

Douglas County School District
Airport Training Center
Tuesday, July 11, 2017
3:30 p.m.

MINUTES

Present:

Trustees:

Thomas Moore, President
Keith Byer, Board Member
Karen Chessell, Board Member
Ross Chichester, Board Member
Linda Gilkerson, Board Member
Robbe Lehmann, Clerk

Absent:

Area 4 Vacant

Personnel:

Teri White, Superintendent
Keith Lewis, Executive Director Human Resources
Jacque Matteoni, Executive Director Area 1
Rommy Cronin, Executive Director Area 3
Brandon Swain, Executive Director Area 4

Absent:

Brian Frazier, Executive Director Area 2
Melissa Rains, Assistant Director Area 1

Others Present:

Rick Hsu, Legal Counsel

1. Call to Order
(For Possible Action)

Mr. Moore called the meeting to order at 3:30 p.m. Mr. Lewis led the Pledge of Allegiance.

Mr. Moore called for approval of the Agenda.

Mr. Chichester made a motion to adopt the Agenda, seconded by Mr. Byer.

Mr. Moore called for public comment. There was none.

Motion carried 6/0.

2. Consent Items (For Possible Action)

- A. Approve the Minutes of the Regular Board Meeting of June 13, 2017.
- B. Approve Special Run Voucher Numbers 1766, 1767, 1768, 1769, 1770, 1771, and 1772; and Regular Run Voucher Number 1773 was provided to the Board Members via e-mail for review prior to the meeting.
- C. Approve Personnel Report No. 17-07.
- D. Approve July Budget Vouchers as recommended by the Budget Manager for July 2017.
- E. Approve Appointment of Director of School Nutrition, Brittany Mally.
- F. Approve Appointment of Douglas High School Principal, Joe Girdner.
- G. Approve Appointment of Douglas High School Vice Principal, Michael Rechs.

Mr. Chichester made a motion to approve the consent items, seconded by Mr. Byer.

Mr. Moore called for public comment. There was none.

Motion carried, 6/0.

Rick Hsu, Legal Counsel, joined the meeting.

Superintendent, Mrs. White introduced Mr. Joe Girdner, Principal of Douglas High School and Mr. Michael Rechs, Vice Principal of Douglas High School.

Executive Director of Human Resources, Mr. Keith Lewis, introduced the new Director of School Nutrition, Brittany Mally.

3. Nevada Association of School Boards (NASB) Report

Mrs. Chessell commented that there had been no NASB meetings, but had a packet of material for NASB training for Board Members in their first and third year. She reminded the Board that the NASB nomination forms are due in August. Mr. Moore commented that the NASB nominations have been finalized and sent to the NASB Director.

4. Board Reports (Information and Discussion)

Mrs. Chessell commented on how nice the graduation ceremonies were and commended Mrs. White on her speeches.

5. Correspondence

Mrs. Gilkerson shared an email endorsing Martha Betcher as a candidate for Douglas County School District Board Member.

6. Superintendent's Report (Administrative Report)

Mrs. White, Superintendent, reported that DCSD is looking into better pricing for the remodel at the Heritage Building, District Office Roof, carpet at Zephyr Cove Elementary and George Whittell High School. The Capital Improvement Plan (CIP) will have some adjustments when it comes forward.

Mrs. White commented that Carson Valley Middle School is under way with the construction.

Tahoe Regional Planning Association (TRPA) has approved the permit to start construction at George Whittell High School.

Mrs. White reported that the grant acquired to test the District's water supply was used to test a water sample at Minden Elementary School, and the sample tested free and clear of any chemicals or harmful elements.

Mrs. White commented on the progress of the Kingsbury Middle School closing. The documents have been signed and delivered to the Title Company. The buyer expressed that he wanted easements removed from the title. Mrs. White reminded the Board that the Buyer has had a year to remove easements on the Title. One easement with the Douglas County Sheriff department is easily removable.

Mr. Moore called for questions. There was none.

7. First Reading Board Policy No. 518, "Graduation Requirements" (Discussion for Possible Action)

Mrs. White recommended changes to this policy to assure an annual audit of the transcripts of students in the high schools of the District. The changes would authorize the Superintendent to waive DCSD graduation requirements in certain rare circumstances where students have otherwise met the graduation requirements set forth by the State.

