

**Douglas County School District  
Board of Trustees  
Agenda for the Regular Meeting of  
Tuesday, August 12, 2014  
3:30 p.m.  
Carson Valley Middle School  
1477 Highway 395  
Gardnerville, Nevada 89410**

**Mission Statement**

**The Douglas County School District, in partnership with parents and community, will ensure that all students achieve excellence in education, character and citizenship.**

**Board of Trustees**

**Thomas Moore, President**

**Karen Chessell, Vice President**

**Ross Chichester, Clerk**

**Neal Freitas, Member**

**Sharla Hales, Member**

**Teri Jamin, Member**

**Cynthia Trigg, Member**

**DOUGLAS COUNTY SCHOOL DISTRICT**  
**Information Concerning Board Policy and Procedures**  
**For Communication with the Board of Trustees**

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Carolyn Moore at 775-782-5134 or [cmoore@dcsd.k12.nv.us](mailto:cmoore@dcsd.k12.nv.us). Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Public Comment: During regular Board meetings, for any matter that is not specifically identified as a matter to be heard, public comment will always be scheduled to occur at 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

For each item on the agenda on which action may be taken, public comment will be allowed after the Board discusses the item, but before taking action. Members of the public who wish to address the Board on any item on the agenda on which action may be taken can be assured of being heard during this time.

The Board reserves the right to limit the amount of time that will be allowed for each member of the public to speak during any public comment period.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. While the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. Board meetings are generally conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.

**Douglas County School District**  
 Regular Meeting  
**Carson Valley Middle School**  
**Gardnerville, Nevada**  
 Tuesday, August 12, 2014  
 3:30 p.m.

**AGENDA**

<b>1.</b>	<b>Call to Order</b>	<b>3:30 p.m.</b>
	<p>A. Pledge of Allegiance          B. Adoption of Agenda (For Possible Action)          The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>	
<b>2.</b>	<b>Consent Items (For Possible Action)</b>	<b>3:35 p.m.*</b>
	<p>Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.          Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items:</p>	
	<p><b>A. Minutes of the Regular Board Meeting of July 8, 2014</b>          Attached are the Minutes of the Regular Board Meeting of July 8, 2014 for your review and approval.</p>	
	<p><b>RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of July 8, 2014.</b></p>	
	<p><b>B. Personnel Report No. 14-08</b>          Listed on the attached Personnel Report No. 14-08 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.</p>	
	<p><b>RECOMMENDATION: Approve personnel actions described in Personnel Report No. 14-08.</b></p>	
	<p><b>C. Approval of Strategic Plan Narrative Page 2014-2016</b>          The Board of Trustees approved the Strategic Plan July 2014. The Narrative page has additionally been revised to include SB157 requirements as decided upon by the Board in a previous meeting.</p>	
	<p><b>RECOMMENDATION: Approve the revised Narrative to be included in the 2014-16 Strategic Plan.</b></p>	

