

## **MINUTES**

Present:

**Trustees:**

Thomas Moore, President  
Neal Freitas, Vice President  
Karen Chessell, Board Member  
Ross Chichester, Board Member  
Linda Gilkerson, Board Member

Absent:

Keith Byer, Member  
Robbe Lehmann, Clerk (Present by phone for Items 4 - 8)

**Personnel:**

Teri White, Superintendent  
Keith Lewis, Director Human Resources  
Holly Luna, Chief Financial Officer  
Jacque Matteoni, Director Area 1  
Brian Frazier, Director Area 2  
Rommy Cronin, Director Area 3  
Brandon Swain, Director Area 4

**Others Present:**

Rick Hsu, Legal Counsel

### **1. Award of High School Diplomas**

At 3:05 p.m., Mr. Freitas, Mrs. Gilkerson, Mr. Chichester, Mrs. Chessell and Mr. Moore were present for the Douglas High School Graduation ceremony. Mr. Swisher, Douglas High School Principal, spoke of accomplishments and perseverance necessary for these students to reach their educational goals. Mariah Elmer and Alana Blakemore were present and proud to receive their diplomas. Students were congratulated and honored by members of the School Board, the Superintendent, Douglas High Principals, staff and friends.

### **2. Call to Order (For Possible Action)**

Mr. Chichester called the meeting to order at 3:31 p.m. and led the Pledge of Allegiance.

Mrs. Chessell moved to adopt the Agenda, seconded by Mr. Moore.

There was no public comment.

Motion carried, 5/0.

### **3. Consent Items (For Possible Action)**

Mr. Chichester called for any Items for discussion from the Consent Agenda. None were pulled.

- A. Approve the Minutes of the Regular Board Meeting of December 13, 2016.
- B. Approve personnel actions in Personnel Report No. 17-01.

- C. Approve Special Run Voucher Numbers 1725, 1726, 1727, 1728, 1729 and 1730; and Regular Run Voucher Number 1731.
- D. Approve for Second Reading Board Policy No. 224, "Program Assessment."
- E. Approve for Second Reading Board Policy No. 217, "Continuing Education."
- F. Approve for Second Reading Board Policy No. 528, "Pregnant Students."
- G. Approve for Second Reading Board Policy No. 107, "Employee/Student Assistance"
- H. Approve for Second Reading Board Policy No. 110, "District Workplace Safety"
- I. Approve continuation of the Agreement with the LTUSD for the GWHS elective classes.
- J. Approve receipt of report under NRS 388.5295.
- K. Authorize the District to apply for entitlement and competitive grant funds listed above as well as other grant opportunities that may arise during Fiscal Year 2017-2018.
- L. Approve the Budget Voucher Adjustment for December 2016 as submitted.
- M. Approve copier contract as presented.

Mrs. Chessell moved to approve the Consent Agenda, seconded by Mr. Moore.

Motion carried, 5/0.

#### **4. Election of Officers for 2017**

At 3:34 p.m. Mr. Lehmann joined the meeting via conference phone.

##### A. President:

Mr. Chichester called for nominations for President.

Mr. Freitas nominated Mr. Moore for President, seconded by Mr. Lehmann.

Mr. Chichester called for public comment. There was none.

Motion carried, 6/0.

##### B. Vice President:

Mr. Moore called for nominations for Vice President and asked if Mr. Freitas was interested in retaining the position. Mr. Freitas responded he would be able to continue in the position if desired.

Mrs. Chessell nominated Mr. Freitas for Vice President, seconded by Mr. Chichester.

Mr. Moore called for public comment. There was none.

Motion carried, 6/0.

##### C. Clerk:

Mrs. Chessell inquired with Mr. Lehmann if he could take the Clerk position. Mr. Lehmann responded that would be fine.

Mr. Moore called for public comment. There was none.

Motion carried, 6/0.

Mrs. Chessell offered to fulfill the Clerk duties at this meeting due to Mr. Lehmann being out of town.

#### **5. Kingsbury Middle School Tahoe Area Plan Revision (Discussion and For Possible Action)**

This Item was put on hold until later in the meeting in order that the current purchaser could participate.

