius, DCPEA

**Absent**

Dave Dickey, Chapter 6 – Bus Drivers  
Keith Lewis, District Office  
Marty Swisher, DCAA  
Lisa Voss, DCSSO

Lloyd Barnes represented LP Insurance along with Meghan Pescio from Hometown Health and Cori Isherwood and Leeann Caires, DCSD Human Resources. Nancy Brazeau and Stacy Harrell were in attendance as visitors.

**1. Call to Order**

The meeting was called to order by Ms. Isherwood in the absence of Mr. Lewis.

Committee member and attendee roll call was taken.

Ms. Tinius motioned to adopt the agenda with the correction of Item #8 reflecting the Board Meeting date should read May 22, 2018, Mr. Ashton seconded

**2. Public Comment #1**

No Public Comment.

**3. Committee Members' Comment**

Ms. Isherwood introduced Leeann Caires to the Committee as the new Benefits and Risk Management Coordinator.

**4. Approval of Minutes of the April 24, 2018 meeting (For Possible Action)**

Tabled the approval of the April 24, 2018 minutes until the August meeting. Not enough voting members for a quorum.

**5. Review of Claims (Information and Discussion)**

Mr. Barnes from L/P Insurance reported on the Paid Claims. The Cost per Employee for the month of April was at \$316.88, Cost per Dependent up slightly to \$401.43 and the Composite Cost per Employee of \$529.05 pretty good month. Current Year to date is lower than this time last year, close to 16% lower.

Exhibit 3 – Fixed costs were reported at \$625.34 compared to \$725.60 last year with a decrease of 13.82%.

Exhibit 5 – The month of April was an average month for DCSD. Nothing that is out of the ordinary.

Exhibit 6 – The large claim from the beginning of the year has stabilized and is the only large claim at this reporting date.

Exhibit 7 shows April IBNR at \$747,525 and Exhibit 8 calculations estimate IBNR at the end of March at \$751,226.

**6. Customer Service Review (Information and Discussion)**

Meghan from Hometown Health reports that the calls have been down a bit from 14,362 in March to 12,911 in April. There was an increase in the Average Seconds to Answer. HTH has implemented a new phone program to improve how members choose to enter specific ques either by touch or voice. The new program will also improve internal reporting. We should see the Average Seconds to Answer go down and a better experience for the members by getting them to the ques faster. Abandonment Rate is below the goal of 5% with it being reported at 3%. Claims are being paid at 86.99% within 15 days and 99.03% within 30 days.

**7. Self-Insurance Fund Projected Financials (Information and Discussion)**

With the absence of Mr. Lewis we don't have the Projected Financials report. We will have an updated report at the August 28 meeting.

**8. School Board Self-Insurance Presentation (For Possible Action) – 10 minutes**

Mr. Ashton reported the presentation was brief with no questions from the Board. Mr. Ashton feels the Board is pleased with the state of the fund.

**9. Correspondence (Information and Discussion) – 5 minutes**

Mr. Ashton wanted to follow up on the Minden Medical processing of Mammograms. Meghan reported that HTH has reached out to Minden Medical and they have been notified and trained on the 2D/3D coding on Mammograms. Ms. Isherwood checked with Meghan on a resolution of coding of Plantar Fasciitis and HTH reaching out to those particular employees. Meghan will follow up and report next meeting.

**10. Future Agenda Items (For Possible Action) – 5 minutes**

Next meeting set for Aug 28th, 2018 at 4:30pm.  
Stacy Harrell will be replacing Robin Tinius and Andrew Fromdahl on the Committee for DCPEA.

**11. Public Comment #2**

None

**12. Adjourn**

Ms. Haskins motioned to adjourn with a second by Mr. Ashton

Respectfully Submitted,

Cori Isherwood, Benefits & Risk Management Coordinator  
Douglas County School District  
(775) 782-7177

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