



**Douglas County School District
Self-Insured Health Fund
Advisory Insurance Committee Meeting
Administrative Services Building
1638 Mono Avenue, Minden, NV
Tuesday, October 18, 2016
4:30 p.m.**

AGENDA

1.	Call to Order	4:30 p.m.
	<p>A. Roll Call of Committee Members B. Adoption of Agenda (For Possible Action)</p>	
2.	Public Comment #1	
	<p>Public comment will be taken during this agenda item regarding <u>any item appearing on the agenda</u>. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. Public Comment #2 will provide an opportunity for public comment on any matter within the Committee’s jurisdiction, control, or advisory authority. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.</p>	
3.	Committee Members’ Comment	
	<p>Comments from committee members are invited at this time for any item not specifically addressed elsewhere in the agenda. The intent of this standing item is to allow Committee members to provide feedback to the Committee as a whole regarding membership questions and comments. Committee members should limit the amount of time, and be respectful of time constraints and not be repetitive of other Committee members’ comments.</p>	
4.	Approval of Minutes of the September 20, 2016 meeting (For Possible Action)	
5.	Review of Claims (Information and Discussion) – 5 minutes	
	<p>A representative from DCSD’s broker, LP Insurance Services, Inc., will review claims’ expenses for the DCSD Self-Funded Health Insurance.</p>	
6.	Customer Service Review (Information and Discussion) – 5 minutes	
	<p>A representative from DCSD’s Third Party Administrator, Hometown Health will review customer service statistics.</p>	

7.	Self-Insurance Fund Projected Financials (Information and Discussion) – 5 minutes
	Holly Luna, CFO, will provide an update on the projected financials of the district's self-insurance health insurance fund to include estimated forecast of ending fund and cash balances for FY16/17.
8.	DCSD Plan Review (For Possible Action) – 60 minutes
	A representative from DCSD's broker, LP Insurance Services, Inc., will review DCSD's Self-Funded Health Insurance Plan, and will provide projected claims cost to the District's Plan for the purposes of a January 1, 2017 renewal. Committee to propose and review potential changes to the plan. Changes may include, but are not limited to, premium rates, equity of premiums, expansion of HSAs, and plan design changes to medical, dental and vision. Committee members will be asked to recommend course of action that will be presented to the Board of Trustees at the regularly scheduled November board meeting for review and possible action.
	Recommendation: Committee to propose plan changes, if any, in order to submit to the Board of Trustees for review and possible action at the November 15, 2017 meeting.
9.	Correspondence (Information and Discussion) – 5 minutes
	Committee members will discuss or review any correspondence received pertaining to the Advisory Health Insurance Committee.
10.	Future Agenda Items (For Possible Action) – 5 minutes
	Committee members will discuss or propose upcoming items for future agenda items <i>in addition to setting the next meeting date(s) and times.</i>
11.	Public Comment #2
	Public comment will be taken during this agenda item <u>on any matter within the Committee's jurisdiction, control, or advisory authority.</u> No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.
12.	Adjourn

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a public meeting are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office prior to the meeting. Please contact Carolyn Moore at 775-782-5134 or cmoore@dcsd.k12.nv.us. Communication with the Committee as a unit may be either in writing, by personal appearance at a committee meeting, or by verbal communication through the District Superintendent.

In conformance with the Open Meeting Law, it is hereby noted that the agenda for the Douglas County School District Public Meeting has been posted at the following locations:

- Gardnerville Post Office, Gardnerville, NV
- Minden Post Office, Minden, NV
- Douglas County School District Office, Minden, NV
- Douglas High School, Minden, NV
- Genoa Post Office, Genoa, NV
- Zephyr Cove Post Office, Z. C., NV
- Stateline Post Office, Stateline, NV
- District website: www.dcsd.k12.nv.us
- State website: <https://notice.nv.gov/>