#### **6. Annual Organization (For Possible Action)**

6-A. Mr. Moore called for discussion on either of the two annual organization items. They were the designation of the Record-Courier as the newspaper to be utilized for all legally required notices; and approval of the regular meeting schedule as offered in the Agenda. There was no discussion around Item 6-A.

**6-B. Regularly Scheduled Board Meeting Dates  
(For Possible Action)**

<b>Date</b>	<b>Location</b>	<b>Time</b>
Tuesday, February 14, 2017	Airport Training Center	3:30 p.m.
Tuesday, March 14, 2017	Airport Training Center	3:30 p.m.
Tuesday, April 11, 2017	Lake Tahoe Visitors Authority – Visitor Center	3:30 p.m.
Wednesday, May 17, 2017	Airport Training Center	3:30 p.m.
Tuesday, June 13, 2017	Airport Training Center	3:30 p.m.
Tuesday, July 11, 2017	Lake Tahoe Visitors Authority – Visitor Center	3:30 p.m.
Tuesday, August 8, 2017	Airport Training Center	3:30 p.m.
Tuesday, Sept. 12, 2017	Airport Training Center	3:30 p.m.
Tuesday, October 10, 2017	Lake Tahoe Visitors Authority – Visitor Center	3:30 p.m.
Tuesday, November 14, 2017	Airport Training Center	3:30 p.m.
Tuesday, December 12, 2017	Airport Training Center	3:30 p.m.
Tuesday, January 9, 2018	Lake Tahoe Visitors Authority – Visitor Center	3:30 p.m.

Mr. Lehmann inquired about moving the February meeting forward a week due to Valentine’s Day. It was determined the meeting would remain on February 14<sup>th</sup>.

Additionally, it was suggested the number of Lake Meetings be reduced from four to three per year. Discussion ensued regarding reducing the number of meetings; how three meetings per year had worked well when done in the past; and what months should be changed. Consensus of the Board was to have administration decide which months worked best for Lake Meetings.

Mr. Moore called for public comment. There was none.

Mr. Chichester moved to adopt Item 6-A and 6-B. With regard to Item 6-B, staff would work to reduce the number of meetings at Lake Tahoe to three and plan the meetings for the right intervals, seconded by Mrs. Chessell.

Motion carried, 6/0.

**7. Appointment of Board Representatives  
(For Possible Action)**

Mr. Moore welcomed Linda Gilkerson, new Board Member.

Trustees reviewed the committee list. The following table lists committee members as decided upon for 2017.

<b>Appointment Position</b>	<b>Board Member(s)</b>
Debt Management Commission	Ross Chichester Alternate: Neal Freitas
Board of Directors – Nevada Association of School Boards	Karen Chessell Alternate: Linda Gilkerson
Douglas County Parks and Recreation Board	Thomas Moore Alternate: Karen Chessell
Liaison Between Board of Trustees and County Commission & Douglas County Planning Commission	Robbe Lehmann Alternate: Neal Freitas
Liaison to Douglas County Education Foundation	Linda Gilkerson Keith Byer

<b>Appointment Position (Continued)</b>	<b>Board Member(s)</b>
School Safety Task Force	Neal Freitas <u>Alternate:</u> Karen Chessell
Expulsion Hearings Subcommittee	Neal Freitas Ross Chichester Thomas Moore Keith Byer Robbe Lehmann Karen Chessell Linda Gilkerson
Employee Relations Communications Committee	Neal Freitas <u>Alternate:</u> Keith Byer
Liaison to Family Involvement Team	Linda Gilkerson Neal Freitas
Liaison to Tahoe/Douglas Chamber of Commerce	Keith Byer
Liaison to Carson Valley Chamber of Commerce	Ross Chichester
Career and Technical Committee	Robbe Lehmann Ross Chichester
Gifted and Talented Task Force	Robbe Lehmann <u>Alternate:</u> Linda Gilkerson
Legislative Liaison	Thomas Moore

Mrs. Chessell moved to adopt the appointments of board representatives, seconded by Mr. Chichester.

Mr. Moore called for public comment. There was none.

Motion carried, 6/0.

Mrs. White took a moment to introduce Brian Linford, new Transportation Director, and welcomed him to the District.

