



**Douglas County School District
Self-Insured Health Fund
Advisory Insurance Committee Meeting
Administrative Services Building
1638 Mono Avenue, Minden, NV
Tuesday, March 21, 2017
4:30 p.m.**

AGENDA

1.	Call to Order	4:30 p.m.
	<p>A. Roll Call of Committee Members B. Adoption of Agenda (For Possible Action)</p>	
2.	Public Comment #1	
	<p>Public comment will be taken during this agenda item regarding <u>any item appearing on the agenda</u>. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. Public Comment #2 will provide an opportunity for public comment on any matter within the Committee's jurisdiction, control, or advisory authority. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.</p>	
3.	Committee Members' Comment	
	<p>Comments from committee members are invited at this time for any item not specifically addressed elsewhere in the agenda. The intent of this standing item is to allow Committee members to provide feedback to the Committee as a whole regarding membership questions and comments. Committee members should limit the amount of time, and be respectful of time constraints and not be repetitive of other Committee members' comments.</p>	
4.	Approval of Minutes of the February 28, 2017 meeting. (For Possible Action)	
5.	Review of Claims (Information and Discussion) – 5 minutes	
	<p>A representative from DCSD's broker, LP Insurance Services, Inc., will review claims' expenses for the DCSD Self-Funded Health Insurance.</p>	
6.	Customer Service Review (Information and Discussion) – 5 minutes	
	<p>A representative from DCSD's Third Party Administrator, Hometown Health will review customer service statistics.</p>	
7.	Self-Insurance Fund Projected Financials (Information and Discussion) – 5 minutes	
	<p>Keith Lewis, Director of Human Resources, will provide an update on the projected financials of the district's self-insurance health insurance fund to include estimated forecast of ending fund and cash balances for FY16/17.</p>	

8.	Healthy Tracks Wellness Program (For Possible Action) – 5 minutes
	The committee will discuss the Healthy Tracks Wellness Program, with possible action taken on recommendations of the committee regarding next steps in determining the feasibility of the program.
9.	School Board Member Training (For Possible Action) – 5 minutes
	Committee members will discuss and take possible action on how to provide training, which is required by the negotiated agreement with DCSSO and DCPEA, for the new Board of Trustees members.
10.	Correspondence (Information and Discussion) – 5 minutes
	Committee members will discuss or review any correspondence received pertaining to the Advisory Health Insurance Committee.
11.	Future Agenda Items (For Possible Action) – 5 minutes
	Committee members will discuss or propose upcoming items for future agenda items <i>in addition to setting the next meeting date(s) and times.</i>
12.	Public Comment #2
	Public comment will be taken during this agenda item <u>on any matter within the Committee’s jurisdiction, control, or advisory authority.</u> No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.
13.	Adjourn

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a public meeting are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office prior to the meeting. Please contact Carolyn Moore at 775-782-5134 or cmoore@dcsd.k12.nv.us. Communication with the Committee as a unit may be either in writing, by personal appearance at a committee meeting, or by verbal communication through the District Superintendent.

In conformance with the Open Meeting Law, it is hereby noted that the agenda for the Douglas County School District Public Meeting has been posted at the following locations:

- Gardnerville Post Office, Gardnerville, NV
- Minden Post Office, Minden, NV
- Douglas County School District Office, Minden, NV
- Douglas High School, Minden, NV
- Genoa Post Office, Genoa, NV
- Zephyr Cove Post Office, Z. C., NV
- Stateline Post Office, Stateline, NV
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