

Douglas County School District
Lake Tahoe Visitors Authority – Visitor Center
Tuesday, January 14, 2014
3:30 p.m.

MINUTES

Minutes Approved
February 11, 2014

Present:

Trustees:

Thomas Moore, President
Karen Chessell, Vice President
Ross Chichester, Clerk
Neal Freitas, Member
Sharla Hales, Member
Teri Jamin, Member
Cynthia Trigg, Member

Personnel:

Lisa Noonan, Superintendent
Rich Alexander, Assistant Superintendent, Human Resources
Lyn Gorrindo, Assistant Superintendent, Education Services
Holly Luna, Chief Financial Officer

Others Present:

Mike Malloy, Legal Counsel

1. Call to Order

Mr. Moore called the meeting to order at 3:31 p.m. Mr. Malloy led the Pledge of Allegiance.

Mr. Moore stated Item 8 would be pulled from the Agenda this evening.

Ms. Jamin moved to adopt the agenda, with the exception of Item 8, seconded by Mrs. Chessell.

Mr. Moore called for public comment. There was none.

Motion carried 6/0.

2. Consent Items
(For Possible Action)

Mr. Moore asked if there were any Consent Items to be pulled.

Mrs. Chessell pulled Item 2-A, "Minutes of the Regular Meeting of December 10, 2013."

Mr. Chichester moved to adopt the Agenda, excluding Item 2-A, seconded by Ms. Jamin.

Mr. Moore called for public comment. There was none.

Motion carried, 5/0.

- A. Approve the Minutes of the Regular Board Meeting of December 10, 2013.
- B. Approve the Minutes of the Special Meeting of January 7, 2014
- C. Approve for second reading, Board policy No. 714, "Naming of Schools."
- D. Approve personnel actions described in Personnel Report No. 14-01.
- E. Approve payments contained in Special Run Voucher Numbers 1219, 1413 and 1414; and Regular Run Voucher No. 1415.
- F. Family Life Sex Education AIDS Advisory Council Members
- G. Application for Grant Funding for Fiscal Year 2014-2015, January 2014

Mrs. Chessell stated she abstained from voting on Item 2-1 as she was not in attendance during this portion of the December meeting.

Mr. Chichester moved to approve Item 2-A, seconded by Ms. Jamin.

Motion carried, 5/0; Mrs. Chessell abstained.

Mrs. Trigg arrived at this time.

3. Election of Officers for 2014 (For Possible Action)

Mr. Moore called for input on the election of officers for 2014. Nominations would be discussed individually.

- A. President - Mr. Chichester nominated Mr. Moore for President for 2014.

Mr. Moore called for other nominations. There were none.

Mrs. Trigg seconded the motion.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0.

Mr. Moore stated appreciation for having been nominated, stated the past year had gone well and that board operations had been very professional.

- B. Vice President - Mr. Moore called for nominations for Vice President. Mrs. Trigg nominated Mrs. Chessell, who stated she would be happy to serve in the same role, seconded by Ms. Jamin.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0.

Mr. Moore complimented Mrs. Chessell on having done an excellent job in the position over the last year.

- C. Clerk - Nominations were called for to fill the office of Clerk. Mr. Freitas nominated Mr. Chichester, seconded by Ms. Jamin.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0.

**4. Annual Organization
(For Possible Action)**

Mr. Moore called for discussion on either of the two annual organization items that included designation of the Record-Courier as the newspaper to be utilized for all legally required notices; and that the regular meeting schedule be held the second Tuesday of each month with the exception of the month of November, at 3:30 p.m. The locations would be set for Douglas High School and the Lake Tahoe Visitors Authority – Visitor Center.

There was no board discussion or public comment when called for.

Mrs. Chessell moved to continue with the designated newspaper and meeting dates and locations as listed in the Agenda, seconded by Mr. Chichester.

Motion carried, 7/0.

