

Douglas County School District
Lake Tahoe Public Library
Tuesday, April 9, 2013
3:30 p.m.

Minutes
Approved
May 15, 2013

MINUTES

Present:

Trustees:

Thomas Moore, President
Karen Chessell, Vice President
Ross Chichester, Clerk
Neal Freitas, Member
Sharla Hales, Member
Thomas Moore, Member

Absent:

Cynthia Trigg, Member

Personnel:

Lisa Noonan, Superintendent
Rich Alexander, Assistant Superintendent, Human Resources
Lyn Gorrindo, Assistant Superintendent, Education Services
Holly Luna, Chief Financial Officer

Others Present:

Mike Malloy, Legal Counsel

1. Call to Order

Mr. Moore called the meeting to order at 3:31 p.m. and asked that everyone present stand for the Pledge of Allegiance.

Mrs. Chessell moved to adopt the agenda, seconded by Ms. Jamin.

Mr. Moore called for public comment. There was none.

Motion carried 5/0.

2. Consent Items
(For Possible Action)

Mr. Moore asked if there were any items to be pulled from the Consent Agenda. Mrs. Hales pulled Item 2-A, "Minutes of the Regular Meeting of March 12, 2013." She asked to have a summary of the individual board member comments included within Item 5, "Administrative Regulation 518(f), "Graduation Ceremony Regulations." Consensus was to incorporate individuals' thoughts and place the Minutes on the May Agenda for future approval.

Mr. Chichester moved to approve the Consent Items with the exception of Item 2-A, seconded by Mrs. Chessell.

Mr. Moore called for public comment. There were no comments offered.

Motion carried, 5/0.

- A. Approve the Minutes of the Regular Board Meeting of March 12, 2013.
- B. Approve payments contained in Special Run Voucher Number 1319 and Regular Run Voucher Number 1320 for FY 12-13.
- C. Approve personnel actions described in Personnel Report No. 13-04.
- D. Approve the Budget Voucher Adjustment for April 2013.

Mr. Moore stated there would be one change to the Agenda. Item 6, "Consideration of 2013-14 Tentative Budget and Scheduling of Public Hearing on Wednesday, May 15, 2013," would be taken out of order and heard first, due to the need for Mr. Chichester to leave the meeting early. Since the Tentative Budget was an action item, action would be taken as this item was listed in the Agenda, at 5:00 p.m. Public comment would also be heard at that time, prior to taking action.

Mr. Malloy added more discussion could take place when Item 6 was completed.

Dr. Noonan stated Mrs. Trigg was unable to attend this evening due to a family medical issue.

6. Consideration of 2013-14 Tentative Budget and Scheduling of Public Hearing on Wednesday, May 15, 2013 (Discussion and For Possible Action)

Ms. Luna stated the 2013-14 Tentative Budget would be scheduled as a public hearing for Wednesday, May 15, 2013. NRS required the Tentative Budget to be published, even though all information was not available to complete the Final Budget due to the legislature being in session. The process of compiling the 2013-14 budget began by figuring the best estimate of the ending fund balance for 2012-13 through projecting the last 3 months revenues and expenditures remaining this year. General Fund revenues were discussed. The Distributive School Account (DSA) per pupil funding was drawn in a conservative way. The governor's budget proposed an increase to the DSA; however, the figure applied remained the same as current year funding. Declining enrollment was factored into the budget decreasing revenues as well as, the decreasing Ad Valorem tax that was down 2.3% or approximately \$400,000.00. Sales tax reportedly increased 8.6% or \$1 million for the county offset by the reductions in state obligation per the DSA formula. With regard to expenditures, certified staff would see a reduction of approximately 5 full time equivalent positions (FTE's) due to declining enrollment. PERS expense would increase as of July 1st at the rate of 2% to be split evenly by employer and employee. The district would impose a 1% decrease to salaries for the employee portion. Due to the ending of the contract year, certified employees would revert to 186 days in lieu of the 184 day negotiated contract used in 2012-13. Health insurance monthly premiums would increase \$10.00, from \$575.00 to \$585.00. DCAA would be paid for an additional 2 days of service per the recent Meet and Confer arrangement. Expense for PEBP benefits involving retirees would increase this year. Information Technology Department (IT) reduction of professional services was transferred to Business Services, and does not result in an increase to the General Fund. The Energy Service Contract (ESCO) required no Maintenance and Verification (M&V) with minimal Operations and Maintenance (O&M) in 2013-14, but would return for 2014-15, or year 5 of the contract. Additionally, projected increases in the leased property for ASPIRE due to utility costs were reflected. Fuel usage projected as a reduction in both white fleet and buses for the coming year. Carryover and revised factors affected the site discretionary funds. Ending Fund Balance and Contingency was reflected as 4% and 1% respectively. Mrs. Luna stated a \$1 million gap resulted when viewing known revenues and expenses at this time, without knowing final details of the governor's budget. Reductions in Force (RIF-s) were not expected to have to fill the gap; however, open positions would be held until confirmation of the final legislated budget. Food Services experienced a declining revenue base. Free/Reduced Lunch (FRL) revenue reimbursements from the federal government would increase following receipt of a state audit on revised menu plans. A variety of kitchen equipment was reported to need replacing with funding available in the current fiscal year.

