

MINUTES

Present:

Trustees:

Ross Chichester, President
Neal Freitas, Vice President
Cindy Trigg, Clerk
Karen Chessell, Board Member
Robbe Lehmann, Member
Thomas Moore, Member
Teri Jamin, Member

Personnel:

Teri White, Superintendent
Keith Lewis, Director Human Resources
Holly Luna, Chief Financial Officer
Jacque Matteoni, Director Area 1
Brian Frazier, Director Area 2
Rommy Cronin, Director Area 3
Brandon Swain, Director Area 4

Others Present:

Mike Malloy, Legal Counsel

1. Call to Order **(For Possible Action)**

Mr. Chichester called the meeting to order at 3:30 p.m. and led the Pledge of Allegiance.

Mr. Moore moved to adopt the Agenda, seconded by Ms. Jamin.

There was no public comment.

Motion carried, 4/0. Mr. Chichester, Mr. Freitas, Mr. Moore and Ms. Jamin were present.

Mrs. Chessell arrived.

2. Consent Items **(For Possible Action)**

Mr. Moore moved to adopt the Consent Agenda, seconded by Ms. Jamin.

There was no public comment.

Motion carried, 5/0.

- A. Approve the Minutes of the Regular Board Meeting of October 11, 2016
- B. Approve personnel actions in Personnel Report No. 16-11.
- C. Approve Special Run Voucher Numbers 1714, 1716, 1717, 1718 and 1719; and Regular Run Voucher Number 1720.
- D. Approve for Second Reading Board Policy No. 910, "Civility."

- E. Approve the District Implementation Report and submit to the Superintendent of Public Instruction.
- F. Approve the Minutes of the Special Board Meeting of October 4, 2016.
- G. Approve receipt of report under NRS 388.5295.
- H. Approve the Budget Voucher Adjustment for November 2016 as submitted.

3. Special Recognition

Mrs. White recognized Ms. Jamin and Mrs. Trigg for their Board service in conjunction with Item 8.

4. Nevada Association of School Boards (NASB) Report

Mrs. Chessell reminded Trustees the NASB Conference would begin this Thursday with a new Board Member orientation session.

Mr. Lehmann arrived at 3:33 p.m.

Mrs. Chessell thanked Mrs. White for her help in completing the Myth 50 project to be presented at the conference.

5. Board Reports (Information and Discussion)

Mrs. Chessell reported the Myth 50 presentation, to be shared at the conference, had been presented to the Parent Advisory Council. Mr. Freitas offered to help with this project at the conference if need be.

Ms. Jamin reported having attended and enjoyed an elementary concert. Ms. Jamin also attended the presentation at MES for the State Teacher of the Year award for Pam Ertel as well as, her recognition during the State School Board Meeting.

6. Correspondence

Mrs. White stated one letter had been received.

7. Superintendent's Report

Mrs. White informed the Board Olivia Swearingen, DHS student, is cast in a star role for the Little Mermaid play showing in Carson City. The Board was encouraged to see what a great job she and other DCSD students were doing in the production.

An announcement was made that an administrator had won the NASB Innovative Educator of the Year award and would be presented with the award at the conference Saturday night. Additionally, Mrs. White would be conducting a round table discussion at 1:00 p.m. on Saturday regarding new initiatives in the District. The conversation would include STEM and social workers.

Mrs. White attended a Veteran's Day assembly at GES and reported it was a great event.

18. World Language Programs (Information and Discussion)

This Item was taken out of order.

Rommy Cronin, Education Services Director Area 3, provided an update on the world language program. World language is not offered at the elementary level, but is available at middle and high school. Enrollment in the language courses was noted. CVMS has 53-6th graders in World Language and 87-8th graders in Spanish I; PWLMS has 31-6th graders enrolled in World Language and 62 students in Spanish I; GWHS has a high number enrolled in Spanish I with 34 students in class. As far as high school enrollments, GWHS has 18 students taking Spanish I, II, or III; DHS has a total of 579 enrolled. 431 students are in Spanish I, II, III, IV or AP Spanish; 113 in French I, II, III, or IV; and 35 in Heritage Language I and II. ASPIRE does not currently offer foreign language.