### **5. Kingsbury Middle School Tahoe Area Plan Revision (Discussion and For Possible Action)**

Item 5 was moved to this time.

Mrs. White stated Patrick Taylor, who's company is under a purchase agreement for the KMS property, requested an opportunity to speak with the Board.

Mr. Taylor was present and stated he had spoken with a County Commissioner who thought the school district should pay for the Environmental Impact Report necessary to revise zoning requirements. The County would earn property tax income from the proposed affordable income project; although, the County had not committed to paying for the Report.

Mr. Chichester reviewed terms of the property sale contract that included the district did not agree to pay for an Environmental Impact Study. The property was being sold as is. Board member comments included the district should not pay the expense unless benefitting from the increased value incurred upon a zoning change.

Mr. Taylor commented that building the project would benefit the district by increasing enrollment and eliminating the ongoing maintenance expense.

Mrs. White stated the purchase price was based on the average of the value as determined by two appraisals. Should the district work to rezone the property, new appraisals would be performed and the district would receive the benefit. Currently, \$15,000 in earnest money was retained under the purchase agreement.

Mr. Taylor offered that he and the district had been misled by the County in thinking the County would submit an Area Plan to TRPA allowing for a change in zoning. Board members were asked to contact

County Commissioners in order to have them assist with moving the County Area Plan forward.

Mr. Moore concluded it was not in the best interest of the district to pay \$100,000 for the Environmental Impact Report that could move the zoning change forward.

Mr. Taylor stated a lien could be filed against the district in the event his company paid for the work to be done to accomplish the needs at this time.

Mr. Hsu responded generally, engineers can place a lien on property if not paid for work performed. Publicly owned property falls in a different category wherein a lien would not be placed on the property for construction work. Public property is handled through a construction bond for public works process.

Mr. Chichester moved that the Board heed the advice of legal counsel and decline obligating the district under the current contract," seconded by Mrs. Chessell.

Mr. Moore called for public comment. There was none.

Motion carried, 6/0.

Mr. Lehmann departed the meeting, signing off on the conference call at this time.

### **8. Nevada Association of School Boards (NASB) Report**

Mrs. Chessell stated SB165 requires training for Board Members in the area of cyber bullying and bullying. The timeline was unknown as to whether or not there was a need for Board Members to obtain annual training in this area. Mrs. Chessell and the two newest Trustees would be attending training offered by the NASB this month. The training offered on January 21<sup>st</sup> would include Certified Public Official modules, at no charge. Topics included the State funding formula and budgeting; Open Meeting Law and Ethics; and Sexual Misconduct, Unlawful Harassment and Bullying.

Mr. Freitas commented that other districts had developed their own training with help from POOL/PACT.

Mrs. White reported Board Members received the same information on bullying that staff members received in order to meet the requirement.

Trustees were reminded to file all necessary reporting forms due to the Secretary of State this month.

### **9. Board Reports (Information and Discussion)**

Mr. Moore expressed thanks from the Parks and Recreation Department for Mr. Reid and PHES' participation in the grand opening of the Johnson Lane Park in December. The Parks and Recreation Department was excited to have had students in attendance and school participation.

### **10. Correspondence**

There was no correspondence offered.

### **11. Superintendent's Report (Administrative Report)**

Board members Keith Byer and Linda Gilkerson were welcomed to their first meeting and thanked for their willingness to serve. Holly Luna was thanked for her leadership as she had resigned and today would be her last Board Meeting.

Mrs. White reported schools have Knox-boxes, a rapid entry lock system, owned by the fire department. Law enforcement would now have their own Knox-box at school sites due to a grant written by Deputy Meyer. This would allow for immediate access to buildings, when entrance to a building was necessary for an officer, in lieu of waiting for the fire department or a principal.

Mr. Moore asked that gratitude be extended to Mr. Meyer for his work to obtain keys and boxes for improved access.

Mrs. White reported flooding had been minimal throughout the system; although, the playgrounds are saturated. Surface material had floated away in some cases and would be recaptured and returned to playgrounds and landscape. While there were some issues with transporting students during flooding events, all decisions were made and carried out with safety in mind.