<b>2.</b>	<b>Consent Items (For Possible Action) (Continued)</b>	<b>3:35 p.m.*</b>
<p><b>D. Second Reading Board Policy No. 233, “Full Day Kindergarten”</b>  Board Policy No. 233, “Full Day Kindergarten,” is offered as a second reading for approval.</p>		
<b>RECOMMENDATION: Approve for second reading Board Policy No. 233, “Full Day Kindergarten.”</b>		
<p><b>E. Second Reading Board Policy No. 546, “Personal Technology and Communication Devices”</b>  Board Policy No. 546, “Personal Technology and Communication Devices,” is offered as a second reading for approval with suggested changes.</p>		
<b>RECOMMENDATION: Approve for second reading Board Policy No. 546, “Personal Technology and Communication Devices.”</b>		
<p><b>F. Second Reading Board Policy No. 106, “Tobacco-Free Schools”</b>  Board Policy No. 106, “Tobacco-Free Schools,” is offered as a second reading for approval with suggested changes.</p>		
<b>RECOMMENDATION: Approve for second reading Board Policy No. 106, “Tobacco-Free Schools.”</b>		
<p><b>G. Directors Salary Schedule</b>  During the Board Meeting on June 10, 2014, the Board approved a new organizational format which had an impact on the length of the work year and the salary schedule for Directors in Education Services and Human Resources. (Item 12) This is the follow-up documentation to that change in contract year and salary.</p>		
<b>RECOMMENDATION: Approve the revised work year and salary schedule for Directors.</b>		
<p><b>H. Classified Supervisory Salary Schedule</b>  An addition has been made to this schedule which now allows for some occupational therapists to work a shorter contract year.</p>		
<b>RECOMMENDATION: Approve the revised salary schedule for Classified Supervisors.</b>		
<p><b>I. Accounts Payable Special and Regular Run Vouchers</b>  Complete lists of payments contained in Accounts Payable Special Run Voucher Numbers 1432, 1433, 1501 and 1502; and Regular Run Voucher Numbers 1434 and 1503 are provided to the Board members via e-mail for review prior to the meeting. Copies of the payments contained in the Vouchers are available for review by the public at the Superintendent’s office prior to the time of the meeting.</p>		
<b>RECOMMENDATION: Approve payments contained in Special Run Voucher Numbers 1432, 1433, 1501 and 1502; and Regular Run Voucher Numbers 1434 and 1503.</b>		

<b>2.</b>	<b>Consent Items (For Possible Action) (Continued)</b>	<b>3:35 p.m.*</b>
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**J. Budget Voucher Adjustments**

A complete list of budget adjustments by the Chief Financial Officer that occurred during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

**RECOMMENDATION: Approve the Budget Voucher Adjustment for August 2014.**

**K. Recommendation for Douglas High School Vice-Principal**

The superintendent has recommended Mr. Joseph Girdner to fill the open position at DHS for vice-principal. During the teaching phase of his career he taught U.S. History, World History, Geography, P.E. and Health. He has experience with curriculum mapping, earned his TESL endorsement for helping English Language Learners, served on school improvement teams, assisted with the accreditation process in two different cycles and coached Track and Football. Mr. Girdner was promoted to an administrator position at CHS in 2004 and has worked in the years since supervising and evaluating certified and classified staff. He has excellent references in his work with students and families. His administrative experience at Carson High has included responsibility for curriculum and instruction, including T4S elements and the school's testing program. He has extensive experience with school safety and security. He is committed to student success and positive relationships. He holds a Bachelor of Science degree from the University of Mary; a Masters of Education degree from the University of Phoenix; a TESL Endorsement from Southern Utah University and an administrative license from the state of Nevada.

**RECOMMENDATION: Approve the superintendent's recommendation for Mr. Joseph Girdner to serve as a vice-principal for Douglas High School.**

**L. Recommendation for Director Area 4**

The superintendent has recommended Mr. Brandon Swain to fill the open position for Director of Education Services, Area 4. Over the course of a 25-year career in public education, Mr. Swain has served students as a middle school teacher in science and technology; a PDC trainer for DCSD teachers; and the principal of Scarselli Elementary School for the past 11 years. He holds a Bachelor's Degree in Biological Sciences with a minor in Chemistry from California State University at Sacramento; a Master's Degree in Education Administration from The University of Phoenix, and an administrative license from the state of Nevada.

**RECOMMENDATION: Approve the superintendent's recommendation for Mr. Brandon Swain to serve as the Director of Education Services, Area 4.**

**M. Recommendation for Director Human Resources**

The superintendent has recommended Mrs. Teri White to fill the open position for Director of Human Resources. Mrs. White has been serving children in public education since 1984. She began her career as a teacher in Arizona and taught 5<sup>th</sup> and 6<sup>th</sup> grade at both elementary and middle school levels. After moving to Nevada, she served for 5 years as the principal of Dayton High School. Her successful leadership in that assignment led to her being named the Associate Superintendent of Educational Services for Lyon County's 8,000+ students. This cabinet-level position included multiple opportunities to work with HR functions and duties such as contract negotiations