The Seal of Biliteracy, approved last year as an addition to diplomas, saw approximately 44 students apply, with 23 Seals awarded. Testing of 40 students at DHS and 4 at GWHS had occurred in the last

school year.

Ms. Cronin asked if the Board wished to offer any direction on the World Language program. Through discussion it was noted there were not enough course requests, or teachers of other languages available to offer other languages. DCSD has one teacher licensed to teach German, but not enough students to have a class. A score of 3 or higher on the AP Spanish exam satisfies this AP Spanish requirement. Through taking the Heritage course series, students who are bilingual worked to learn English writing and reading skills.

8. Principal's Report – Piñon Hills Elementary School (Administrative Report/Program Review)

Jason Reid, PHES Principal, provided his report with students, teachers and parents present at the meeting. The student council leaders shared that PHES partnered with East Fork Fire in a fundraiser to benefit leukemia patients. Firefighters would be climbing the Columbia Center, the second largest building west of the Mississippi River, in Seattle Washington, wearing their full gear in support of the event. Students had also interacted in groups with UNR engineering majors who came to PHES, and presented what they had learned about engineering.

Mrs. Trigg arrived at 3:55 p.m.

Students played instruments they had chosen and learned to play in class. All fifth grade students had exposure to musical instruments and choral activities, and shared music and songs with those present.

At this time, Mrs. White celebrated Mrs. Trigg and Ms. Jamin's 12 year service as School Board Members. Staff, parents and students were present to offer appreciation for the work performed over time to improve schools.

Mr. Reid provided the School's reading and math goals of striving to have 100% of students meet or exceed expected growth on Measurement of Academic Progress (MAP) assessments. The fall 2016 MAP's reflected 82% of second graders were at or above the 50th percentile; 52% of first graders had met or exceeded expected growth. The Smarter Balanced Consortium data in the area of English Language Arts (ELA) reflected 79.1% of all students met or exceeded the target; 72.3% met or exceeded the math target.

The Positive Behavior Intervention Support (PBIS) program is underway with students being taught expected behaviors and earning rewards in Mighty Mustang Cards.

Read by Grade 3 is supported by staff training in the areas of interventions, data collection guided reading and analyzation of the Developmental Reading Assessment (DRA) 2. A learning strategist is now on site conducting staff training with a grant supporting roving subs for teachers. A Parent University is running five sessions per month to help with reading goals. Teachers work to provide positive phone calls and notes home to parents.

Students are learning coding at all grade levels. The Science Technology Engineering Arts and Math (STEAM) efforts included coding professional development for teachers, MakerSpace STEM themes and student inclusion in National Dot Day and National Computer Science Education Week.

Appreciation was shown for Mr. Reid having brought students to present information and perform for the Board as well as, for his efforts to create rich experiences at school for students.

9. Principal's Report – C. C. Meneley Elementary School (Administrative Report/Program Review)

Becky Rigger, CCMES Principal, and Cade Baligad, new Vice Principal, shared facts and programs underway at CCMES. As a Title I school with 490 students, staff implemented the PBIS Behavior Support System. Data received from PBIS is analyzed by a team who identifies what will make students improve behaviors to be more successful. Of 94-1st graders needing behavioral assistance, 20 were new to CCMES. This data was used to plan for more opportunities for students with counselors and the PBIS team.

Read by 3 reading assistance has been provided through a reading strategist, reading teacher and two certified Read by Three tutors on site. Washoe tutors are assisting along with after school tutors who are available for students in transition. There are 40 students served in the English as a Second Language (ESL) program, and 20 students enrolled in the Gifted and Talented (GT) program.

