



Douglas County School District  
Self-Insured Health Fund  
Advisory Insurance Committee Meeting  
Tuesday, December 17, 2013  
4:00 p.m.  
Administrative Services Building  
1638 Mono Avenue, Minden, NV

## Agenda

### **Call to Order**

**4:00 p.m.**

- Roll Call of Committee Members
- Adoption of Agenda (Discussion / Action)

### **Public Comment:**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the committee are asked to indicate their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.

### **Consent Items (Discussion / For Possible Action)**

- Minutes of the November 26<sup>th</sup>, 2013 meeting.

### **Review of Claims (Admin Report)**

- A representative from DCSD's broker, LP Insurance Services, Inc., will review claims expenses for the DCSD Self-Funded Health Insurance.

### **Customer Service Review (Admin Report)**

- A representative from DCSD's Third Party Administrator, Hometown Health will review customer service statistics.

### **Recent Board Action (Admin Report)**

- Holly Luna will update the Committee on recent Board action regarding the Excess Stop Loss Insurance renewal.

### **Self-Insurance Fund Projected Financials (Admin Report)**

- Holly Luna will provide an update on the projected financials of the district's self-insurance health insurance fund to include revised estimates for ending fund balance FY13/14 aligned with the 2012-13 Audit and FY13-14 December Amended Budget respectively.

### **HIPAA Compliance Training (Admin Report)**

- A representative from DCSD's broker, LP Insurance Services, Inc., will provide HIPAA Compliance Training. The goal of the training will be to frame the HIPAA privacy rules and outline the principles of protecting patient information.

### **Health Care Reform Update (Admin Report)**

- A representative from DCSD's broker, LP Insurance Services, Inc., will provide an update on the Patient Protection and Affordable Care Act (PPACA) and provide guidance on potential impacts and upcoming deadlines or implementation requirements for the DCSD Self-Funded Health Insurance Plan.

### **Correspondence (Report)**

- Committee members will discuss or review any correspondence received pertaining to the Advisory Insurance Committee.

### **Future Agenda Items (Discussion / For Possible Action)**

- Committee members will discuss or propose upcoming items for future agenda items *in addition to setting the next meeting date(s) and times.*

### **Adjournment (For Possible Action)**

- Committee members will take action to adjourn the meeting.

If a copy of the agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding the meeting.

**Notice to Individuals with Disabilities:** Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.

In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Self-Insured Health Fund Advisory Insurance Committee has been posted at the following locations:

- Gardnerville Post Office, Gardnerville, NV
- Minden Post Office, Minden, NV
- Douglas County School District Office, Minden, NV
- Douglas High School, Minden, NV
- Genoa Post Office, Genoa, NV
- Zephyr Cove Post Office, Zephyr Cove, NV
- Stateline Post Office, Stateline, NV
- District website: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)