The monthly Superintendent Meeting would be held next week, combined with the NASB training in Reno. An iNVEST briefing would take place and discussion would occur regarding the upcoming legislative session. The iNVEST document was initiated in 2003 and updated the 2017 legislative year. Following finalization, the document would be provided to Trustees. The Board was asked to contact Mrs. White with any concerns regarding public education she could help to address at the legislative level. Legislative topics of interest included Average Daily Enrollment (ADE) and special education funding. The Board would be kept informed of Bill Drafts as they are presented this spring. It was noted both NASB and NASS worked to maintain updated lists of Bill Drafts to come before the legislature.

An update was provided regarding implementation of new science standards. Mr. Swain and Mr. Cramer worked on scope and sequence materials, professional development and revising science kits. Efforts were to assist elementary schools with the new generation science standards. The District expects that all students receive instruction in all standards and course alignment at the high school level will assure that opportunity. Alignment to high school courses would improve student achievement. New components required updated teaching methods and are being addressed. A State grant obtained helped to align the science curriculum and standards. Appreciation was shown for work underway.

Mr. Moore took a moment to thank Holly for her work and time served at DCSD.

## **12. Principal's Report - Douglas High School (Administrative Report/Program Review)**

Marty Swisher, Douglas High School Principal, thanked two students who were present to share their experience related to taking Project Lead the Way courses. A third student provided a written statement regarding the new Jobs for America's Graduates (JAG) program. Mr. Swisher thanked Assistant Principals Sarah Russell, Tom Morgan and Joe Girdner for all of their work to help with administration at DHS. The Douglas High School Mission statement was read and noted to be a goal moving students into the future.

DHS was reported to be a 4 star school under the Nevada Performance Framework rating. U.S. News recognized the school as one of 15 recipients of the silver medal ranking. Many other schools receiving the same recognition were specialized academies. DHS has four main goals this year. One is ongoing in that College and Career readiness is required by law to be integrated. DHS reports work on CTE course improvements has been underway for a number of years. Reducing remediation efforts for students entering Nevada colleges is another area of focus. Increasing the graduation rate to 95% is a goal that encompasses curriculum offerings, credit recovery and competencies. Providing students with social and emotional services will be underway in the next school year with the implementation of Positive Behavior Intervention Supports (PBIS) and a new, additional social worker on staff.

Data was provided including the class of 2016 graduation rate equaled 90.15% with 357 students having graduated. 44% of diplomas earned were advanced diplomas. Advanced Placement tests, spring 2016, resulted in a pass rate of 79.3%. ACT and End of Course Exam results were provided.

New programs included a transitions course for Special Education learners. Heritage I and II World Language courses were added to help English Language Learners (ELL) obtain more thorough oral and written Spanish skills. Engineering had been introduced along with biomedical coursework, both using hands on learning. Science curriculum is being revised and a Physics AP course will be offered. A semester class for personal finance is also now available.

Two students were present who described their projects and the joy of learning real life skills in engineering and biomedical science. Mr. Swisher read a student's statement that is participating in the Jobs for America's Graduates (JAG) federal program. For this student, due to involvement in the JAG

program, the desire to graduate, go to college and be successful had been achieved. Leadership and employment skills were taught to students who qualified for JAG due to struggles in their life. JAG participants were monitored up to one year after high school graduation.

Mr. Swisher stated freshman and sophomores would be required to pass End Of Course exams this year. The State High School Proficiency Exam is no longer a graduation requirement.

Mr. Swisher was thanked for the information presented and the many efforts underway at DHS.

A five minute break was taken at 5:04 p.m.

Item 18 was moved ahead in the Agenda to this time.

### **18. Chapter 6, Bus Drivers Contract Ratification (Discussion and For Possible Action)**

Keith Lewis, Human Resources Director and Louie Trio, President of the Bus Drivers Association, presented a revised Negotiated Agreement for ratification. Mr. Lewis stated the timeline of the three year agreement followed funding changes in the years wherein budget information falls out under the latest legislative session decisions. The Agreement is a 0% increase on the salary schedule for 2016-17; although, a step and longevity increase would occur. It had been agreed compensation would be reopened for 2017-18 and 2019-20 as well as a language reopener had been accepted wherein each party can introduce no more than three language issues.

