



For Staff

Is Your School Family-Friendly?

MPC-18S

- Do staff members greet parents and respond in a friendly and respectful manner?
- Are entry doors clearly marked?
- Does the school post signs giving directions to the office, rest rooms, library, and gym?
- How easy is it to reach teachers?
- Is the parent handbook available and readable for all parents? Is it translated for non-English-reading parents?
- Are translators readily available for families who need them?
- Do you regularly communicate with parents? Do you use newsletters, a weekly schedule, or classroom notes?
- Are student problems or concerns kept confidential? Do staff refrain from discussing them in front of other students and parents?
- Are school events timed to public bus schedules?
- Are mailings for events sent out in a timely manner?
- When you have an event, do signs at the entrance and throughout the halls direct family members to the right place?
- When you have parent-teacher conferences, do greeters welcome parents to the school and direct them to the right classrooms?
- Are resources available to help students widely publicized in mailings and facility postings?
- Do you have a parent resource room?
- Are parents encouraged to provide input about the school?
- Does a forum exist for parents to discuss issues and concerns regarding the school?

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Compliments of Nevada PEP

1-800-216-5188
www.nvpep.org



For Parents

Is Your School Family-Friendly?

MPC-18P

- Does the school staff greet you and respond to you in a friendly and respectful manner?
- Are entry doors clearly marked?
- Does the school post signs giving directions to the office, rest rooms, library, and gym?
- Is it easy for you to reach your child's teacher?
- Do you have a copy of the parent handbook? Is it easy for you to use? Is it in your native language?
- Is it easy for you to get information about translators?
- Do you get regular notes, newsletters, or classroom updates from your child's teachers?
- Are concerns about your child kept confidential? Do staff talk about other students' problems to you or in front of you?
- Are school events at times that are easy for you to attend?
- Do you get mailings about school events in a timely manner?
- When you are at a school event, are there enough signs around the school that help you find your way?
- When you attend a parent-teacher conference, does someone from the school greet you? Is there someone to help you find your way around the school?
- Does the school post and send out information about programs that can help your child with school?
- Is there a parent resource room in your school?
- Do you feel comfortable commenting on the school to staff?
- Is there a meeting place where you can go and discuss concerns regarding the school?