

Douglas County School District
Career and Technical Education
Technical Skills Committee Meeting
April 23, 2009
5:30 p.m.
Douglas High School—Media Center
1670 Highway 88, Minden, NV 89423

Present:

Doris Hoskin
Nancy Bryant
Karen Chessell
Roger Cramer
Lyn Gorrindo
Sue Shannon
Tom Moore
Keith Roman
Tricia Wentz
Shane Sutton

Minutes

Call to Order

Meeting was called to order by Doris Hoskin.

The Pledge of Allegiance was led by Mrs. Wentz.

A motion was made by Mr. Roman, seconded by Mrs. Chessell, to approve the agenda.

Review of Minutes from February 12, 2009 Meeting

A motion was made by Mrs. Chessell and seconded by Mr. Roman to approve the minutes.

Update on CTE Collaboration Activities and Events

Mrs. Wentz presented information regarding the three professional development /collaboration days that CTE teachers participated in throughout the school year. Instructors continued to develop Critical Content documents with alignment to academic standards. Common Assessments were the focus of the final session, where teachers developed common activities and assessments for CTE Employability Standards. As a result, a “mock interview” activity is being coordinated for all CTE students enrolled in a terminal course. Teachers will prepare their classes with common interview questions and interview etiquette, and a standard grading rubric was developed. Interview days have been scheduled for May 18th and 19th and Mrs. Wentz invited all committee members to participate as interviewers.

A report regarding the results of the FFA state competition was shared by Mrs. Hoskin.

Douglas High School is represented by two state officers. Thirty-three students attended State Convention. FFA teams placed first in horse judging and floriculture, and several individuals placed as well. The SkillsUSA state competition will be held April 29—May 1. Approximately 30 DHS students will be participating.

An overview of the CTE Freshman after-school program was presented by Mrs. Wentz. Students participated in Auto, Welding, Drafting, Agriculture, and Photography classes this year. It was suggested by Mrs. Shannon that we consider extending the program to Whittell High School for CTE program promotion.

Review of 2009-10 CTE Grant Funding Requests

Mr. Shane Sutton from Elko County School District joined the meeting and gave an overview of Elko's funding policies and procedures regarding CTSO travel, national conventions, and CTSO advisor stipends. Discussion ensued regarding FFA and SkillsUSA travel dollars including fundraising, district funding, student/family contribution, and inclusion in grant funding requests. Mrs. Chessell raised the question of equity issues and it was agreed upon that Mrs. Gorrindo will research district procedures and policies regarding funding student travel and stipends.

An overview of funding requests for FY 2009-10 was presented by Mrs. Wentz. Mr. Cramer and Mrs. Shannon shared information regarding the *Infinity* pre-engineering technology program that they have researched and included in the George Whittell High School master schedule for the upcoming school year. Further information was provided regarding requests for upgrading software for the Media Arts/Technology programs throughout the district.

The committee was unanimous on giving GWHS priority in funding. The next goal was to fund program expansion and professional development in areas which align with our improvement plan and will enhance support of students participating in leadership skills and participation in competitions in the Skills USA Program. This will include funding for student travel.

It was agreed upon that state allocations grant requests will focus on supplying programs, especially in light of the fact that district budgets for supplies are decreasing. Teacher requests are being gathered by Mrs. Wentz. State competitive grant requests were reviewed, with the focus on program improvement, alignment of programs with articulation agreements, and implementation of CTE state skill standards. Following the review of the competitive requests, all participants expressed support for the Trade and Industry, and Family and Consumer Science, and Agriculture requests, but want to defer action to the specific program advisors.

Mrs. Wentz will be writing the grants utilizing these guidelines. Program advisors and Mr. Goodwin, the Committee Chairman, will sign off on them.

Public Comment:

There was no public comment.

Adjournment:

A motion for adjournment was moved by Mr. Roman, seconded by Mr. Moore, meeting was adjourned at 7:45 p.m.