**4-B. Regularly Scheduled Board Meeting Dates
(For Possible Action)**

Date	Location	Time
Tuesday, January 21, 2014	Special Meeting – Administrative Services Office	4:00 p.m.
Friday, January 31, 2014	Strategic Plan Retreat - Carson Valley Inn	8:00 a.m.
Tuesday, February 11, 2014	Douglas High School	3:30 p.m.
Tuesday, March 11, 2014	Douglas High School	3:30 p.m.
Tuesday, April 8, 2014	Lake Tahoe Visitors Authority – Visitor Center	3:30 p.m.
Wednesday, May 21, 2014	Douglas High School	3:30 p.m.
Tuesday, June 10, 2014	Douglas High School	3:30 p.m.
Tuesday, July 8, 2014	Lake Tahoe Visitors Authority – Visitor Center	3:30 p.m.
Tuesday, August 12, 2014	Douglas High School	3:30 p.m.
Tuesday, September 9, 2014	Douglas High School	3:30 p.m.
Tuesday, October 14, 2014	Lake Tahoe Visitors Authority – Visitor Center	3:30 p.m.
Tuesday, November 18, 2014	Douglas High School	3:30 p.m.
Tuesday, December 9, 2014	Douglas High School	3:30 p.m.
Tuesday, January 13, 2015	Lake Tahoe Visitors Authority – Visitor Center	3:30 p.m.

**5. Appointment of Board Representatives
(For Possible Action)**

The following is a list of Board members who served during 2014 as representatives:	
A. Debt Management Commission	Ross Chichester
B. Board of Directors – Nevada Association of School Boards	Cynthia Trigg <u>Alternate:</u> <u>Karen Chessell</u>
C. Douglas County Parks and Recreation Board	Thomas Moore
D. Liaison between Board of Trustees, County Commission, and Douglas County Planning Commission	Neal Freitas <u>Alternate:</u> Sharla Hales
E. Liaison to Douglas County Education Foundation	Karen Chessell Teri Jamin Cynthia Trigg

The following is a list of Board members who served during 2014 as representatives (Continued):	
F. School Safety Task Force	Neal Freitas
G. Expulsion Hearings Subcommittee	Neal Freitas Ross Chichester Thomas Moore Cindy Trigg Sharla Hales Karen Chessell Teri Jamin
H. Employee Relations Communications Committee	Cindy Trigg <u>Alternate:</u> Teri Jamin
I. Liaison to Family Involvement Team	Neal Freitas Teri Jamin <u>Alternates:</u> Cynthia Trigg
J. Liaison to Tahoe/Douglas Chamber of Commerce	Cynthia Trigg
K. Liaison to Carson Valley Chamber of Commerce	Teri Jamin
L. Career and Technical Committee	Teri Jamin Ross Chichester Neal Freitas
M. Gifted and Talented Task Force	Teri Jamin/Sharla Hales
N. Legislative Liaison	Sharla Hales

Mr. Chichester moved to approve the Board committee representatives for 2014 as presented for the Minutes (listed above), seconded by Mrs. Trigg.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0.

6. Principal's Report (Jacks Valley Elementary School) (Administrative Report/Program Review)

Vicky Blakeney, Vice Principal, presented achievements of JVES alongside Principal, Pam Gilmartin. Ms. Blakeney would be leaving the Vice Principalship after a short time in order to accept another position.

With regard to grade level data, a drop in the adequate student growth percentile for math and reading was noted to have occurred. The various grade level math and reading scores were provided and discussed. Student growth percentiles increased in math and reading; although 1st grade reading stood out as a group in needs of improvement. This year's 2nd graders also had a higher than average percentage of students not reading at grade level. A strong percentage of students overall were shown to have growth in math. Assessment cut scores increased in the past year, creating a lesser rate of students achieving at grade level.

Mrs. Blakeney had assisted with focusing on balanced literacy, helping teachers via classroom walk-

through's verifying academic procedures were in place such as, Word walls, key vocabulary and guided reading. Guided reading is now included with math curriculum at a Depth of Knowledge level 2. Professional development had been attended by teachers in order to include more rigorous teaching methods. Components of balanced literacy were used in teaching music as well.

DesCartes software was continually used and additional training offered to those teachers who had not disseminated classroom data in this manner, to teach students individualized strands of missing curriculum.

Love and Logic, a behavior program, was supported by books distributed to mentally empower children. Tribes training was also still used to help students behaviorally.