Due to language reopeners over time, additional costs could be added to the future financial impact. The total financial impact reported based on current staffing, upon ratification of this agreement is \$76,928.44.

Mr. Moore inquired as to how the bargaining process was perceived this year. Mr. Trio responded the bus drivers were part of the team working with administration, and all participants worked to define solutions rather than to create problems. Mr. Lewis agreed the process was positive and disagreements were discussed enabling a win-win situation.

Mr. Chichester moved to approve the negotiated agreement with the Chapter #6, Bus Drivers over the three year period, in the amount of \$76,928.44, seconded by Mrs. Chessell.

Mr. Moore called for public comment. There was none.

Motion carried, 5/0.

### **13. First Reading Board Policy No. 411, "Personnel Files" (Discussion and For Possible Action)**

Keith Lewis, Human Resources Director offered Board Policy No. 411, "Personnel Files," with revisions including a change in classification from "Classified Staff" to "Personnel." Personnel records are now more clearly defined as confidential records. New language would protect employee's confidential information from public viewing unless it was determined there was a reason to do so. With consent of an employee, personnel files could be accessible to individuals other than the employee or district personnel.

Mrs. Chessell questioned terminology around who at the district office has access to personnel files due to a language revision that referenced "district personnel." It was noted there are two secretaries in Human Resources, one who works with certified files and another with classified. Mrs. White agreed the reference to those allowed access could be better defined. The second policy reading will incorporate language that says, "The employee and Human Resources Director, or his/her designee, have access..." in lieu of "employee and district personnel."

Mr. Moore called for public comment. There was none.

Mr. Freitas moved to approve for First Reading Board Policy No. 411, "Personnel Files," with the language revision stated, seconded by Mrs. Chessell.

Motion carried, 5/0.

**14. Review and Update of the District's Five-Year Capital  
Improvement Plan for 2016-2017  
(Discussion and For Possible Action)**

Holly Luna, Chief Financial Officer, reported the Five-Year Capital Improvement Plan (CIP) is typically reviewed in April in order that revisions are represented in the next year's budget. The audited prior year ending fund balance is listed in the Plan revision with cost estimates for certain projects and school additions.

Projects included a modular at ASPIRE for which several large donations had been received, but needed supplementation for completion. This project had become a public works project. This designation had not been foreseen and required a great deal of additional scope of work due to the modular being placed on WNC property. Another project is the school district office roof and fascia replacement that includes the front office area, currently estimated at \$200,000. The cost of repairs may exceed this amount once work begins on the structure due to the age of the building. Funding had been secured for CVMS in the amount of \$3,600,000 that included an initial budget of \$3 Million plus additional soft costs. It was noted CVMS had a total project list equaling \$12 Million, much of which remains unfunded. Other projects previously already included were fan coil replacement at PWLMS and chiller tower replacements at both PWLMS and SES sites, along with the ongoing, annual replacement of technology. A ceiling in the Heritage building needed repair, as well as bathrooms at the Heritage Building would be updated to be ADA compliant.

Revenues supporting the Facilities' Master Plan include bond financing, Pay-As-You-Go Cash from Debt Service, Capital Projects and the Buildings & Sites Fund. Governmental Service Taxes are received from DMV and included as a result of auto registration fees. Ms. Luna reported DCSD would not receive additional capital project funds, as would Clark and Washoe Counties due to the passing of SB411 in their county. She again reiterated that obtaining capital project funds would be difficult in the future. The timeline for receipt of additional bond funding was projected to be the year 2030 when existing bonds would roll off leaving the ability to proceed with new funding.

The major maintenance and repairs budget in the general fund is maintained at approximately \$300,000. This separate fund is to be used for HVAC, asphalt and concrete repairs. Prior to the economic downturn in the 2008-09 school year \$600,000 was held in this fund for repairs. Ms. Luna encouraged the Board to review future increases of funding in this area as it would be critical for maintenance and upkeep given the lack of bond funding for years to come.

Ms. Luna explained the modular located at ASPIRE will be occupied by adult education. Students are in session at the same time of day WNC students are in class. The modular received as a result of a donation from Carson City and remodeled for the DCSD Transportation Department, did not fall under the public works project category and had been revitalized for much less cost.

