

**Douglas County School District  
Board of Trustees  
Agenda for the Regular Meeting of  
Thursday, November 6, 2008  
3:30 p.m.  
Douglas High School  
Minden, Nevada**

**Mission Statement**

**The Douglas County School District, in partnership with parents and community, will ensure that all students are competent in the basic skill areas, demonstrate continuous achievement toward educational excellence, and reach their highest potential as productive, responsible citizens.**

**Board of Trustees**

**Teri Jamin, President**

**Cynthia Trigg, Vice President**

**Thomas Moore, Clerk**

**Karen Chessell, Member**

**Sharla Hales, Member**

**John Louritt, Member**

**Keith Roman, Member**

**1638 Mono Avenue, P.O. Box 1888, Minden, Nevada 89423**

**DOUGLAS COUNTY SCHOOL DISTRICT**  
**Information Concerning Board Policy and Procedures**  
**For Communication with the Board of Trustees**

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Scheduled Public Comment: During regular Board meetings, public comment will always be scheduled to occur at 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. Board meetings are conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at P. O. Box 1888, Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.

**Douglas County School District**  
 Regular Meeting  
 Douglas High School  
 Minden, Nevada  
 Thursday, November 6, 2008  
 3:30 p.m.

**AGENDA**

<b>1.</b>	<b>Call to Order</b>	<b>3:30 p.m.</b>
<p>A. Pledge of Allegiance</p> <p>B. Adoption of Agenda (Action)</p> <p>The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>		

**2. Consent Items (Action)**

<b>2.</b>	<b>Consent Items (Action)</b>	<b>3:35 p.m.</b>
<p>Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.</p> <p>Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items:</p>		
<p><b>A. Minutes of the Regular Meeting of October 14, 2008</b></p> <p>Attached are the Minutes of the Regular Board meeting of October 14, 2008, for your review and approval.</p> <p><b>RECOMMENDATION: Approve the Minutes of the Regular Board meeting of October 14, 2008.</b></p>		
<p><b>B. Accounts Payable Voucher No. 1010 for FY 2008 - 2009</b></p> <p>A complete list of payments contained in Voucher Number 1010 is provided to the Board members via e-mail for review prior to the meeting. A copy of the payments contained in Voucher Number 1010 is available for review by the public at the Superintendent's Office prior to the meeting and also at the time of the meeting.</p> <p><b>RECOMMENDATION: Approve payments contained in Voucher No. 1010 for the 2008-2009 fiscal year.</b></p>		
<p><b>C. Personnel Report No. 08-11</b></p> <p>Listed on the attached Personnel Report No. 08-11 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.</p> <p><b>RECOMMENDATION: Approve personnel actions described in Personnel Report No. 08-11.</b></p>		

## 2. Consent Items (Action) (Continued)

### D. Change of Board Meeting Location – Lake Tahoe Area Meetings

Upon closing Kingsbury Middle School, the previous location for Board Meetings scheduled at the Lake, George Whittell High School was assigned as the new meeting location. Following the initial meeting at GWHS in September, it was decided another alternative might be best for public meetings. This was due to student traffic and the noise level of the Commons area.

**RECOMMENDATION: Approve changing the location of the Tuesday, January 13, 2009 and Tuesday, April 14, 2009 Board meetings to the Zephyr Cove Library.**

## 3. Special Recognition

<b>3-A.</b>	<b>Special Recognition</b>	<b>3:40 p.m.</b>
	Marty Swisher, Principal, Douglas High School will introduce Debbie Barnes, who was recognized by the College Board for outstanding academic achievement in advanced placement mathematics. The College Board, which organizes advanced placement courses and testing, recognized Douglas High and Mrs. Barnes specifically, for producing some of the highest test scores in the state.	

## 4. Administrative Reports and Program Reviews

<b>4-A.</b>	<b>Principal's Report – (<i>Carson Valley Middle School</i>)</b>	<b>3:45 p.m.</b>
	Carson Valley Middle School Principal, Kerry Pope, will present a report on progress toward the goals of their School Improvement Plan.	

<b>4-B.</b>	<b>Principal's Report – All Students Pursuing Integrity, Responsibility and Education (ASPIRE)</b>	<b>4:00 p.m.</b>
	ASPIRE Principal, Jan Visger, will present a report on the reorganization and progress being made in this alternative education program.	

## 5. Information and Discussion

<b>5-A.</b>	<b>KIDS Committee Report</b>	<b>4:30 p.m.</b>
	Cheryl Blomstrom, President, Keep Improving Douglas Schools Committee (KIDS) will provide an update on the progress being made toward passage of the bond.	