Events at CCMES included a Washoe assembly honoring many traditions that included games, basket weaving and bead work.

Rotary Club was commended for their help with events such as a Walk-a-Thon that raised \$16,000. The Parent Teacher Organization (PTO) assisted with fundraising for field trips and assemblies. A Friendship Dinner was organized for the spring.

Writing achievement has been a goal. Eureka Math had proven to be successful in increasing achievement scores and is now being implemented in more depth. Science achievement data was reported to be high at over 70%. Mrs. Hackler, science teacher, was commended for collaborating with math teachers and focusing on non-fiction books in the area of science.

MAP scores were provided and strand data provided insight for interventions. It was noted, one of the reading tutors provided a research based intervention wherein students visualize and verbalize in order to gain knowledge. This strategy has been very successful. In Early Childhood Education the 3 and 4 year olds are singing letters and sounds. A Literacy Fair, scheduled for March 21st, similar to a Science Fair, is a new endeavor this year organized by Mrs. Jackson-Higgins.

Family educational events include Food for Thought for PreK, 4th, and 5th graders and their parents. Agriculture in the classroom will be May 25th and a Friendship Dinner will be held March 3rd. Many parent and community volunteers work to help students daily with reading. Board members were invited to judge the upcoming Literacy Fair

A question was asked regarding how late start days are used. The Board was informed collaboration on PBIS and Student Learning Goals (SLG's) are a topic as well as, writing achievement and components of IEP's. Mrs. Rugger noted the Nevada Education Performance Framework helps teachers to see the work necessary under the PBIS and SLG components.

Mrs. Rugger was thanked for her enthusiasm and work with staff and students toward student achievement growth.

10. First Reading Board Policy No. 230, "Wellness" (Discussion and For Possible Action)

Brooke Whisenant, Director Food Services, informed the Board revisions were made to the Administrative Regulation that affected students. The Board Policy remained as is.

Work provided by the federal government had been included that allowed students to stand and stretch in class along with the fact that school personnel could not withhold physical activity as a punishment for students. Guidelines for snacks were written to comply with State guidelines. Snacks would be offered that are 200 calories or less and contain healthy ingredients. The total fat would be less than 35% of the calories with saturated fat being 10% or less of the calories. Ms. Whisenant would work to assure schools are compliant, holding to a period of midnight prior to a school day until 30 minutes after the school day. Personnel will be encouraged to use non-food based incentives for students. Guidelines for healthy beverages were included.

Mr. Lewis reiterated that the Trustees would be voting on the Board Policy only, as it had been reviewed along with the Regulation revisions.

Mrs. Chessell noted on page 5, number 2, under religious observances, Kwanza is a cultural event, not religious.

Ms. Whisenant stated she would be reviewing exemption days with Cabinet due to variables involved.

Mr. Freitas shared a couple of typos to be corrected before the Regulation is finalized.

Mrs. Chessell moved to approve for First Reading, Board Policy No. 230,

“Wellness,” seconded by Mrs. Trigg.

Mr. Chichester called for public comment. There was none.

Motion carried, 7/0.

11. Presentation and Acceptance of Financial Audit Fiscal Year Ended June 30, 2016 (Discussion and For Possible Action)

Dave Silva, Rife Silva & Co., provided an independent, external financial audit report for the 2015-16 school year. The report provided the audited financial position for the District as of June 30, 2016.

The auditors found no material problems and made no recommendations. The unmodified opinion and the “clean audit” reported that the financial statements were free from material misstatements and no material weaknesses or any significant deficiencies with internal controls were reported. The Business Office staff was commended for their work.

During the previous year, it was noted the proportionate, unfunded PERS pension liability had been reported. Most government agencies had experienced a deficit net position due to the liability for postemployment benefits. This year, the net position for governmental activities is \$2 Million more compared to last year.