2.	<b>Consent Items (For Possible Action) (Continued)</b>	<b>3:35 p.m.*</b>
<p>and multiple personnel responsibilities. After leaving Lyon County, Teri served as the Superintendent of Schools for Mineral County for about two and a half years where she performed all district office roles, including Human Resources. In this position, she developed systems for all human resources operations while serving as superintendent. Teri comes to Douglas County now after serving for the two past years as principal of Fonseca Elementary School in Fall River, Massachusetts where she was able to spend more time with family. She holds a Bachelor's Degree in Elementary Education from the University of Arizona; a Masters of Education in Ed Leadership from Northern Arizona University and an administrative license from the state of Nevada.</p>		
<p><b>RECOMMENDATION: Approve the superintendent's recommendation for Mrs. Teresa White to serve as the Director of Human Resources.</b></p>		
<p><b>N. Acceptance of Donation</b></p> <p>Per NRS 386.390 and the guidelines listed in BP/AR702, the Board retains the authority to accept any gift or donation for a purpose deemed by the Board to be suitable, and to utilize the donation for the purpose so designated. The Board will receive a donation from NV Energy in the form of a 125kW photovoltaic system worth approximately \$500,000 which is designated for Jacks Valley Elementary School through the Solar Energy Pilot Program offered by NV Energy. The donation includes the purchase of materials, and engineering and construction of the system. The District will provide construction management services throughout the course of the project.</p>		
<p><b>RECOMMENDATION: That the Board of Trustees accept the donation of the PV System for JVES, and offer its sincere appreciation to NV Energy for providing this generous donation. Additionally, the Board authorizes the Chief Financial Officer to approve contracts and required documentation as may be required to complete the construction.</b></p>		
<p><b>O. Memorandum of Understanding with Minden Rotary Club Foundation</b></p> <p>As district staff and programs move into the recently revitalized Heritage Building on Toler Avenue, the superintendent is recommending that two classrooms be provided to the Minden Rotary Club Foundation's Backpack Buddies Program.</p>		
<p><b>RECOMMENDATION: Approve the M.O.U. with Minden Rotary Club Foundation for the use of two classrooms in the DCSD Heritage Building.</b></p>		
3.	<b>Consideration of Corrective Action pursuant to NRS 241.0365 (For Possible Corrective Action on the Various Specific Items Listed Below)</b>	<b>3:40 p.m.*</b>
<p>NRS 396.405(1)(a) requires compliance with the provisions of Chapter 241 of the NRS (The Nevada Open Meeting Law). In the 2013 session of the Nevada Legislature, the Open Meeting Law was amended by approval of Assembly Bill 65 to include a new requirement at NRS 241.020(3)(b) that beginning January 1, 2014, all "public bodies" in the State, including the Board of Trustees, must provide at least "minimum notice" of public meetings including agendas of the meetings, by posting the notice on the official website of the State of Nevada, <a href="https://notice.nv.gov/">https://notice.nv.gov/</a>. Prior to March 1, Douglas County School District had always been in full compliance with pre-existing requirements of the law regarding posting notices in other locations. Until very recently, the Superintendent's office was unaware that the new State website had been created. Therefore, and only through inadvertence, notices of the</p>		

<b>3.</b>	<b>Consideration of Corrective Action pursuant to NRS 241.0365 (For Possible Corrective Action on the Various Specific Items Listed Below) (Continued)</b>	<b>3:40 p.m.*</b>
<p>Board of Trustees meetings listed below were not posted on the State website. The State's website was not even operational until March 1, 2014, so it would have been impossible to post anything on the website until March 1. Beginning with the Regular Meeting of the Board on July 8, 2014, DCSD has been and is currently in compliance with all requirements for posting notices of meetings, including by posting on the State website.</p> <p>For these reasons, all actions taken by the Trustees between March 1 – June 10, 2014 must now be reconsidered anew for possible corrective action at this time. Each such item is separately listed below in this agenda for reconsideration and possible corrective action.</p> <p>Unless a Trustee or member of the audience has a question concerning a particular item and requests that the item be withdrawn from this list for separate consideration the items will be approved at one time by the Board of Trustees.</p> <p style="text-align: center;"><b>FOR POSSIBLE CORRECTIVE ACTION ON THE VARIOUS SPECIFIC ITEMS LISTED BELOW</b></p>		