Mr. Moore supports the changes and would like to add another sentence that the Board is to be made aware of any issues.

Mr. Moore called for questions. There were none.

Motion made by Mr. Chichester to approve the changes to Board Policy No. 518, "Graduation Requirements", seconded by Mrs. Gilkerson.

Motion carried 6/0.

8. First Reading Board Policy No. 514, "Reporting Student Progress" (Discussion for Possible Action)

Executive Director Area 3, Rommy Cronin, presented revisions to Board Policy No. 514, to align the language to reflect current law and practice.

Mr. Moore called for questions. There were none.

Motion made by Mr. Lehmann to make revisions to Board Policy No. 514, "Reporting Student Progress", seconded by Mrs. Chessell.

Motion carried 6/0.

9. First Reading Board Policy No. 210, "Controversial Issues," (Discussion and For Possible Action)

Executive Director Area 4, Mr. Swain, presented changes to the wording in Board Policy No. 210,

"Controversial Issues".

This policy was adopted in 1980 and needs to have some wording updated.

The Board would like to see the wording reflect a wide range of resources of supplemental materials to be used in the instruction of any lesson, including controversial issues, must follow the selection procedures as stated in Board Policies.

Mr. Moore called for questions. There were none.

Motion made by Mr. Byer to approve the changes in wording to Board Policy No. 210, "Controversial Issues", seconded by Mrs. Chessell.

Motion carried 6/0.

10. Increase Elementary Lunch Prices (Discussion and For Possible Action)

Executive Director, Keith Lewis and Director of Nutrition Services, Brittany Mally shared some information regarding Elementary school lunch prices. They explained that the school nutrition program is designed to be self-sustaining. Occasional review of meal prices is necessary to assure that the revenues are aligned with expenses.

USDA mandates Minimum Weighted Average Daily Lunch Price at \$2.85. Douglas County School District is currently at \$2.77 Weighted Average. USDA formula is capped at \$.10 for increases. Douglas County School District's last increase for Elementary school lunches was back in 2008-09.

Douglas County School District is proposing a \$.10 increase to Elementary school lunches only.

Douglas County School District Board members asked about free and reduced lunch program and how that works. Brittany Mally, Director of Nutrition Services commented that we work with the United States Department of Agriculture (USDA) which is mandated. The USDA has forms and regulations that we follow. The USDA reimburses the district back to the General Fund.

Mr. Moore called for public comment. There was none.

Motion made by Mr. Byer to approve the \$.10 increase to Elementary school lunches, seconded by Mrs. Chessell.

Motion carried, 6/0.

11. Interview of Candidates and Selection for District No. 4 Board Vacancy (Discussion and For Possible Action)

Mr. Moore introduced the candidates for the Board of Trustees position vacated by Neal Freitas. The candidates were: Martha Betcher, Carey Kangas, and John Louritt. Board Members followed the procedure of questioning inquiring as to their varying interests.

Mrs. Martha Betcher introduced herself as a retired Middle School Librarian having worked as a Math and Science teacher in Carson City before coming to Douglas as a Librarian. Mrs. Betcher feels we need to see progress in improved education for all students, specifically from Douglas County School District.

After answering a series of questions from each Board member, Mrs. Martha Betcher thanked the Board for their consideration.

Mr. Carey Kangas introduced himself as having worked for the same company for 40 years and a dedicated and loyal employee. He has worked in all levels of upper management including outside sales and account development. Mr. Kangas is concerned with the changes and challenges that Douglas County School District faces in the future and is open to anything and has no agenda in mind.

After answering a series of questions from each Board Member, Mr. Carey Kangas thanked the Board for their consideration.

Mr. John Louritt introduced himself as having dedicated his life to public service. He retired after 32 years of service with South Lake Tahoe Police Department through CALPERS. Mr. Louritt was appointed in 2000 to Douglas County School District Board and served for 7 years. Mr. Louritt feels the role of the Board Members is to manage the only employee it has, the Superintendent. As a Board it is very important to maintain transparency, and maintain the public trust in all matters.

After answering a series of questions from each Board member, Mr. John Louritt thanked the Board for their consideration.

Record Courier arrived at 4:56 p.m.

