

**6<sup>th</sup>-8<sup>th</sup> Math Textbook Adoption Committee Meeting  
Minutes  
11-25-13  
4:00-7:00 PM DCSD Office**

Committee Members Present: Robert Been, Rommy Cronin, Amy Hope, Heather Kluever, Leigh Luce, Michelle Rank, Carly Strauss, Debby Thompson

- Continued Evaluation of Textbooks Submitted Using IMET and NDE Tool
  - The committee worked in groups of two to evaluate the remaining three sets of materials using the IMET tool one final time. Based on IMET results, the team eliminated the Prentice Hall materials, leaving Glencoe and Carnegie Learning to be evaluated using the NDE evaluation tool.
  - The committee reviewed the Glencoe and Carnegie Materials using the NDE evaluation tool. It was decided that both materials sufficiently met the rubric and the team wanted to move both sets of materials forward for public review. It was also expressed that having the publishers available to answer questions would also be useful in helping the committee to make a final decision.
  - The group reviewed the feedback form that would be used to gather input and agreed it would serve the intended purpose.
  - Cronin shared that the public review of materials at the district office would be publicized in the local newspaper and that the materials would also be available for 1 day at each school site impacted by the adoption.
- Next steps
  - Cronin will contact the publishers of the two remaining sets of materials and request a presentation of no more than 30 minutes with 15 minutes for questions from the committee on 12/16/13.
  - Cronin will set up a set of textbook materials to be reviewed by the general public at the DCSD Office, 1638 Mono Avenue. Furthermore, a set of materials will be sent to each school site for one day for staff and parents to review as well.
  - At the final meeting on 12/16/13, after the publishers present, the public input will be reviewed by the committee and then the committee will vote to make a final recommendation.

Next Meeting:

December 16, 2013 – 4:30-7:30, DCSD Office