### **Douglas County School District Board Meetings**

#### **March 1-June 30, 2014 Meetings where action was taken:**

Board Meetings	Self-Insurance Health Fund Advisory Committee	Career & Technical Education Technical Skills Committee
March 11 March 31 April 8 May 6 May 9 May 21 May 22 June 10	March 18 April 15 May 20	March 24 April 28
<b>March 11 Action Items Board of Trustees Meeting</b>		
1 Adoption of Agenda		
Consent Agenda		
2A. Approve the Minutes of the Regular Board Meeting of February 11, 2014.		
2B. Approve for second reading Board Policy No. 614, "Payment of Claims."		
2C. Approve for second reading Board Policy No. 211, "Human Development Program."		
2D. Approve for second reading Board Policy No. 518, "Graduation Requirements."		
2E. Approve the Professional Services Agreement with Maupin, Cox & LeGoy.		
2F. Approve personnel actions described in Personnel Report No. 14-03.		
2G. Approve payments contained in Special Run Voucher Number 1418; and Regular Run Voucher No. 1419.		
2H. Approve the Budget Voucher Adjustment for March 2014.		
2I. Approve final corrective action implemented by February 28, 2014.		
2J. Approve the request from Business Services to award a contract to the lowest responsive and responsible bidder. Funding will be attributable to Bond and Capital Projects Funds.		
4 Approve Appendix A with Western Nevada College for the use of their Douglas Campus for ASPIRE Academy High School.		
5 Approve for first reading, Board Policy No. 232, "Gifted and Talented Program."		
15 Approve a letter of support regarding JROTC to the State Board of Education.		
21 Move to Adjourn		

<b>March 31 Action Items Board of Trustees Meeting</b>
1 Adoption of Agenda
4 Approve for first reading, Board Policy No. 202, "Instructional Framework."
5 Approve for first reading, Board Policy No. 204, "Instructional Supplies."
6 Approve the MOU with Agreement with Western Nevada College for the use of their Douglas Campus for ASPIRE Academy High School.
12 Move to Adjourn
<b>April 8 Action Items Board of Trustees Meeting</b>
1 Adoption of Agenda
Consent Agenda
2A. Approve the Minutes of the Regular Board Meeting of March 11, 2014.
2B. Approve the Minutes of the Regular Board Meeting of March 31, 2014.
2C. Approve the Minutes of the Special Board Meeting of March 28, 2014.
2D. Approve for second reading Board Policy No. 232, "Gifted and Talented."
2E. Approve for second reading Board Policy No. 202, "Instructional Framework."
2F. Approve for second reading Board Policy No. 204, "Instructional Supplies."
2G. Approve personnel actions described in Personnel Report No. 14-04.
2H. Approve payments contained in Special Run Voucher Number 1420 and Regular Run Voucher No. 1421.
2I. Approve April Budget Vouchers as recommended by the Chief Financial Officer.
5 Adopt the provided amendment to the January Resolution and continue with the effort to sell the former Kingsbury Middle School property until the May 2014 Board Meeting.
6 Approve funding up to \$95,000 to prepare the Heritage Building for district office space use provided this amount can bring the building up to an acceptable, safe, sound and comfortable level.
8 Approve the updated FY2014-2015 Five Year Capital Improvement Plan as recommended by Ms. Luna with a friendly amendment to change the 2015-2016 listing on the spreadsheet to a \$0 balance.
9 Approve the FY2014-2015 Douglas County School District Tentative Budget (including the change as noted to page 6) and declare a public hearing on the budget for Wednesday, May 21, 2014 at 5:00 p.m., at the Douglas High School Library, 1670 Highway 88, Minden, NV 89423.
10 Moved to recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).
11 Ratify the 2013-15 salary schedule for Classified Supervisors and Professional Employees.
12 Ratify the 2013-15 salary schedule for Assistant Superintendents and Chief Financial Officer.
19 Move to adjourn
<b>May 6 Action Items Board of Trustees Meeting</b>
1 Adoption of the Agenda
3 Approve payments contained in Regular Run Voucher Number 1424 and Special Run Voucher Number 1423.
4 Ratify the 2013-15 Negotiated Agreement for the Douglas County Support Staff Organization.
6 Move to Adjourn
<b>May 9 Action Items Board of Trustees Meeting</b>
1 Adoption of Agenda
4 Move to Adjourn