The computer lab was extended to a total of 54 students allowing for math software to be available at any given time.

Mrs. Gilmartin stated parents were attending math and writing workshops in the evening in order to assist with teaching their children. Parents were also learning how to participate best with a variety of school initiatives. A presentation provided snippets of videos that would be available by May 31st to assist parents. Sixteen videos had been created by staff that would be available on the school website.

Mrs. Trigg inquired about incorporating the Graduation Begins in Kindergarten booklet into parent assistance efforts.

Mrs. Hales asked about parent survey participation when requested of parents as hard copies. Mrs. Gilmartin informed the Board 30 – 40% of parents responded to surveys at her site in the past. This year less than 10 responses were received from parents via the online survey.

Mrs. Gilmartin offered that more time spent on writing would help students achieve at a higher level, throughout all of their classwork. Newly adopted math textbooks would expose children to a higher level of math content. Professional development in the area of content was noted to be needed to support the higher level of teaching. The amount of time necessary to train teachers was recognized as an issue for more rigorous learning of new and different content.

Board members expressed appreciation to Mrs. Gilmartin and her staff in creating the video series to help parents best engage in their students' learning. The increased Depth of Knowledge for higher student achievement was appreciated.

7. ASPIRE Lease (Administrative Report/Program Review)

Dr. Noonan informed the Board Lira's market was a possibility for a new location for ASPIRE as well as, Western Nevada College (WNC). Lira's would need extensive remodeling. Lira's owners were currently working up a budget for consideration. Varied estimates for remodeling ranged from \$500,000 - \$1 million. Current bus routes could include stops at the Lira's location at no additional expense.

WNC would have time restrictions allowing for ASPIRE to operate beginning at 7:00 a.m. – 1:00 p.m. and WNC classes to be held with instructors arriving at 2:00 p.m. This timeframe would make the best use of the building and allow for student safety. The lease would be approximately the same cost as the current lease with Bently. Transportation for students out to WNC would be an increased expense. Two more bus routes would be necessary, plus additional staffing, at a rate of approximately \$30,000.

Adult education would be easily incorporated into the WNC campus at 2 classrooms, 2 nights per week. Attendees are adults, making this an easy transition.

Dr. Noonan stated further information would come forward at the next meeting. Should the two locations be feasible, both would be considered.

Concerns expressed included incorporating an earlier class time for teenagers and the effectiveness of teaching. Currently ASPIRE started at 7:45 a.m. Mrs. Gorrindo responded that a survey of students showed their willingness to begin class early and an initial positive reaction. Teachers began arriving at 5:45 – 6:00 a.m. The motivation for students was more time to achieve increased credits.

8. Recognition/Acceptance of Gift Over \$100,000 (Discussion and For Possible Action)

This Item was pulled at the start of the meeting.

9. College Jump Start Program (Discussion and For Possible Action)

Dr. Noonan introduced John Kinkella, Dean of Student Services and Athletic Director of Western Nevada College (WNC). A meeting had occurred that included Tricia Wentz, previously a DHS counselor, and Marty Swisher, Principal that began the idea of incorporating the Jump Start Program into DCSD concurrently with WNC. The goal was to allow high achieving seniors to earn both high school and college credits simultaneously. Savings to students assisted parents over paying higher University costs. Students taking calculus at WNC were noted to be succeeding at a higher rate than the average college age students.

Dr. Slaby, a Nevada Superintendent was credited with the idea of having high achieving seniors complete core college classes prior to their high school graduation. Math and English would be targeted. Integrated math courses were credited with assisting students through a rigorous curriculum. WNC peer mentors would assist high school students to familiarize them with college classes. TMCC was noted to not be involved.

Communication with parents was important for success in order that counselors, parents and students were well informed all along the way. Accuplacer tests were used to identify course placement.

Three models for achievement using the Jump Start Program were being used in Nevada and were provided for review. High school students were reported to be best engaged prior to their senior year. The timeframe for identifying highest achieving students was best predicted prior to their senior year of school. Completion of English 101 was the highest predictor for students who would achieve their Bachelor's Degree.

