

**Douglas County School District  
Board of Trustees  
Agenda for the Regular Meeting of  
Tuesday, July 9, 2013  
3:30 p.m.  
Lake Tahoe Public Library  
233 Warrior Way  
Zephyr Cove, Nevada**

**Mission Statement**

**The Douglas County School District, in partnership with parents and community, will ensure that all students achieve excellence in education, character and citizenship.**

**Board of Trustees**

**Thomas Moore, President**

**Karen Chessell, Vice President**

**Ross Chichester, Clerk**

**Neal Freitas, Member**

**Sharla Hales, Member**

**Teri Jamin, Member**

**Cynthia Trigg, Member**

**1638 Mono Avenue, Minden, Nevada 89423**

**DOUGLAS COUNTY SCHOOL DISTRICT**  
**Information Concerning Board Policy and Procedures**  
**For Communication with the Board of Trustees**

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact Carolyn Moore at 775-782-5134 or [cmoore@dcsd.k12.nv.us](mailto:cmoore@dcsd.k12.nv.us). Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Public Comment: During regular Board meetings, for any matter that is not specifically identified as a matter to be heard, public comment will always be scheduled to occur at 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

For each item on the agenda on which action may be taken, public comment will be allowed after the Board discusses the item, but before taking action. Members of the public who wish to address the Board on any item on the agenda on which action may be taken can be assured of being heard during this time.

The Board reserves the right to limit the amount of time that will be allowed for each member of the public to speak during any public comment period.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. While the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. Board meetings are generally conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.

**Douglas County School District**  
 Regular Meeting  
**Lake Tahoe Public Library**  
**Zephyr Cove, Nevada**  
 Tuesday, July 9, 2013  
 3:30 p.m.

**AGENDA**

<b>1.</b>	<b>Call to Order</b>	<b>3:30 p.m.</b>
<p>A. Pledge of Allegiance          B. Adoption of Agenda (For Possible Action)          The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>		
<b>2.</b>	<b>Consent Items (For Possible Action)</b>	<b>3:35 p.m.*</b>
<p>Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.          Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items:</p>		
<p style="text-align: center;"><b>A. Minutes of the Regular Meeting of June 11, 2013</b></p> <p>Attached are the Minutes of the Regular Board Meeting of June 11, 2013 for your review and approval.</p>		
<p><b>RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of June 11, 2013.</b></p>		
<p style="text-align: center;"><b>B. Accounts Payable Special Run Voucher Numbers 1325 for FY12-13 and 1400 for FY13-14; and Regular Run Voucher Number 1326 for FY12-13</b></p> <p>A complete list of payments contained in Special Run Voucher Numbers 1325 for FY12-13 and 1400 for FY 13-14; and Regular Run Voucher Number 1326 for FY12-13 is provided to the Board members via e-mail for review prior to the meeting. A copy of the payments contained in Voucher Numbers 1325, 1326 and 1400 are available for review by the public at the Superintendent's office prior to the time of the meeting.</p>		
<p><b>RECOMMENDATION: Approve payments contained in Special Run Voucher Numbers 1325 and 1400; and Regular Run Voucher Number 1326.</b></p>		
<p style="text-align: center;"><b>C. Personnel Report No. 13-07</b></p> <p>Listed on the attached Personnel Report No. 13-07 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.</p>		
<p><b>RECOMMENDATION: Approve personnel actions described in Personnel Report No. 13-07.</b></p>		