**May 21 Action Items  
Board of Trustees Meeting**

1 Adoption of Agenda minus Item 16

Consent Agenda

2A. Approve the Minutes of the Regular Board Meeting of April 8, 2014.

2B. Approve the Minutes of the Special Board Meeting of May 6, 2014.

2C. Approve the Minutes of the Special Board Meeting of May 9, 2014.

2D. Approve personnel actions described in Personnel Report No. 14-05.

2E. Approve the request from Business Services to award a contract to the lowest responsive and responsible bidder, Reyman Bros Construction, Inc., for base bid of \$53776 + Owner's Contingency of \$5,224, totaling \$59,000. Funding will be attributable to the Capital Projects Fund. Regular Meeting Page 2 May 21, 2014.

2F. Approve the MOU with Alpine County Unified School District for school year 2014-15.

6 Adopt the provided amendment to the January Resolution and continue with the effort to sell the former Kingsbury Middle School property until the July 2014 Board Meeting.

14 Adopt for first reading, Board Policy No. 114, "Workers' Compensation."

18 Approve for first reading, Board Policy No. 225, "Information Technology."

10 Adopt the revised Tentative Budget as Final for 2014-2015.

11 Moved that the Board recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

12 Moved to deny the grievance but authorize the superintendent to offer again, a 3 day return.

13 Approve Item 2-B, "Minutes of the Special Board Meeting of May 6, 2014."

14 Moved to recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).

15 Moved to adjourn

**May 22 Action Items  
Board of Trustees Meeting**

1 Adoption of Agenda

3 Approve payments contained in Regular Run Voucher No. 1425.

5 Move to Adjourn

**June 10 Action Items  
Board of Trustees Meeting**

1 Adopt the agenda minus Consent Item 2(I), as it had been resolved, and Item 17, as requested by Mr. Moore in order that he could participate during another meeting

Consent Agenda

2A. Approve the Minutes of the Regular Board Meeting of May 21, 2014.

2B. Approve the Minutes of the Special Board Meeting of May 22, 2014.

2C. Approve personnel actions described in Personnel Report No. 14-06.

2D. Approve the second year renewal of the district's Excess Workers' Compensation and Workers' Compensation Bond coverage with Safety National. The first of the two-year period begins July 1, 2014 through June 30, 2015 as detailed in Nexo's summary, and authorize Business Services to prospectively approve changes in coverages required by the State for the bond or due to changes in payroll expenses. The expenses will be funded out of the district's Self-Insured Workers' Compensation Fund.

2E. Approve the renewal of the District's property and casualty liability coverage for the period of July 1, 2014 through June 30, 2015 as presented. Additionally, approve the Student Accident Coverage Policy for the period of July 1, 2014 through June 30, 2015 as presented. Funding provided through the General Fund.

2F. Approve for second reading Board Policy No. 114, "Workers' Compensation."

2G. Approve for second reading Board Policy No. 225, "Information Technology."

2H. Approve Board Meeting dates and locations for the 2014-2015 school year.

2I. Approve modification to the Assistant Superintendents and Chief Financial Officer salary schedule.