With regard to the General Fund, the balance as of June 30, 2016 equaled almost \$4.7 million, down from \$5.1 million last year. The Government Finance Officer Association (GFOA) recommends having an ending fund balance equal to a percentage of expenditures. This recommendation is close to 17%, or two months of uncommitted funds available for expenditures. The Ending Fund Balance equaled 9% of the General fund. The District had seen up to 11% over the last several years. The District’s Administrative Regulations dictate ending the year with a minimum of a 7% balance. The actual expenditures for the General Fund came in at 4% under budget. The District had seen a trend over a number of years wherein this figure comes in under budget for expenditures. The \$48 million dollar budget therefore ended up with a \$2 million dollar variance.

There were no reportable findings in the area of federal funds after performing special more stringent, audit procedures.

Mr. Silva stated a Management Letter would be forthcoming to outline the audit presentation. Site based Student Activity Funds would be a focus this year to be worked on with Ms. Luna; although, the Student Activity Funds had not been reviewed during this audit.

A question was raised regarding a change to the comparative end of year analysis column. Mr. Silva responded that column existed in the past, but due to changes in the GASB 68 procedures, no longer existed.

Board members commended Ms. Luna and her staff for the work performed over the years to earn the district such good financial standing.

Mrs. Trigg moved to approve the 2015-16 Independent Audit Report and direct Holly Luna, Chief Financial Officer, to file the report as Public Record in accordance with NRS 354.624, seconded by Mrs. Chessell.

Mr. Chichester called for public comment. There was none.

Motion carried, 7/0.

12. DCSD Self-Insured Health Insurance Plan – Proposed Revisions to Plan for Calendar Year 2016 (Discussion and For Possible Action)

Keith Lewis, Director Human Resources and Mike Ashton, DCPEA representative on the Committee, offered recommendations for changes to plan coverage for health insurance benefits to commence with the January 2017 calendar year.

Mr. Ashton offered how pleased he is to have the great track record of maintaining benefits and the Ending Fund Balance (EFB) throughout the history of the self-funded health plan. The District had maintained the current premium level of \$585.00 since 2010.

Current data provided by L/P Insurances Services, to the Committee, reflected an estimated \$737,000 deficit based on current revenue versus expenditure projections. The stoplight system established last spring provided for a green light at this point in time, with a \$3.2 million EFB for the plan year ending December. The Health Committee supports changes via small increments to the plan to increase revenue.

Mr. Ashton noted Ms. Luna would support an increase in co-pays from \$40 to \$60 in her presentation to follow. This increase would transfer the extra cost for seeing specialists to the users. The Committee didn't support this increase as individuals who avoided seeing their specialists might take off more time to be well. The increase to vision benefits proposed was explained and would increase the plan's expenditures only a small amount.

The Health Committee proposed revisions to the self-insurance plan were as follows:

- Increase each Dependent Unit Premium by 3%
- Increase Prescription Yearly Deductible from \$50 to \$75
- Increase Prescription Co-Pay by \$5 for Each Tiered Level & Mail Orders
- Change Pharmacy Benefit Manager (PBM) to WellDyne True Choice (estimated savings of \$25,000 - \$100,000/year)
- Increase Vision Benefits to move to VSP Network and access their negotiated rates; and to pay Administrative Services Fees Only to maintain the self-insured status with an estimated increased cost to the plan of approximately \$16,000.

The Board discussed the above options for best understanding of the recommendation and amounts to be saved in each area. The change of PBM would be necessary due to Hometown Health bringing that portion of the business to their office. The current company, Medimpact, would cease to be provided. The reasons for the growing deficit to the health fund account were learned.

Mr. Chichester called for public comment.

Ms. Hamlett inquired about the Agenda wording to verify whether or not Mrs. Luna could offer a proposal as an advisor to the Committee as the blurb was written. Mr. Malloy responded in order for a decision to be made, input could be received by any party.

