

Douglas County School District

Special Meeting

Douglas High School

Minden, Nevada

Thursday, May 22, 2014

3:45 p.m.

Minutes

Approved

June 10, 2014

MINUTES

Present:

Trustees:

Thomas Moore, President
Karen Chessell, Vice President
Ross Chichester, Clerk
Neal Freitas, Member
Sharla Hales, Member
Teri Jamin, Member
Cynthia Trigg, Member

Present:

Personnel:

Lisa Noonan, Superintendent
Lyn Gorrindo, Assistant Superintendent Education Services
Rommy Cronin, Director of Curriculum and Instruction

1. Call to Order

Mr. Moore called the meeting to order at 4:06 p.m. and led the led the Pledge of Allegiance.

Mr. Chichester moved to adopt the agenda, seconded by Mrs. Chessell.

Motion carried, 6/0.

2. Public Comment

There was no public comment offered.

**3. Accounts Payable Regular and Special Run Vouchers
(Discussion and For Possible Action)**

Mr. Moore announced additional Special Run Voucher Number 1426, in the amount of \$4,500, needed to be added to the record for approval. Dr. Noonan added, approval of Voucher Number 1426 would allow for payment of a settlement to an attorney for a due process as a reasonable agreement that had been reached. The agreement stated payment was to be made prior to May 30th.

Mrs. Chessell moved to approve payments contained in Regular Run Voucher No. 1425, seconded by Ms. Jamin.

Motion carried, 6/0.

Another motion was made by Mrs. Chessell to approve Special Run Voucher Number

1426, seconded by Ms. Jamin.

Motion carried, 6/0.

Mrs. Trigg arrived at 4:10 p.m.

4. Strategic Plan Revisions (Discussion and For Possible Action)

Dr. Noonan stated the last effort to prioritize Strategic Plan initiatives occurred in April at the Regular Board Meeting. In the meantime, staff had worked to reorganize the document containing priorities that had been provided. Efforts were to eliminate duplicate listings compiled from the outcome of Strategic Plan workshop break out groups from January and to combine items already listed in the Plan. The action steps to perform work in the prioritized areas, time and effort for staff to complete projects were delineated as well as, the cost involved to complete various priorities.

Discussion ensued as to whether each item listed as a priority under Goals 1-6 were of high, medium, or low priority for each Trustee. During this discussion details were provided by Dr. Noonan as to timelines for implementation of various initiatives, expenses already authorized and how particular staffing needs had fallen out of line over time.

Mrs. Trigg addressed how priorities would relate to needs at GWHS to provide classes necessary for students to graduate. Through discussion it was noted work to resolve the short term issues was underway and long term recommendations would be forthcoming. Dr. Noonan noted staff allocations were not a part of the Strategic Plan.

Mrs. Chessell offered that concerns could be addressed at the policy making level to be sure student opportunities were available in order that they be college and career ready. Mrs. Hales added that a quick fix was not the goal, rather creative solutions to support students. Mr. Freitas supported good communication with the community.

Review of the spreadsheet continued and Trustees were reminded the left hand column of the handout showed work in the district underway. The right hand column represented suggestions tied to a cost necessary for implementation, and the middle column reflected suggestions from the January retreat requiring additional staff time and effort. Dr. Noonan continued with explanations of how each cost was arrived at and how the various employee vacancies originated. Many priorities were tied to staffing. In some cases staff had switched positions (such as for Striving Reader grant funded areas) leaving an opening not filled; in other instances, positions where an individual had left the district who had specific areas of expertise had not been recovered; and others were not reposted for hire in order to save funds during the economic downturn. Additionally, Special Education priorities were listed under Goal 4 on a separate spreadsheet. Some expense would be supported by grants or grant applications had been written to provide assistance in that area.

Following a detailed discussion, Board members noted their highest priorities. After arriving at the top priorities, a tally system provided Dr. Noonan a list in order of priority to be addressed as time and funding allowed. The top priorities are provided below in order of importance to the Board:

- 1) Administrative restructure
- 2) Grants/CTE position
- 3) Dropout prevention
- 4) Positive Behavioral and Intervention Supports (PBIS) Coordinator
- 5) Literacy Trainer
- 6) Textbook adoptions
- 7) IT position replacement
- 8) Increased bus purchases - in addition to the current allotment
- 9) Grants position trade-around funding

Mrs. Hales left at 5:45 p.m.

Discussion continued regard the middle column listing for each of the 6 goals. Staff time and effort was reflected upon and discussed for each item listed.

Mr. Chichester and Mr. Freitas left at 6:00 p.m.

Discussion around staff time and effort to implement priorities recognized at the Strategic Plan Meeting in January continued.

**5. Adjournment
(For Possible Action)**

The meeting was adjourned at 6:35 p.m.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.