<b>June 10 Action Items</b> <b>Board of Trustees Meeting (Continued)</b>		
2J. Approve payments contained in Special Run Voucher Number 1427 and Regular Run Voucher No. 1428. Approve the Consent Agenda with the exception of Items 2-A and 2-I. Approve Item 2-A to include revisions as provided in the red folder.		
6 Adopt Resolution #14-01 as submitted by Business Services. Adopt Resolution #14-02 as submitted by Business Services.		
5 Designate 80%, partial implementation, with a cover letter explaining efforts were immediate and thorough, incorporating some of the language we have used in this conversation.		
7 Adopt for First Reading, Board Policy No. 115, "Social Networking (Social Media)," with the correction as noted.		
11 The Board of Trustees support the resolution and direct the superintendent to provide it to the task force prior to their June meeting.		
12 Approve the adjustments to the district level staff assignments that have been presented beginning in the 2014-15 school year.		
14 Approve for First Reading Board Policy No. 529, "Suspension and Expulsion."		
15 Approve for First Reading Board Policy No. 543, "Safe and Respectful Learning Environments."		
16 Move to Adjourn		
<b>March 18 Action Items</b> <b>Self-Insurance Health Fund Advisory Committee</b>		
Adoption of Agenda Adopt the minutes of the regular meeting on February 18, 2014, with proposed correction noting Windy Culver-Molezzo was HTH representative – not Emma Guzman Meeting Adjourned		
<b>April 15 Action Items</b> <b>Self-Insurance Health Fund Advisory Committee</b>		
Adoption of Agenda Adopt the minutes of the regular meeting on March 18, 2014, with corrections noted. Meeting Adjourned		
<b>May 20 Action Items</b> <b>Self-Insurance Health Fund Advisory Committee</b>		
Adopt the Agenda Adopt the minutes Move to Adjourn		
<b>March 24 Action Items</b> <b>Career &amp; Technical Education Technical Skills Committee</b>		
Adoption of Agenda		
<b>April 28 Action Items</b> <b>Career &amp; Technical Education Technical Skills Committee</b>		
Adoption of Agenda		
<b>FOR POSSIBLE CORRECTIVE ACTION</b>		
<b>RECOMMENDATION: Approve each identified action in Item #3 of the agenda including the various specific items listed for Corrective Action and reconsideration of actions taken by the Board and Board subcommittees from March 1 through June 10, 2014.</b>		
<b>4.</b>	<b>Introduction of new Administrators (Special Recognition)</b>	<b>3:45 p.m.*</b>
	Dr. Noonan will introduce one or more of the newly hired administrators for Douglas County School District.	

5.	<b>Principal's Report – (ASPIRE and Jacobsen High School)</b> (Administrative Report/Program Review)	<b>3:50 p.m.*</b>
Miki Trujillo, Principal of Alternative Education will present a report on progress toward the goals of ASPIRE Academy High School and Jacobsen High School.		
6.	<b>Middle School Configuration</b> (Discussion and For Possible Action)	<b>4:10 p.m.*</b>
Following a presentation and discussion on Valley Middle Schools during the June 10, 2014 board meeting, the board recommended that the superintendent return with an action item for the Board in the August 12, 2014 meeting. The superintendent is recommending that given various options for middle school configurations, Douglas County School District should reconfigure Carson Valley Middle School and Pau-Wa-Lu Middle School to serve grades 6-7-8 beginning with the 2015-16 school year.		
<b>RECOMMENDATION: Approve the reconfigurations of Carson Valley and Pau-Wa-Lu Middle Schools to serve students in grades 6-7-8 beginning with school year 2015-2016.</b>		
7.	<b>First Reading Board Policy No. 308, "Supervision of Licensed Non-Management Personnel"</b> (Discussion and For Possible Action)	<b>4:25 p.m.*</b>
Dr. Noonan will offer for first reading Board Policy No. 308, "Supervision of Licensed Non-Management Personnel." There will also be a discussion of recommended revisions to the corresponding Administrative Regulation 308.		
<b>RECOMMENDATION: Approve for first reading Board Policy No. 308, "Supervision of Licensed Non-Management Personnel."</b>		
8.	<b>Music and Fine Arts' Study Group Outline</b> (Discussion and For Possible Action)	<b>4:40 p.m.*</b>
During the July 8, 2014 meeting of the Board, a concept was approved for the creation of a short-term Study Group on the topic of Music and Fine Arts' education in DCSD. The superintendent will provide an outline for the board's consideration to allow the creation and work of the committee to move forward this fall.		
<b>RECOMMENDATION: Approve a final version of the Study Group Outline for Music and Fine Arts in DCSD.</b>		
9.	<b>Board Bylaw Review, No. 070, "Code of Conduct"</b> (Discussion and For Possible Action)	<b>4:55 p.m.*</b>
Two or more board members requested an agenda item to discuss protocols and process when communication with or from the Board is necessary.		
<b>RECOMMENDATION: Approve any desired revisions to Board Bylaw 070.</b>		
10.	<b>First Reading Board Policy No. 513, "Grading"</b> (Discussion and For Possible Action)	<b>5:05 p.m.*</b>
Rommy Cronin, Director of Education Services, Area 3, will present revisions to the policy to update language to align with Nevada Administrative Code.		
<b>RECOMMENDATION: Approve for First Reading, Board Policy No. 513, "Grading."</b>		