Holly, Luna, Chief Financial Officer and Committee advisor, provided actual figures from the prior year's audit. A high variability in claims over the years was shown to provide insight as to the plan's volatility and impact of high costs claims. The last major changes to the plan was in 2013 along with several plan adjustments which were made to standardize the plan. Looking at the projections from the broker, an 11.31% deficit of expenditures over revenues was expected in 2017. A three way approach was suggested to offset the deficit projected. Mrs. Luna stated an increase in premium, decrease in plan benefits with the remaining portion of the deficit to be covered through the Ending Fund Balance.

The audited EFB was noted to be \$3.3 Million at the end of 2016, and if no changes to the plan were made the EFB would be reduced by 24.2% altogether. The stoplight system or Incurred But Not Report (IBNR) amounts changed monthly due to the previously discussed volatility. It was noted the IBNR should not be the only process used to determine the fund health, but rather a combination of the traffic light and IBNR, volatility, as well as, trends of increasing claims costs and reductions in the EFB. The variability and volatility of the health insurance plan was explained. Should the District incur 5 high dollar claims that don't reach a level for stop loss insurance reimbursement, expenditures could increase by nearly \$1 million. A claims trend with costs increasing over time was provided.

Public Comment

At 6:02 p.m., Mr. Chichester called for public comment. There was none.

**12. DCSD Self-Insured Health Insurance Plan – Proposed Revisions
to Plan for Calendar Year 2016 (Continued)
(Discussion and For Possible Action)**

Mrs. Luna offered a common sense, shared approach that she had provided to the Committee. Recommendations were as follows:

-Increase premiums:

- a. Shared contribution with employees – employees will pay \$10/month – increases revenue \$90,000/year
- b. Dependent/Spouse: \$20/month increase of each premium level – increases revenue \$50,000/year

-Plan Design Changes:

- a. Increase deductibles - \$100,000 savings/year
 - i. Individual from \$500 to \$750
 - ii. Family from \$1,750 to \$2,250
- b. Increase out of pocket maximums - \$25,000/year
 - i. Individual from \$2,500 to \$3,000
 - ii. Family from \$7,500 to \$8,500
- c. Increase Specialist Co-Pay from \$40/visit to \$50/visit - \$40,000 savings
- d. Increase Rx deductibles and co-pays - \$130,000 savings/year
 - i. Deductible increase from \$50 to \$100
 - ii. Co-Pays increase by \$5 for each tiered level and mail orders.
- e. Change PBM to WellDyne True Choice - \$25,000 - \$100,000 savings
- f. Increase Vision Benefits: move to VSP network and pay ASO fees only increasing plan costs - \$16,000

-The remaining plan deficit differential of \$281,000 - \$356,000 (dependent on savings from the PBM change to WellDyne True Choice) would reduce the Health Insurance Fund's EFB.

Mrs. Luna reported having obtained health benefit offerings from other districts in the State. The majority had an individual deductible of \$1,000. Mrs. Luna was asked if salaries were compared to the premium variance. This information was not available.

Additionally, Mrs. Luna stated the increased deductible proposed for seeing specialists was not intended to prohibit individuals from seeing their doctors.

It was noted the Health Committee had begun to discuss ways to enhance wellness to increase plan savings.

Mr. Chichester offered that the plan should be solvent for 2-3 years.

Mr. Lehmann moved to change the Prescription Benefit Manager (PBM) to WellDyne True Choice, seconded by Mrs. Chesell.

Mr. Chichester called for public comment. There was none.

Motion carried, 7/0.

Mr. Lehmann moved to increase the dependent/spouse unit by \$20.00 per month as suggested by Mrs. Luna, seconded by Mr. Moore.

Mr. Chichester called for public comment.

Christine Cooley, Committee member supported the Health Committee proposal.

Mr. Lewis stated the Committee supported having those with more dependents on the plan pay a little more in support of the number of individuals drawing from the funds.

Motion failed; 4/3, Mr. Freitas, Mrs. Chessell, Mrs. Trigg and Ms. Jamin, nay

Mr. Lehmann moved that the dependent/spouse premium increase by 3%, seconded by Mrs. Trigg.