WNC was noted to offer two classes under the Jump Start umbrella. English 101 and math 126 would be available. The combined cost of \$555.00 was compared to UNR that charged \$1875.00 for the equivalent courses. These two courses would transfer to any college.

The larger counties, Washoe and Clark were reported to pay 100% of a student's tuition, while students paid for books and transportation. Carson City charges \$90 per credit with the district paying for books. Storey County paid all expenses; Churchill was considering paying 50%.

Dr. Noonan added WNC would coordinate with DCSD in providing courses aligned to the DHS block schedule. Seniors would be bused (approximately 20-25 students) allowing for attendance in all other classes. Busing students down the pass from GWHS created an impact on staffing; although, a minimal number of GWHS and ASPIRE students might be able to participate. There was flexibility in what could be offered if the Board supported the Jump Start Program.

Dr. Noonan suggested the district might pay 50% of the tuition, possibly paying the other 50% upon a

student passing at a rate of C or better. A combination of factors would be discussed further. Board members were asked to decide if they like the concept, with specifics to be worked out at a later time.

The cost to the district for a 3rd WNC class would equal \$40,000 and would be difficult to maintain at the high school for the first year. English and math would be the starting point of course offerings.

With the extensive Agenda this evening, Mr. Moore offered this topic might be addressed in two parts. The second section might include the more specific breakdown of expenses and DCSD portions paid.

Mr. Swisher was present and supported the pursuit of offering this program to students as the configuration was adaptable for a different group of students than Advanced Placement (AP) offerings. While AP students could participate, they would have not only increased rigor but also dual credit. This program targeted kids who were doing well in math and English, a different course approach to taking AP courses such as World History and others. The AP program was noted to be strategy based (reading and writing). English 101 is about writing, and a different approach to rigorous learning.

Mr. Frazier added that a broader base of students would be served by the Jump Start program as it was geared to students going to college who were not necessarily the top of the class; although, had well rounded goals and the potential to achieve. His belief was the program benefited kids.

Crespin Esquivel, GWHS Principal, stated some colleges do not accept AP classes as credit. This program was a great way to include and familiarize seniors with college level courses. The experience of being on campus would help students achieve.

Discussion ensued regarding dual credit, student success, tuition costs, distance learning, and use of peers to assist high school students. Concerns were raised as to the fairness of those chosen to participate and reactions that might come from students and their parents from those not accepted. Offering the exposure to college for students was favorable by all. Staff was asked to return to the Trustees with a proposed plan for funding.

Mrs. Trigg moved that the Board of Trustees approve the College Jump Start Program in concept, with Dr. Noonan bringing back financial and other aspects for high school seniors beginning with the 2014-15 school year, seconded by Mrs. Chessell.

Mrs. Hales changed the initial motion statement by adding a friendly amendment to include, "financial and other aspects," (as included above) seconded by Mrs. Chessell.

Mr. Moore called for public comment.

Mr. Rippet informed the Board that in 2009 Whittell High School students participated in college courses several days a week taught through a combination of WNC and other Master degreed teachers, allowing for students to earn credits. Mr. Rippet noted it was not a new idea; rather the process was lost in transition. Advanced Placement (AP) courses were added at a junior level that replaced a writing course. Students paid \$90 to enroll during the time college classes were offered; although, he believed funds would have been raised for students who were unable to pay.

Mr. Moore called for any other public comments.

Mr. Swisher, Principal Douglas High School, added the Jump Start program served a different group of students than the AP program.

Board comments continued around fairness for students and parents. Their suggestions were to have staff create specifics to allow for offering the best education for all students.

Dr. Noonan added that should ASPIRE be housed at WNC, teaching aspects might be different,

allowing for only 1 cohort class. A WNC teacher or teachers may have to be more creatively scheduled to teach at another campus.

Motion carried, 7/0.

10. Math 6th – 8th Grade Textbook Adoption (Discussion and For Possible Action)

Dr. Amy Hope, teacher and Rommy Cronin, Director of Curriculum and Instruction presented the past history, current process and recommendation for adopting new math 6th – 8th grade textbooks.

Ms. Cronin informed the Board that DCSD was the first district in Nevada to make a recommendation to adopt Common Core math textbooks. The process had been commendable and had included Dr. Hope's expertise in the area of math.