<b>11.</b>	<b>Hard Work = Success</b> (Discussion and For Possible Action)	<b>5:15 p.m.*</b>
	Two or more board members requested an agenda item to discuss ways in which the school district can help convey the message, "Hard work equals success."	
	<b>RECOMMENDATION: Provide direction for staff on any next steps for this topic.</b>	
<b>12.</b>	<b>Closed Session</b>	<b>5:30 p.m.*</b>
	The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).	
<b>Public Comment:</b>		<b>6:00 p.m.</b>
	Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.	
<b>13.</b>	<b>Superintendent's Report</b> (Administrative Report)	<b>6:05 p.m.*</b>
	Superintendent Dr. Lisa Noonan will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.	
<b>14.</b>	<b>Nevada Association of School Boards (NASB) Report</b>	<b>6:10 p.m.*</b>
	Cynthia Trigg will present details of NASB accomplishments, current issues and goals.	
<b>15.</b>	<b>Possible Agenda Items for Future Board Meetings</b>	<b>6:15 p.m.*</b>
	Requests by Board Members for possible future agenda items.	
<b>16.</b>	<b>Board Reports</b>	<b>6:20 p.m.*</b>
	Brief updates from the Board regarding District activities.	
<b>17.</b>	<b>Correspondence</b>	<b>6:25 p.m.*</b>
<b>18.</b>	<b>Adjournment</b>	
	The Board will make a motion to adjourn.	

(\*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

**If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Carolyn Moore at 775-782-5134 or [cmoore@dcsd.k12.nv.us](mailto:cmoore@dcsd.k12.nv.us).**

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5135, so that such notification is received at least twenty four (24) hours prior to

the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV  
Minden Post Office, Minden, NV  
Douglas County School District Office, Minden, NV  
State of Nevada website: <https://notice.nv.gov/>

Genoa Post Office, Genoa, NV  
Zephyr Cove Post Office, Zephyr Cove, NV  
Stateline Post Office, Stateline, NV  
District Web site: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)

**Classified Personnel**

**2014-2015 SCHOOL YEAR - HIRING RECOMMENDATIONS FOR CLASSIFIED PERSONNEL**

Name	Position/Location	Effective Date	Salary	Replacing
Heberth Vazquez	Custodian – GWHS/ZCES	07-11-2014	23EE1	Jorge Gonzales
Marlena Lanini	Occupational Therapist – District Wide	08-01-2014	E4EE	New Position
Leslie Myers	Secretary I – Adult Education	08-18-2014	23EE3	New Position
Kevin Molina	Special Ed ParaProfessional – CCMES	08-18-2014	14EE1	New Position
Max Beck	Hearing Interpreter – WCSO	08-11-2014	23EE1	April Ortiz-Cloninger
Tabitha Row	Hearing Interpreter – ZCES	08-18-2014	23EE1	New Position
Mary Merry	Hearing Interpreter – CCMES	08-18-2014	23EE1	New Position
Debbie Bates	Assistant Cook – JVES	08-18-2014	14EE1	Martha Hollis

