

CTE Advisory Technical Skills Committee Meeting Minutes

September 15, 2016

Call to Order

Meeting was called to order at 4:35pm by Jim Meyers, CTE Coordinator.

Attendees

Mark Lobsinger	WNC – CTE College Credit	mark.lobsinger@wnc.edu
Doris Hoskin	Agriculture – DHS	n/a
Marty Swisher	Principal, DHS	mswisher@dcsd.k12.nv.us
Brian Frazier	DCSD – Director Grants, Assessments	bfrazier@dcsd.k12.nv.us
Brandon Swain	DCSD – Director Educational Services	bswain@dcsd.k12.nv.us
Jim Meyers	DCSD – CTE Coordinator	jmeyers@dcsd.k12.nv.us
Gordon Moseley	DHS Interim Auto Technology	gmoseley@dcsd.k12.nv.us
Beverly Lassiter	JOIN, Inc.	Wf60pm@join.org
Sarah Russell	Vice Principal, DHS	srussell@dcsd.k12.nv.us
Robin Futch	DHS Ag Instructor	rfutch@dcsd.k12.nv.us
K.C. Brennan	DHS Photography Instructor	kbrennan@dcsd.k12.nv.us
<i>John Endter</i>	<i>DCSD – Director IT</i>	<i>jendter@dcsd.k12.nv.us</i>

Adoption of Agenda

- Motion to adopt the agenda was made by Doris Hoskin, seconded by Marty Swisher. Agenda was opened for discussion – there was no discussion. Voted unanimously to receive and file.
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Minutes from May 19, 2016 meeting

- Meeting minutes were reviewed and opened for discussion. Bev Lassiter (JOIN, Inc.) commented that the age range for the Work Force 60 program is actually **18-24**, not 18-22 as was presented in the minutes. With no other discussion, motion to receive and file **as amended** was made by Doris Hoskin, seconded by Brian Frazier. There being no other discussion, the membership voted unanimously to receive and file **as amended**.
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Review of CTE Quality Program Standards Summary Report

- Jim Meyers presented information regarding the Quality Program Standards Summary Report. Douglas High School was an active participant in the Quality Program Standards (QPS) Review. There were several bullet points that were observed by the state CTE office and recommendations were made. Topics of interest included the End of Course and Workplace Readiness Skills Assessments, program development, and staff professionalism. One recommendation included support for the Mac lab/computers. Brandon Swain stated that the bigger issue is the implementation of Infinite Campus and that the IT Department is stretched thin. Brian Frazier

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suggested asking the state to provide funding for a full-time position in the IT Department, and then we could provide the support for the Mac lab as recommended, but is a low priority at this point. Brian also added that the district has added many devices throughout the district with no increase in IT staffing. Without funding, we cannot provide Mac support at this time. Other areas of discussion included the Agriculture, Graphic Design and Photography programs of study, and ADA compliance. Overall the QPS provided a “third-party perspective” on how to make a great program even better.

Review Programs of Study

- Jim Meyers provided Programs of Study for:
 - Computer Science (following the CTE program of study for now – will align to PLTW Computer Science once standards are accepted by NDE).
 - Computer Science I (L1)
 - AP Computer Science Principles (L2)
 - Business Management
 - Principles of Business and Marketing (L1)
 - Mark Lobsinger provided information that there is a Business Marketing program at WNC.
 - Veterinary Science – this is already in place – Doris Hoskin provided information that we have two DHS graduates that have completed their Vet School training and are now certified veterinarians.

Additional information was provided regarding growth in the Biomedical Science programs and the Culinary Arts program at Whittell High School.

Gordon Moseley spoke about his involvement with the Auto Tech program and his background in CTE. Gordon is currently filling in for Cade Baligad, who is now an administrator for C.C. Meneley Elementary School.

Brandon Swain stated that we were awarded science credit for the Ag program but that we are still working on getting the science credit for Biomedical Science.

Update on status of FY17 Grants

- Brian Frazier provided information regarding the status of the various grants applied for. Perkins Basic has been funded but we will only receive 1/3 of the funding for now. The remainder will be sent after Oct. 1, 2016. State Competitive was approved minus one request, and State Allocations have been approved and requests for purchases from teachers. Some requests for FY17 were funded by FY16 funding which will open up new opportunities for FY17. Marty Swisher thanked Brian and his staff for getting everything lined out and ordered for the benefit of the students.

Next Meeting Dates and Times

- Thursday, December 15, 2016 @ 4:30pm – DHS – STEM Center – Room 706

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- Thursday, February 9, 2017 @ 4:30pm – DHS – STEM Center – Room 706
 - Thursday, April 13, 2017 @ 4:30pm – DHS – STEM Center – Room 706
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Public Comment

- Doris Hoskin thanked Jim Meyers for putting everything together for the committee. Jim Meyers stated that the binder was an idea “borrowed” from Carson High School. Mark Lobsinger stated that CHS no longer utilizes their binders.
 - Jim Meyers also shared copies of certificates that L3 students can earn as a result of their success in the CTE End of Course and Workplace Readiness Assessments.
 - Mark Lobsinger asked if it would be possible to get this information to the CTE teachers.
 - Gordon Moseley commented how proud he is to be a part of the CTE program at DHS. He is a strong advocate for CTE and believes that this is strong program. Jim Meyers provided Gordon and Beverly Lassiter a committee binder for future meetings.
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Close of Meeting

Doris Hoskin moved to adjourn the meeting. Marty Swisher seconded. Meeting adjourned at 5:28pm.