Ms. Cronin explained the process from the submission of bids in September to creating the committee and teaching those involved how to follow the process to review materials with different rubrics. Achieve the Core.org was used as a reference by the committee. The evaluation tool used was a result of what Common Core Standard texts should best represent. Practice in identifying best texts was learned and 6th – 8th grade textbooks were focused upon. The team included 2 teachers, 1 principal, 2 parents, math trainers, the assistant superintendent and Ms. Cronin. Materials were reviewed for alignment using two methods to evaluate instructional materials. The final recommendation would then be submitted to the Nevada Department of Education (NDE) for approval to go forward.

The Glencoe math series, published by McGraw Hill and texts by Carnegie were the final two for consideration. Two sets of books by different publishers were moved from site to site for review and were found to be very different from each other. The availability of materials for public review was advertised in the Record Courier and Tahoe Tribune. A summary document was provided to the public. By the 4th meeting, publishers were invited to show their product and a final decision was determined.

Dr. Hope used materials in her classroom and with her own 7th grade student to gain firsthand knowledge and compare the two publications.

Mrs. Cronin stated feedback forms and Minutes of meetings were provided for review on the district website. Three parents provided feedback.

Dr. Noonan added she had attended the publisher presentations. Grades 6/7/8 were the most critical for increased math rigor. Teachers of younger grades would receive training.

Mrs. Cronin stated the Glencoe Math Course textbooks were decidedly the best and most complete. The alignment to Common Core was arrived at using two rubrics to make the final decision. Possible careers in math were included in the Glencoe continuum. The NDE rubric that would be used to make the final determination by the State Board was used to assist in making the determination that Glencoe offered the best curriculum. The State review process will be more intense than in the past. Upon approval by the State, the textbooks would be ordered, professional development scheduled and implemented for 2014-15. Training was included with the program as an incentive and would involve DCSD trainers for ongoing training needs for teachers.

Mr. Freitas inquired with regard to whether or not other districts that used the texts had been consulted for their opinion. In response, Ms. Cronin stated the committee used best practices when choosing Glencoe and that DCSD would be the first to adopt Common Core math textbooks in Nevada. The ability offered for teachers to differentiate and increase learning through a higher order of thinking was noted.

Comments were made in support of Mr. Freitas' inquiry to call for opinions from others using a

product, prior to purchasing it.

The budget price of \$180,000 per year would include 6 years of replacements of consumable materials.

Board members thanked the staff for using a rigorous process to identify the math texts for Common Core curriculum.

Mr. Moore called for public comment.

Brian Rippet, teacher and DCPEA President stated Dr. Hope had been approved for a sabbatical that required in March 2005 Dr. Hope to return to help the district. Mr. Rippet read from Minutes of that Board Meeting and noted district was benefiting by her endeavors nine years later.

Mrs. Chessell moved to recommend the Glencoe Math Course I, Course II, and Course III for approval by the Nevada Department of Education and Nevada State Board of Education for adoption in the 2014-2015 school year for 6th, 7th and 8th grade mathematics, seconded by Ms. Jamin.

Mr. Moore called for public comment. There was none.

Motion carried 7/0.

Mr. Moore stated Items 11, 12 and 13 would be heard after Public Comment. The meeting ran approximately 25 minutes late at this time.

At 5:57 p.m., short break was taken.

Public Comment

At 6:01 p.m., Mr. Moore called for public comment. There were no comments offered.

Item 12 was heard prior to Item 11.

12. Opening of Written Offers, Call for Oral Bids and possible acceptance of Qualified offer for the sale of the property located at 1900 Echo Drive, Zephyr Cove, Nevada 89448 (Formerly Kingsbury Middle School) (Discussion and For Possible Action)

Dr. Noonan stated no written offers had been received at the time of this meeting. The Board was encouraged to relist this Item next month due to a variety of activity. It was noted an oral bid could only be taken over a written bid, should a written bid be received.

Mr. Moore called for public comment on this item. There was none.

13. KMS Resolution Amendment (Discussion and For Possible Action)

Dr. Noonan encouraged listing the Resolution Amendment on the next monthly agenda and possibly month to month for a period of time.