Mr. Chichester called for public comment. There was none.

The motion failed; Mr. Lehmann, Mr. Moore, Ms. Jamin and Mrs. Chessell, nay

Mrs. Trigg moved to accept all of the Health Advisory Committee proposed revisions to the self-funded insurance plan (excluding the prescription portion); and increase the specialist co-pay from \$40 to \$60 per visit, seconded by Mrs. Chessell.

Mr. Chichester called for public comment.

Christine Cooley, Committee member, stated individuals needed to see their specialists often times to continue prescriptions and noted the medical field operates in a specialized manner.

The motion failed; Mr. Freitas, Mr. Moore, Mr. Lehmann and Mr. Chichester, nay.

Mr. Freitas moved to approve a \$10.00 per month increase in premium per employee, \$120.00 annually, seconded by Mr. Lehmann.

Mr. Chichester called for public comment.

Mrs. Hamlett and Mrs. Cooley, Committee members, stated this increase would create too heavy of a burden for employees earning only \$12.00 - \$14.00 per hour.

Mr. Ashton stated the Committee had understood adjustments to health insurance premium are handled through negotiations as provided for in NRS.

Motion carried, 4/3; Mrs. Trigg, Mr. Freitas, and Ms. Jamin, nay.

Mr. Lehmann moved to increase the prescription yearly deductible from \$50.00 to \$75.00; increase prescription co-pay by \$5 for each tiered level and mail orders; and increase benefits by moving to the VSP Network and pay ASO (Administrative Services) Fees only (maintain self-insured status), seconded by Mrs. Chessell.

There was no further public comment.

It was noted the above motion would allow for a savings of \$120,000 for prescriptions and an increased cost to the plan of \$16,000 for the additional vision benefit.

Motion carried, 7/0.

Mr. Moore moved to increase the dependent unit premium by 3% for a single dependent; 6% for a family of two or more, seconded by Ms. Jamin.

A friendly amendment was made to change the motion to 4% for a family of two or more, seconded by Ms. Jamin

Mr. Chichester called for public comment.

Ms. Cooley thanked the Board for reviewing all options and working to learn how the decisions would affect employees and their dependents.

Mrs. Hamlett asked that a happy medium be reached at 3% across the gamut.

The motion failed; Mrs. Chessell, Mr. Freitas, Mrs. Trigg and Ms. Jamin, nay.

Mrs. Trigg moved to increase the dependent unit premium by 3%, seconded by Mrs. Chessell.

Mr. Chichester called for public comment. There was none.

Motion carried, 7/0.

During the course of this discussion, three motions were made that died due to there being no second for support.

13. Kingsbury Middle School Sale (Discussion and For Possible Action)

Mrs. White stated the Due Diligence for the sale of KMS had been extended last month, to this time. During this time, contact had been made with Douglas County, TRPA and the buyer in order to work to complete the process necessary for approval of zoning changes. With changes known necessary to the County Area Plan, and an Environmental Study to be completed, the time to close on the property would be approximately 7 months out. A TRPA regulation for monitoring traffic to the building affected the traffic trip cap to the building 60 months after vacancy. The daily traffic count dropped substantially from the original traffic flow allowance and would need to be amended. The County has a consultant working to provide a Scope of Work necessary to complete the Environmental Study at this time.

Patrick Taylor, buyer, handed out a timeline of work that began January 2015 by Lake Parkway LLC to assist with completion of zoning requirements necessary for his proposed land use. The timeline stated work performed to date. Mr. Taylor had met with TRPA and the County consultants during this time. Mr. Taylor stated his desire to continue the Due Diligence while he worked with all parties to complete necessary requirements.

Mr. Chichester informed the Board he and Mrs. White had spoken with Mr. Taylor the day before this meeting. It was learned Mr. Taylor is actively working to complete requirements and offered that a 7 month timeframe for Due Diligence would be best.