3.	<b>Principal's Report – (ASPIRE)</b> <b>(Administrative Report/Program Review)</b>	<b>3:40 p.m.*</b>
ASPIRE Principal, Lyn Gorrindo, will provide a year-end review of ASPIRE student data and accomplishments.		
4.	<b>ASPIRE Accreditation</b> <b>(Discussion and For Possible Action)</b>	<b>4:00 p.m.*</b>
The Board has the option to make ASPIRE a stand-alone high school rather than continuing as a "program." Lyn Gorrindo, Assistant Superintendent of Education Services, will provide information to assist with the decision of whether to pursue accreditation for ASPIRE.		
<b>RECOMMENDATION: Approve pursuing accreditation and related funding for the ASPIRE program to become ASPIRE Academy High School.</b>		
5.	<b>Middle School Configurations</b> <b>(Administrative Report)</b>	<b>4:15 p.m.*</b>
With the remodel of Douglas High School on track for completion in fall of 2015, a conversation can begin about options for middle schools once the ninth graders move up to the DHS campus. Dr. Noonan will offer some suggestions for gathering community input to bring back to the board for a report to be made in October or November.		
6.	<b>Family Life/Sex Education/Aids (FLSEA) Curriculum</b> <b>(Discussion and For Possible Action)</b>	<b>4:30 p.m.*</b>
Rommy Cronin, Director of Curriculum and Instruction, will provide revisions to update the Family Life/Sex Education/Aids curriculum to match changes in the NRS.		
<b>RECOMMENDATION: Approve the revised FLSEA scope and sequence.</b>		
7.	<b>Opening of Written Offers, Call for Oral Bids and possible acceptance of qualified offer for the sale of the property located at 1900 Echo Drive, Zephyr Cove, Nevada 89448 (Formerly Kingsbury Middle School)</b> <b>(Discussion and For Possible Action)</b>	<b>4:40 p.m.*</b>
Once any written offers have been announced, the Board will call for oral bids for consideration in accordance with Section 391.280 of the Nevada Revised Statutes. The Board may act to accept the highest qualified offer equaling or exceeding \$4,000,000.00, the appraised value of the property.		
<b>RECOMMENDATION: Consider any properly presented offers (written or oral) for the sale of the property.</b>		
8.	<b>KMS Resolution Amendment</b> <b>(Discussion and For Possible Action)</b>	<b>4:45 p.m.*</b>
If a buyer is not identified through the prior agenda item, the Board may elect to continue with the 'for sale' status of the property located at 1900 Echo Drive, Zephyr Cove Nevada. An amended Resolution will need to be adopted by a majority vote of the Board.		
<b>RECOMMENDATION: Adopt the provided amendment to the January Resolution and continue with the effort to sell the former Kingsbury Middle School property until the October 2013 Board Meeting.</b>		

<b>9.</b>	<b>Closed Session</b>	<b>4:55 p.m.*</b>
The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).		

<b>10.</b>	<b>Superintendent's Goals and Recommendations (Discussion and For Possible Action)</b>	<b>5:25 p.m.*</b>
The superintendent provided the board with a comprehensive report of her goals in April for calendar year 2013 and beyond. In this presentation, she will highlight just those items she is recommending for approval at this time including replacement buses, vehicles, new elementary positions and expansion of the School Resource Officer program.		
<b>RECOMMENDATION: That the Board approve new funding for first phase of positions and items in superintendent goals.</b>		

<b>Public Comment:</b>		<b>6:00 p.m.</b>
Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.		

<b>11.</b>	<b>Superintendent's Report (Administrative Report)</b>	<b>6:05 p.m.*</b>
Superintendent Dr. Lisa Noonan will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.		
<b>12.</b>	<b>Nevada Association of School Boards (NASB) Report</b>	<b>6:10 p.m.*</b>
Cynthia Trigg will present details of NASB accomplishments, current issues and goals.		
<b>13.</b>	<b>Possible Agenda Items for Future Board Meetings</b>	<b>6:15 p.m.*</b>
Requests by Board Members for possible future agenda items.		
<b>14.</b>	<b>Board Reports</b>	<b>6:20 p.m.*</b>
Brief updates from the Board regarding District activities.		
<b>15.</b>	<b>Correspondence</b>	<b>6:25 p.m.*</b>
<b>16.</b>	<b>Adjournment</b>	
The Board will reconvene in public session and a motion will be made to adjourn.		