Mr. Chichester moved to adopt the provided amendment to the January Resolution and continue with the effort to sell the former Kingsbury Middle School property until the February 2014 Board Meeting, seconded by Mrs. Trigg.

Mr. Moore called for public comment on this item.

Brian Rippet, teacher and DCPEA President, reminded the Board elements listed for closing KMS vs. ZCES included shared staff among the two closer schools. Mr. Rippet stated at this time there is no shared staff. Bus service was stated to be extended for students who would have had a shorter distance to KMS vs. ZCES. He asked the Board to reconsider where K-6 students were housed at the Lake and favored the KMS location and building.

Staff noted there were restrictions on the sale of ZCES not associated with KMS.

Motion carried, 7/0.

Mr. Moore stated Closed Session would be conducted in two parts.

11. Closed Session

At 6:08 p.m., Mrs. Hales moved to recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4), seconded by Mrs. Chessell.

Motion carried 7/0.

14. Confidential Employee Group (Discussion and For Possible Action)

At 6:16 p.m., Mr. Moore stated Items 14 and 15 would be heard followed by the remainder of Closed Session.

Mr. Moore stated for the record he had a personal relationship with one of the confidential employees and would therefore abstain due to him possibly personally benefiting from the outcome of the vote.

Mr. Alexander stated confidential employees included the secretary for the Superintendent's Office, Business Services, Human Resources and the Receptionist/Sub caller positions. These employees are identified by NRS as having access to confidential information related to negotiations and other issues. This group was unable to unionize and was unable to grieve or go through arbitration. The employees were described as "at will." A comparison of salaries had been conducted with similar positions all around Nevada that included Douglas County. The confidential employees ranked at the bottom in all positions. Mr. Alexander recommended a 7% increase for this year with no increase for year 2 (next year), retroactive to July 1, 2013. The 7% increase did not bring the employees up to the midpoint, and was mainly a step in the right direction to be more closely comparable to neighboring districts. The district would only pay the statutorily required PERS amount and health insurance benefits would remain the same.

Mrs. Trigg commented for the record, Mr. Moore did not weigh in or take part in any discussions concerning this issue.

Ms. Jamin expressed appreciation to these employees for work performed and believed the increase was a step in the right direction to adjust the salary schedule with relation to surrounding areas.

Mr. Chichester moved to ratify the 2013-15 salary schedule for Confidential Employees, seconded by Mrs. Hales.

Mr. Moore called for public comment.

Brenda Boyer, bookkeeper for Business Services, Michele Curtis, Secretary for Human Resources

and Mrs. Moore, Superintendent's Office, were present on behalf of the Confidential employees and thanked both staff and Board members for having reached agreement on the Confidential salary increases.

Brian Rippet, President DCPEA, stated the 7% increase for confidential employees was much deserved. Comments included that the semantics of figuring salaries due to deductions that had occurred, including PERS decreases, created a variable compensation package.

Motion carried, 6/0; Mr. Moore abstained.

Mr. Moore thanked the confidential employees who were present for all of their hard work.

15. Bus Drivers Association (Discussion and For Possible Action)

Rich Alexander, Assistant Superintendent Human Resources, provided a recommendation for ratification of the Collective Bargaining Agreement tentatively agreed on with the Douglas County School Bus Drivers (DCSBD) a represented group of AFT/PRSP Local 6181. A summary of the tentative agreements was reviewed as provided in the Agenda.

Mr. Malloy stated the recommendation should reflect the salary schedule as a "tentative agreement."

Mrs. Chessell moved to ratify the 2013-15 tentative agreement for the Douglas County School Bus Drivers, Local 6181, AFT/PRSP, seconded by Ms. Jamin.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0.

11. Closed Session

At 6:28 p.m. Mrs. Hales moved to recess to closed session in order to discuss matters with the management representatives pursuant to NRS 288.220(4), seconded by Mrs. Chessell.

Motion carried, 7/0.

Mr. Malloy left, attorney, left the meeting at this time.