Mrs. White added that capital project funding is addressed in the iNvest document and legislators may need to hear from local school boards to support this initiative.

Mr. Moore called for public comment. There was none.

Mrs. Chessell moved to approve the updated FY2016-17 Five Year Capital Improvement Plan as recommended by Holly Luna, Chief Financial Officer, seconded by Mr. Chichester.

Motion carried, 5/0.

**15. Seventh Grade Geography Textbook Adoption Committee  
(Discussion and For Possible Action)**

Rommy Cronin, Education Services Director Area 3, and CVMS teacher Danielle Campbell offered a recommendation for adoption of 7<sup>th</sup> grade geography textbooks. Five sets of materials were reviewed during three meetings of the Committee to replace the 2002 version of 7<sup>th</sup> grade social studies textbooks. The Committee consisted of ten members and included teachers, parents and administration.

Ms. Cronin reported the process for adopting textbooks is determined by the Nevada Department of Education. Conversations were underway with DOE as to the best process for textbook adoption due to the need for the State to realign their steps to NAC and NRS requirements. The Textbook Committee created a new rubric to follow. Teachers set the scope and identified standards in the 7<sup>th</sup> grade geography course using both the new rubric and the document provided by NDE. The Committee reviewed state and national content requirements to determine the most appropriate book for adoption. The texts offered for approval align with Common Core Standards and Smarter Balanced Assessment Consortium (SBAC) assessments. Following the textbook approval by DCSD Trustees, NDE would form a group to review the materials and check alignment to standards. Following NDE review and approval, the textbooks would go to the State Board of Education for final approval. DCSD Board approval would allow for the process to move forward to the State level.

It was noted the geography textbooks had not been piloted and that these books had not been adopted by other counties. Ms. Cronin stated the process for piloting textbooks limits use of textbook funds. The Committee analyzed all sets of materials, in a number of ways, and included questions such as, "Will the text engage students?" "Is the information provided in a variety of ways?" "What resources are included?" "Is 1:1 computer technology used?"

The teacher and a student edition were passed out for review. SBAC exams were reported to interact with technology in a visual and written format. The geography books incorporated interactive maps, videos and a variety of activities. The books are accessible online and allow teachers to incorporate written learning opportunities, using current topics.

The group was thanked for their thorough evaluation of the geography textbooks.

Mr. Moore called for public comment. There was none.

Mrs. Chessell moved to have staff go forward with the adoption by the Nevada Department of Education and the State Board of Education, the approval of McGraw-Hill's Discovering World Geography, seconded by Mr. Chichester.

Motion carried, 5/0.

## **16. Report on Incidents of Bullying for the 2016-17 School Year (Information and Discussion)**

Brandon Swain, Education Services Director Area 4, reported bullying data for each of the sites from August – December 2016. Data were compared to the 2015-16 school year. Due to legislation based on improving school climate, more specifically bullying, the district had updated the incident investigative process to follow the law. Upon completion of an investigation by principals, a report is sent to the District Office. NRS guidelines include administrator follow up with the victim to be assured situations were not reoccurring. Data analysis had not been conducted to compare the first semester of 2016-17 to the first year of data gathered in 2015-16. The new process helped send a message to students that bullying is not tolerated at school.

Mr. Chichester expressed concern of under reporting incidents due to a significant drop in the number of cases reported across the sites to date for 2016-17. It was understood that time consuming paperwork is involved for administration; although, reporting is necessary by law. Data variables including only having half the year reported at this time, and the cause and effect of teaching elementary students behavioral and emotional strategies through PBIS efforts were noted.

Mrs. White added Clark County is working through legislation to have some of the reporting timelines relaxed. The State Safe and Respectful Schools Department is hoping to be funded for additional personnel at schools, such as for additional Deans. Also, the total number of reports could be a number to check due to students that might say an incident is bullying; although, the incident was investigated and found to be otherwise.

### **Public Comment**

At 6:00 p.m., Mr. Moore called for public comment.

Nancy Hamlett, President Douglas County Support Staff Organization (DCSSO), stated after reviewing the Board's Organization section of the Agenda, she had not seen the Health Committee listed. An invitation was extended to Board Members to attend the Health Advisory Committee Meetings.