**2013-2014 CLASSIFIED RETIREMENTS**

Name	Position/Location	Last Day Worked / End of Contract	
Marie Parola	Secretary I – GWHS	06-09-2014	08-31-2014
Teresa Reyes	ESL Aide – CCMES/SES	05-30-2014	07-31-2014

**2014-2015 CLASSIFIED CHANGES**

Name	Former Position/Location	New Position/Location	Effective Date	Replacing
Aaron Liebowitz	Special Ed Aide – PWLMS (5hrs)	Special Ed Aide – PWLMS (6hrs)	08-18-2014	Increase in Hrs
Sharon Hekhuis	Educational Interpreter II – MES (6hrs)	Educational Interpreter II –MES (7hrs)	08-18-2014	Increase in Hrs
Crissi Rutherford	Educational Interpreter I – CVMS (6hrs)	Educational Interpreter I – CVMS (6.5hrs)	08-18-2014	Increase in Hrs
Susan Divird	Educational Interpreter II – ZCES (6hrs)	Educational Interpreter II – ZCES (6.5hrs)	08-18-2014	Increase in Hrs
Bonnie Jackson	Hearing Interpreter – CCMES (6hrs)	Hearing Interpreter – CCMES (6.5hrs)	08-18-2014	Increase in Hrs
Isabel Pfister	Educational Interpreter II – MES (6hrs)	Educational Interpreter II – MES (6.5hrs)	08-18-2014	Increase in Hrs
Whitney Tynes	Educational Interpreter II – CCMES (6hrs)	Educational Interpreter II – CCMES (6.5hrs)	08-18-2014	Increase in Hrs Rcvd Benefits
Tanya Miles-Orozco	EC Special Ed Aide – GES	EC Special Ed Aide (ParaPro) – GES	08-18-2014	Passed Praxis
Sharon Jenks	SRCL Kindergarten Aide – PHES	SRCL Kindergarten Aide (ParaPro) - PHES	08-18-2014	Provided Transcripts
Nichole Harrison	Cashier Helper II – PHES	Clerk Typist – Student Nutrition Program	08-05-2014	New Position

**2013-2014 CLASSIFIED RESIGNATIONS**

Name	Position/Location	Last Day Worked / End of Contract	
Erin Alvarez	Special Ed IEP Aide – SES	05-30-2014	07-31-2014
Cherie Alexander	Health Service Nurse RN – PWLMS	06-03-2014	08-31-2014
Charles Ray	Bus Aide – Valley Transportation	05-29-2014	06-30-2014
Maggie Kleine	Special Ed IEP Aide – PWLMS	05-29-2014	07-31-2014

**Certified Personnel**

2014-2015 CERTIFIED NEW HIRES			
Name	Position/Location	Information	School Year
April Crandall	Teacher/JHS	Replaces Mary Wright	2014-2015
Stormy Herald	Teacher/Aspire	Replaces Rod Smalley	2014-2015
James Meyers	Teacher-CTE/DHS	New	2014-2015
Joseph Girdner	Vice-Principal/DHS	Replaces Michael Rechs	2014-2015
Brandon Swain	Director-Area 4	Replaces Lyn Gorrindo	2014-2015
Teri White	Director-Human Resources	Replaces Rich Alexander	2014-2015
2014-2015 CERTIFIED CHANGES			
Name	From Position/Location	To Position/Location	School Year
Rod Smalley	Teacher/Aspire	Drop-Out Prevention Specialist/DW	2014-2015
Amanda Laca	Teacher/Aspire	Teacher/DHS	2014-2015
2014-2015 CERTIFIED RESIGNATIONS/RETIREMENT/LOA			
Name	Position/Location	Reason	School Year
Johanna Tackitt	.5K/.5K Teacher/MES	Resignation	2014-2015
Joy Smith	Teacher/SES	Retirement	2014-2015
Debra Harris	Teacher/DHS	Resignation	2014-2015
Renee Winans	Teacher Sped/DHS	Resignation	2014-2015
Michelle Kriethe	Teacher Sped/PWLMS	Retirement	2014-2015
Richard Garrett	Teacher/PWLMS	Resignation	2014-2015