16. First Reading Bylaw No. 020, "Authority, Powers, Rights and Responsibilities" (Discussion and For Possible Action)

Dr. Noonan reported Bylaws No. 020 and No. 060 could be reviewed together. Language changes were provided and noted. There was no further discussion.

Mrs. Chessell moved to approve for first reading revisions to Bylaw No. 020, "Authority, Powers, Rights and Responsibilities," seconded by Mrs. Trigg.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0

17. First Reading Bylaw No. 060, "Meetings" (Discussion and For Possible Action)

There was no discussion on this Item.

Mrs. Chessell moved to approve for first reading revisions to Bylaw No. 060, "Meetings," seconded by Mrs. Trigg.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0.

18. District Performance Plan (Discussion and For Possible Action)

Lyn Gorrindo, Assistant Superintendent Education Services reported the School Performance Plan (SPP) template changed under the Nevada School Performance System. Four and five star schools were not required to create a plan; although all DCSD schools wished to participate and submit a plan to the Nevada Department of Education (NDE). Nancy Bryant, former district Assistant Superintendent, had been contracted to assist schools in order for the School Performance Plans to align correctly. The timeline was different this year due to various factors including the NCCAT-S, an audit tool, helping to inform site's SPPs Three Action Steps were required by NDE. An example of an Action Step being performed was Mrs. Gimartin's video series created this year. Each sites goals were provided, with the exception of ASPIRE and DHS, due to the accreditation process (new for ASPIRE and approval having been received for DHS in the last school year).

Student growth, proficiency and gap between subpopulations must be addressed in the SPP. eWalk data and walk-through's revealed a low Depth of Knowledge (DOK) level of instruction. Professional development was necessary to improve teaching skills. Action Plans would need to involve staff in order to reach higher achievement for students. The use of data collected would need to be analyzed in order to improve achievement. Teachers would be instructed on the use of DesCartes software in order to obtain and use achievement data for better results. Measurement of Academic Progress (MAP) testing results were not being used to their full extent, with the lack of utilization of DesCartes.. Use of DesCartes data was desired instead. Writing and reading across all content areas was expected to improve student success.

Board members were invited to review all of the School Performance Plans. Mrs. Gorrindo informed the Board that NRS no longer required a district performance plan. However, if a district receives Title I, Part A funds, there must be a district plan. The district completed a crosswalk of the Strategic Plan with the district plan as well as, completed the District Performance Plan at the end of January. Three goals included in the DIP aligned with School Performance Plans.

Brian Frazier, Director of Assessments and Grants, was credited with performing an extensive data review that included Nevada School Performance Framework results for all sites with the exception of Jacobsen High and ASPIRE. This year data would be received based on 2 years of data for these schools.

A large decline in math scores was noted due to the raising of the cut score and listed as the root cause for the decline in scores, in the School Performance Plans. Subpopulations struggled to achieve the higher scores as well. Curriculum changing to Common Core Standards created holes in student learning as compared to assessments. In order to be successful, classroom teachers would need to differentiate instruction to accommodate all students. Science is an area that would be reviewed to align scope and sequence documents as the State approves new standards this year.

More effective use of Collaboration days was needed in order to have teachers look at assessments and check for curriculum alignment. Mrs. Gorrindo suggested using the 5 collaboration days for elementary sites to review student data. Secondary schools need to utilize PSAT and ASVAB data to improve post-secondary transitions. The overarching umbrella of making students college and career ready would then be well served. Best instructional practices will be needed to increase rigor.

Dr. Noonan added that parent outreach, using websites to inform parents and offer resources would encourage learning. CVMS was working to create a virtual room for homework and to provide best student and parent resources. Part of the backlash against Common Core Standards was the need to include family participation.

Mrs. Trigg suggested including the Graduation Begins in Kindergarten brochure as a virtual room for parents on the web.

Narrowing the focus of School Performance Plans to three goals – curriculum, professional development and family involvement was a big step. Math and English Language Arts (ELA) were the two target content areas. Other content areas were continually being revised to increase rigor as well.

Board members asked that staff inform them with regard to the amount of personnel necessary to meet professional development needs to assist with future planning.

Mrs. Chessell moved to adopt the 2013-14 District Performance Plan, seconded by Ms. Jamin.