## 6. Items Requiring Discussion and Action (Action)

<b>6-A.</b>	<b>Consideration and Possible Adoption of 2008 Douglas County School District Canvass Resolution</b>	<b>4:50 p.m.</b>
<p>Consideration and possible adoption of 2008 Douglas County School District Canvass Resolution declaring the results of an election held within Douglas County, Nevada, on the general obligation bond question submitted to the qualified electors of the District at the election held on Tuesday, November 4, 2008, authorizing the issuance by the District of its general obligation bonds; authorizing the Superintendent or her designee to arrange for the sale of the bonds; and providing other matters relating thereto.</p> <p style="text-align: center;"><b>RECOMMENDATION: Review election results provided by Ted Thran, Douglas County Clerk, of the School Bond Question. Adopt the results of the election through the Canvassing Resolution.</b></p>		

<b>Public Comment:</b>	<b>6:00 p.m.</b>
<p>Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.</p>	

## 5. Information and Discussion (Continued)

<b>5-B.</b>	<b>Pay For Performance Committee Report</b>	<b>6:05 p.m.</b>
<p>As a result of negotiations for 2007-2009 with the Douglas County Professional Educators Association (DCPEA) a Pay for Performance Committee was established. The pertinent language in the Negotiated Agreement states:</p> <p style="text-align: center;"><b><u>13-3 Pay for Performance</u></b></p> <p>A joint committee will be formed to develop a pay for performance plan. The committee shall be made up of three (3) representatives from DCPEA and three (3) representatives appointed by the Superintendent. The committee will discuss and develop, if possible, recommendations that will be transmitted to their respective negotiating teams in advance of negotiations for the successor contract commencing with the 2009-2010 year.</p> <p>The committee has met twice so far this year with two more meetings scheduled prior to the Christmas break. The committee has been reviewing research regarding Pay for Performance plans in other districts and the effectiveness of such plans. The committee has also been considering parameters and characteristics to incorporate into a possible Douglas County plan.</p> <p>The Pay for Performance Committee is seeking Board input as to what Board members perceive as the goals for a Pay for Performance plan in Douglas County School District.</p>		

#### 4. Administrative Reports and Program Reviews (Continued)

<b>4-C.</b>	<b>Safety Ambassadors Program Report</b>	<b>6:35 p.m.</b>
<p>Carly Strauss, elementary Lead counselor, will provide the Board with an overview and history of this important anti-bullying program. With the help of community support and grants this program is being implemented in all Douglas County Schools.</p>		

#### 6. Items Requiring Discussion and Action (Action) (Continued)

<b>6-B.</b>	<b>Possible Revision to Bylaw No. 060, Article VI, "Meetings"</b>	<b>7:05 p.m.</b>
<p>As requested, the Board will be provided a possible revision to Bylaw No. 060, Article VI, "Meetings," which deals with the number of Board members needed to re-agendize an item that was previously passed by the full Board.</p>		
<p><b>RECOMMENDATION: The Board will discuss and determine what, if any, revision needs to be made to Bylaw No. 060, Article VI, "Meetings."</b></p>		

#### 4. Administrative Reports and Program Reviews (Continued)

<b>4-D.</b>	<b>Nevada Association of School Boards (NASB) Report</b>	<b>7:35 p.m.</b>
<p>Sharla Hales and Cynthia Trigg will present details of NASB accomplishments, current issues, and future goals.</p>		
<b>4-E.</b>	<b>Superintendent's Report</b>	<b>7:40 p.m.</b>
<p>Superintendent Carol Lark will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them. An update on radon will be included.</p>		
<b>7.</b>	<b>Correspondence</b>	<b>7:50 p.m.</b>
<b>8.</b>	<b>Possible Agenda Items for Future Board Meetings</b>	<b>7:55 p.m.</b>
<p>Input from Board Members</p>		
<b>9.</b>	<b>Executive Session</b>	
<p>If necessary, the Board will recess to executive session for the purpose of considering employer/employee negotiations pursuant to NRS 288.220(4).</p>		
<b>10.</b>	<b>Adjournment</b>	
<p>The Board will reconvene in public session and a motion will be made to adjourn.</p>		

(\*) Times are estimated. Generally speaking, the item will be heard no earlier than the time indicated. If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board.

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In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV  
Minden Post Office, Minden, NV  
Douglas County School District Office, Minden, NV  
Kingsbury Middle School, Stateline, NV

Douglas High School, Minden, NV  
Genoa Post Office, Genoa, NV  
Zephyr Cove Post Office, Zephyr Cove, NV  
Stateline Post Office, Stateline, NV  
District website: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)