(\*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

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In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV  
Minden Post Office, Minden, NV  
Douglas County School District Office, Minden, NV  
Douglas High School, Minden NV  
Genoa Post Office, Genoa, NV  
Zephyr Cove Post Office, Zephyr Cove, NV  
Stateline Post Office, Stateline, NV  
District Web site: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)

**Classified Personnel**

2013-2014 SCHOOL YEAR - HIRING RECOMMENDATIONS FOR CLASSIFIED PERSONNEL				
Name	Position/Location	Effective Date	Salary	Replacing
Roxanne Young	Secretary I – DHS	08-19-13	23EE1	Annette Kangas
Bailey Howe	Special Ed IEP Aide – DHS	08-19-13	14EE1	Stephanie Murry
Kristi Morgan	Program Aide – GWHS	08-19-13	14EE1	Timothy Plummer
Jessica Sousa	Special Ed IEP Aide – PWLMS	08-19-13	14EE1	Brittany Voss
Kelly Walter	Classroom/Playground Aide – JVES	08-19-13	11EE1	Kristy McBroom
Sharon Des Jardins	Secretary II – PWLMS	08-01-13	26EE1	Rosella Jordan
Diana Silveira	Library Assistant – DHS	08-19-13	23EE1	Ruth Cummins
2013-2014 CLASSIFIED POSITION CHANGES				
Name	Former Position/Location	New Position/Location	Effective	Replacing
Paul Pedroza	Custodian – GWHS	Custodian – DHS	07-01-13	Carlos Lopez
Josh Adkisson	Custodian – Rover	Custodian – DHS	07-01-13	Mike Gingrich
Leeann Caires	Classroom Aide – PWLMS (4.95 hrs)	Classroom Aide – PWLMS (5.0 hrs)	08-19-13	N/A
2013-2014 CLASSIFIED RESIGNATIONS				
Name	Position/Location	Last Day Worked / End of Contract		
Michael Gingrich	Custodian – DHS	06-21-13	06-21-13	
2013-2014 CLASSIFIED RETIREMENTS				
Name	Position/Location	Last Day Worked / End of Contract		
Robert McClintock	Custodian – SES	07-14-13	07-14-13	

**Certified Personnel**

2013-2014 CERTIFIED NEW HIRES		
Name	Position/Location	School Year
Megan Michitarian	Teacher/CCMES	2013-2014
2013-2014 CERTIFIED CHANGES		
Name	Position/Location	School Year
Anna Porras	CVMS SP Teacher .6 to PWLMS SP Teacher 1FTE	2013-2014
Gina Solari	One Year position to 1 FTE JHS	2013-2014
Kendra Oakden	One Year math PWLMS to 1 FTE math PWLMS	2013-2014

Personnel Report Number 13-07  
 Presented to the Board of Trustees for Approval on July 9, 2013

2013-2014 CERTIFIED CHANGES (Continued)		
Kathryn Bennett	One Year .5K/.5 SRK	2013-2014
Tracey Hall	Teacher/JVES	2013-2014
Adam Dedmon	One Year to 1 FTE	2013-2014
Brittany Voss	Long Term sub to 1 FTE Sped	2013-2014
Lisa Marcusson	One Year ECE/CCMES	2013-2014
Nyls Rothfusz	.5 PE/GES	2013-2014
Veronica Griffith	ESL Teacher/DW	2013-2014
Christine Ensign	Teacher/DHS	2013-2014
Amanda Laca	One Year Teacher/DHS	2013-2014
Kristin Lovell	Teacher/PWLMS	2013-2014
Stephanie Abbate	Teacher/Sped/MES	2013-2014
Dawn Caldwell-Rothfusz	Teacher/PWLMS	2013-2014
Rebecca Binder	Teacher/MES	2013-2014
Shannon Elmquist	Sped Teacher-.5 SPED-1yr Contract	2013-2014
Ashli Alexander	.5K-One Year Contract	2013-2014
Jaime Park	Sped Teacher-One Year	2013-2014
Kelley Welykholowa	One Year SRK	2013-2014
Donna Harker	One Year Teacher-SES	2013-2014
Ashley Goering	Counselor-PWLM-Rplaces M. Goodwater	2013-2014
Carly Smyth	One Year Eng. Teacher-CVMS	2013-2014
Veronica Griffith	One Year ESL-DW	2013-2014
Nicole Merrill	Sped Teacher/JVES/PHEs	2013-2014
Renee Winans	Sped Teacher/DHS	2013-2014
2013-2014 CERTIFIED RESIGNATIONS/RETIREMENT		
Name	Position/Location	School Year
Courtney Thorup	.5 Music/MES/GES	2013-2014
Candance Mapp	1 FTE Sped Teacher/DHS	2013/2014
Matthew Martinez	Psychologist-DW	2013-2014