The Board entered into deliberation to consider the candidates for the vacant position.

Mr. Moore called for public comment. There was none.

Mr. Lehmann made a motion to appoint Carey Kangas to serve as Board member for District No. 4, effective immediately, seconded by Mr. Chichester.

Motion carried 6/0.

The Board took a five minute break.

Continue on Item 11.

Mr. Moore thanked all the candidates and offered the position to Mr. Carey Kangas, which he accepted. Mr. Moore asked Mrs. Curtis to administer the Oath of Office to Mr. Carey Kangas and Mr. Kangas immediately assumed the duties of District No. 4 Trustee on the Douglas County School District Board of Trustees.

12. Board Officer Elections **(Discussion and For Possible Action)**

A. Vice President:

The resignation of Trustee Freitas left a void in Board leadership requiring the Board to consider the election of an officer to fill the vacancy of Vice President.

Mr. Moore called for nominations for Vice President. Mr. Chichester stated he was interested in filling the vacancy for the remainder of the term.

Mr. Moore called for public comment. There was none.

Mrs. Chessell nominated Mr. Chichester for Vice President for the remainder of this year, seconded by Mrs. Gilkerson.

Motion carried, 6/0.

13. Closed Session

At 5:11 p.m., Mr. Chichester moved to recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4), seconded by Mrs. Chessell.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0.

At 5:26 p.m. open meeting resumed.

Agenda item #15 taken out of order.

15. Future Board Agenda Item- Presentation, County Emergency Management (Info and Discussion)

Mr. Swain, Executive Director of Area 4 and a member of the Emergency Planning Commission, together with Assistant Chief Fogerson, East Fork Fire District, presented an overview of all safety procedures, training and the District's safety manual. East Fork Fire, Douglas County Sheriff and Douglas County School District have had a long and mutually beneficial relationship.

These agencies have worked side by side throughout our flooding this year. Assistant Chief Fogerson provided training including tabletop exercises at the District Safety Taskforce. Douglas High School has been selected as a Federal Medical Station. This station is designed to assist state and local communities in times of disaster. An FMS can be setup as a temporary non-acute medical care facility. It contains a cache of medical supplies and equipment as well as beds to accommodate up to 250 people for three days.

Deputy Brett Hicks and Deputy John Meyer are Douglas County School District's Safety School Officers. Deputy Meyer's has instituted Skype contacts for Mental Health assessments and working with staff for point of entry at the school sites.

Safety Protocols are in place and consistent drills and exercises are conducted at sites and for the district. Mr. Swain is the number one emergency contact, then the Superintendent.

Mrs. White commented that we are training all the time and learning from each incident.

Assistant Chief Fogerson commented that building relationships with all the sites and the community is very important in case of an emergency.

The Board thanked Mr. Swain and Assistant Chief Fogerson for their work on the safety management manual.

Mr. Moore called for questions. There were none.

Agenda item# 14 taken out of order.

14. Public Comment

Mr. Moore called for public comment.

Patrick Taylor from Lake Parkway, LLC asked about extending the contract for the sale of Kingsbury Middle School.

Mr. Moore stated they cannot discuss this matter and will reach out to legal counsel.

Public comment closed.

Agenda item #16 taken out of order.

16. Prioritizing Agenda-Possible Items for Future Board Meetings (Discussion and for Possible Action)

Mrs. Chessell requested to remove item # 3, "Options/Incentives for staff planning to retire". The Board decided after review that item 7, "Presentation from County Emergency Management", can be removed. Mr. Lehmann added a new item about removing the times on the agenda, seconded by Mr. Moore.

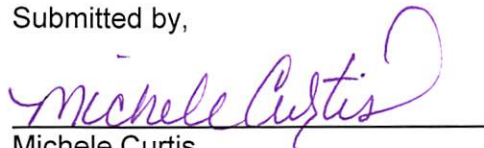
The Board contended that the retreat needs to be rescheduled. Mrs. White will look into other dates.

16. Adjournment

At 6:05 p.m., Mr. Chichester made a motion to adjourn the meeting, seconded by Mr. Byer.

Motion carried, 7/0.

Submitted by,



Michele Curtis
Secretary to the Board of Trustees

Approved:



Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.