### **17. District Performance Plan (Discussion and For Possible Action)**

Brandon Swain, Education Services Director Area 4, reported the District Performance Plan (DPP) is in alignment with the Strategic Plan main focus areas. The DPP provides Action Steps that are used to work toward achieving main district goals. The DPP is required to be submitted to the State by 1/31/17. There are various program and grant requirements tied to the DPP. A seven member team updated and revised the Plan.

Mr. Swain reported NEPF star ratings remained the same as for the previous year. The team worked to ensure professional development and teaching methods would meet the needs of educational reforms. A demographic breakdown of graduation data was provided. There are 2 goals supported by root causes and measurable objectives. The first goal is to "Increase academic scores in Literacy and Mathematics K-12 by implementation of research based instructional practices and curricular materials with fidelity." The second goal is "To improve in the area of Social Emotional Learning, for all students DCSD will provide a safe and accepting environment and foster meaningful relationships that set all students up for success academically, socially and emotionally." Action Plans include resources, artifacts, evidence of progress, timelines and benchmarks.

It was noted the initials CNA, written on the top of the goal statement pages, is defined as Comprehensive Needs Assessment. Increased use of interactive technology is an Action Step in Goal 1, to be used as a tool for effective teaching and instruction. With regard to goal 2, improving social emotional learning, the work in DCSD has been conducted to implement Positive Behavioral and Intervention Supports (PBIS) along with the Social Emotional Learning (SEL) training for staff, and hiring of social workers as provided for by SB151. Goal 2 includes family engagement, providing SEL practices to families and school community events. The budget plan provided sources of funds currently received and the purpose for which funds are spent. A summary of District Title I Services is included in the DPP. A general description of services provided to PK-12<sup>th</sup> grade students is listed, along with eight Title I District requirements.

There was some discussion regarding how Every Student Succeeds Act (ESSA) requirements compare to the requirements for Highly Qualified teachers. The federal law doesn't require hiring paraprofessionals and teachers as defined under Highly Qualified. Nevada law had not been revised as of yet to mirror federal law. The district was reported to have hired teachers and paraprofessionals for Title I schools that met the Highly Qualified definition, even though this is not required.

Mr. Moore called for public comment. There was none.

Mrs. White thanked Mr. Swain for pulling the team together and for their work towards submission of the DPP.

Mr. Chichester moved to approve the 2016-17 District Performance Plan, seconded by Mrs. Chessell.

Motion carried, 5/0.

### **18. Possible Items for Future Board Meetings**

Board members discussed topics listed. It was determined a number of Items would be removed. Topics being deleted were discussed and noted to have already been heard or would be coming forward due to legislative requirements. Topics removed were as follows:

Certified Staff Evaluation Data  
Transgender Policy  
World Language Program  
District Issues that Input Might Help Affect Change  
Implementation Audit – New Initiative Fatigue

It was determined two topics on the list would be combined into one. One topic was supported by Mr. Chichester and Mr. Moore initially. That was to "Discuss expense related to organization and Association memberships including travel to include annual breakdown for Board and all staff." The second topic to be combined for one discussion was initially supported by Mrs. Chessell and Mrs. Trigg. That is "Discuss expense involved with Board Association and the professional development obtained."

Following this discussion, there would be six topics remaining on the Future Agenda Item List.

### **19. Closed Session**

Due to the hearing having been postponed, the Board did not recess into closed session.

### **20. Chapter 6, Bus Drivers Contract Ratification (Discussion and For Possible Action)**

This Item was heard earlier in the meeting.

### **21. Step III Grievance (Discussion and For Possible Action)**

The hearing was postponed until next month.

### **22. Decision on Grievance (Discussion and For Possible Action)**

The hearing was postponed.

### **23. Closed Session**

At 6:30 p.m., Mr. Chichester moved to recess to closed session in order to discuss matters with the management representatives pursuant to NRS 288.220(4), seconded by Mrs. Chessell.

Motion carried 5/0.

### **24. Adjournment**

At 7:02 p.m., Mrs. Chessell moved to adjourn, seconded by Mr. Chichester.

Motion carried, 5/0.

Submitted by,

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Carolyn Moore  
Secretary to the Board of Trustees

Approved:

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Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.