Mr. Moore called for public comment. There was none.

Motion carried, 7/0.

19. SB157 Recommended Criteria (Discussion and For Possible Action)

Board members reviewed Minutes of the subcommittee meeting. One addition to the Minutes was requested in that the Superintendent Goals include the descriptors along with the goal titles for the final document that would be placed in the revised Strategic Plan.

The committee was thanked for their good work related to SB157.

Mrs. Trigg moved that the Board of Trustees approve criteria for budget priorities in Douglas County School District with suggested changes, seconded by Mr. Chichester.

Mr. Moore called for public comment. There was none.

Motion carried 7/0.

20. Superintendent's Report

Dr. Noonan reminded the Board a middle school survey was currently available online and offered that anyone who hadn't already could participate through January 22nd. Following discussions with staff and parent groups, Dr. Noonan stated mainstream ideas were commonly supported than unusual configuration ideas.

The District Attorney was reported to have contacted the school district to see if a representative would like to be present at the County Commissioners Meeting February 6th, regarding a single allotment provided to the county for medical marijuana. The Board was informed a district staff member would attend to support keeping kids safe, clean and sober, and offered that Board members could also be present.

Mr. Chichester informed the Board the law allowed for growing marijuana at home and that one shop did not have to be allowed in the county; although, it was not far for an individual to travel to a neighboring community to fill a prescription. Douglas County would be able to have either a distribution or sales point. This would be a producer/distributor or retailer of products; although, both

would not be allowed. 108 medical marijuana users were noted to be in Douglas County at this time. In order to advocate for students, Mrs. Hales suggested Mrs. Trujillo, ASPIRE Principal be asked to be present.

21. Nevada Association of School Boards (NASB) Follow-up Training – NASB Conference Attendees

Consensus was to table this Item until the February Regular Meeting.

22. Nevada Association of School Boards (NASB) Report

Mrs. Trigg reported Director of NASB, Dotty Merrill, had inquired about finding a teacher through offering a panel to choose a “life changer” project to receive funds for developing a special project. A document had been provided by Dr. Merrill wherein a \$10,000 nationwide opportunity was provided to teachers to support such an undertaking and show respect for teacher creativity.

Board members were reminded to review the NASB newsletter and Nevada achievement ratings provided by Dr. Merrill.

23. Possible Agenda Items for Future Board Meetings

Mr. Freitas stated due to the accreditation of ASPIRE the Board Policy regarding naming of schools could be followed. This idea was seconded by Mrs. Trigg.

Mrs. Hales requested information in the form of a comparison of Advanced Placement (AP) courses and course offerings provided by the Jump Start program from WNC. With regard to little participation by parent in surveys, Mrs. Hales asked that considerations for a different format be revisited. Dr. Noonan responded she would discuss this topic with principals in their meetings.

Mrs. Trigg mentioned use of monetary donations for special classroom projects produced by teachers. The Board might sponsor a type of offering, with parameters that could be set by staff, to show how valued teacher creativity is. Ms. Jamin responded this idea was similar to the Douglas County Education Foundation (DCEF) sponsored classroom project contributions that had been available to teachers through an application process. Mr. Moore offered that Mrs. Trigg and Ms. Jamin could discuss this idea and bring it back if it was something to be discussed further.

24. Board Reports

Mrs. Hales reported having visited PHES and JVES to speak with kindergarten teachers. Teachers responded overwhelmingly positive to the benefits of full day kindergarten.

Mrs. Chessell stated she attended a CTE conference that provided updates on programs of study.

Ms. Jamin reminded Trustees the Douglas County Education Foundation (DCEF) was looking to expanding their membership to support funding extra initiatives in schools. Todd Gray had just been recognized as the new President of DCEF.

25. Correspondence

Mrs. Chessell mentioned she had received an email regarding the upcoming Northern Nevada Leadership Summit to be held on February 7th.

Mr. Moore stated he received a document in opposition to Common Core Standards and shared it with the Board. Additional copies were noted on the document to be available for \$9.95.

26. Adjournment

At 8:20 p.m., Mrs. Trigg moved to adjourn, seconded by Mr. Chichester.
Motion carried, 7/0.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.