Discussion ensued regarding the business plan for the property, whether or not to obtain a hard dollar deposit and what that percentage of the purchase that would be, along with whether or not TRPA supported affordable housing.

Mr. Taylor stated the County Planning Department had been the source of delay and that TRPA was working with him to help complete necessary requirements. Mr. Taylor offered to pay for the Environmental Study necessary.

Mr. Lehmann moved to extend due diligence for five months, until the April Board Meeting, seconded by Mrs. Trigg.

Mr. Chichester called for public comment.

Nancy Hamlett, DCSSO asked what help might be needed to increase the response time to get the process pushed through. It was noted anyone could attend a County Commissioner's Meeting and offer Public Comment.

Mrs. White stated for full disclosure that there is another interested party who wished to develop some type of school.

A vote was taken. Motion carried, 7/0.

14. Presentation and Acceptance of Schematic/Design Development For Carson Valley Middle School (Discussion and For Possible Action)

The team working to complete the Schematic Design/Design Development for upcoming major repairs and improvements to CVMS were present. Owner Architect Contractors (OAC) team was comprised of Pat Pusich and Marshall Cowan, both from TSK Architects, along with Principal Bob Been, Jason Dondero from CORE Construction, Gary Cullen and Scott McCullough were present to answer questions.

Ms. Luna, CFO, shared an outline of work to be performed. There were two tiers of improvements to be conducted, with only tier 1 work being planned at this time due to lack of capital funding. It was announced the SB411 Committee tax question had not passed voter approval this month.

The architects reported the programming had begun in July. This week a summary meeting would be held to continue alignment of scope to available budget. The phases to follow consisted of construction drawings, permitting, the CMAR bid process and submission of the GMP. The abatement phase would happen over spring break with construction scheduled for May and concluding in August.

CVMS has four buildings of which the majority of construction would occur in one. The project will mostly affect the main building where administration resides. The art room will be switched with the office area in order to best accommodate each. Improvements will include bathroom renovations, the additional of a single point entry for security purposes, some additional windows and replacement of some windows. The nurse, counselor, and office areas are to be reorganized. Improvements to the property outside included separation of bus circulation from parent drop off zone. Staff parking will be adjusted in order to better secure the site. A new pedestrian pathway would separate bus and parent traffic.

A question was raised regarding fencing, in that currently there were holes that would compromise security. Mrs. Luna responded the CMAR would be discussing the fencing, knowing the budget of \$4 Million consisted of \$1 million in soft costs as listed in the Five Year Capital Improvement Plan, leaving only \$3 Million for construction related expenditures. Upon receipt of the CMAR drawings, a more complete picture would help drive costs.

The Board would receive an update in January.

Mrs. Chessell moved to approved Schematic/Design Development for Carson Valley Middle School, seconded by Mr. Moore.

Mr. Chichester called for public comment. There was none.

Motion carried, 7/0

15. Strategic Plan Goal Review/Quarterly Superintendent Update

This Item was tabled until December.

16. First Reading Board Policy No. 107, "Employee/Student Assistance" (Discussion and For Possible Action)

This Item was tabled until December.

17. First Reading Board Policy No. 110, "District Workplace Safety" (Discussion and For Possible Action)

This Item was tabled until December.

18. World Language Programs (Information and Discussion)

This Item was heard earlier in the afternoon.

19. Report on School Start Times (Information and Discussion)

This Item was tabled until December.

20. Student Enrollment Report (Administrative Report/Program Review)

This Item was tabled until December.

21. Possible Items for Future Board Meetings

This Item was tabled until December.

22. Closed Session

At 8:15 p.m., Mrs. Chessell moved to recess to Closed Session in order to discuss matters with the management representatives pursuant to NRS 288.220(4), seconded by Mrs. Trigg.

Motion carried, 7/0.

23. Adjournment

The meeting was adjourned at 8:53 p.m.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.