Discussion on all remaining funds followed. Maintenance of Effort for Special Education and Class Size Reduction personnel expense projections were included. Special Education was likely to

change in the Final due to true-ups in revenue and employee salaries and benefits costs once the final ADM11 was processed.

Capital Projects Funds aligned with the 5 Year Capital Plan and showed a projected \$500,000 Pay-As-You-Go cash transfer from Debt Service. Bond funds had been sold in the amount of \$9 million for the current year. Ms. Luna expected to sell \$8.5 million in bonds during the 2013-14 school year. An additional \$5 million would be sold over the next three years pending the outcome of both the legislature and Ad Valorem taxes. Workers Compensation claims were down, as of this time. Final analysis of the appropriate overhead rate would be contingent on the claims through end of year along with the actuarial analysis supplied in the fall with regards to the Self-Funded Health Insurance Fund. Stop Loss Insurance changes had been made that reduced premiums as of January 1st, and revenues reflected the \$10 increase in premiums with same date.

Mr. Chichester inquired about plans for bus replacements. Ms. Luna responded that vehicle replacements and improvements for both the bus and car fleets were needed and had run full analyses on both that would provide direction to priority needs should funding become available. Currently, replacements for both had not been incorporated into the budget.

Dr. Noonan stated administrators had received staffing allocations for next year. A reduction of approximately five certified staff was necessary with declining enrollment that may or may not be accommodated through attrition, due to varied licensing. Information received around the budget status did not lend itself to necessitating more lay-offs.

Mrs. Hales commented the budget was a statement of Board priorities and felt the Board should be involved in setting priorities. Her idea was to review particular areas for budgetary needs such as ASPIRE, student surveys and GT. Mrs. Luna responded the Tentative Budget was built around a "status quo" orientation as the legislature would not have final outcomes for consideration until June. If the board wished to increase or alter one area of funding, they would also need to provide direction on which area should subsequently be reduced.

Dr. Noonan stated this Tentative Budget discussion had been scheduled to follow Item 4, "Superintendent Goals." Her presentation would shed more light on district priorities.

Mr. Freitas inquired about the possibility of augmenting this budget and timeline requirements. Ms. Luna responded the budget was an advisory document at this point and could be formally changed following the close of the legislative session if the board chose to do so. An alternative is to include all changes, along with audit results in the December amendment. The upcoming negotiations were also an issue that could have an outcome on the budget. Consensus was to not increase the workload for staff with changing of priorities until all information was received for consideration. A Special Meeting might be necessary prior to final budget approval. Mrs. Hales suggested adding a detailed document to backup materials, showing more specific line items allowing for Trustees to see all considerations for funding prior to Board approval.

Mr. Chichester left at approximately 4:20 p.m.

3. Principal's Report – (Jacks Valley Elementary School) (Administrative Report/Program Review)

Pam Gilmartin, Principal, Jacks Valley Elementary School provided student growth data. Upward trends were shown in reading and math. The Gigi Spatial Temporal Math video game software, donated by Big George to JVES, was credited for boosting math scores. This was the third year of implementation, the amount of time the program claimed to produce excellent results. Students had benefited greatly. The growth in all curriculum areas and all subpopulations was credited in part to the problem solving students had learned through use of the software. The Median Student Growth Percentile (MSGP) reflected increased proficiency and growth overall at JVES. One current cohort of students was noted to have been a challenge to move ahead. 70% of those students were on FRL; 80% were not living in a traditional household. Enrollment had declined somewhat; although,

the addition of 60 preschoolers to the building was not included in the actual enrollment. School Choice had been offered decreasing enrollment somewhat. The enrollment drop was attributed to the poor economy and loss of families living in the JVES zoning area.

Mrs. Gilmartin shared their School Improvement Plan (SIP) modeled after the District Strategic Plan. Professional Development for teachers was monitored through a menu of workshops. A video was shown of various activities at their site that included a weekly news program created by students concluding with "Brain Gym," an activity provided to stimulate learning in the classroom; Costco members tutored students voluntarily on their lunch hour as well as, 3 other tutors were available for reading and math; every other grade level collaborated, every other week, using topics designed by the grade level chairs and based on the SIP; recess was shown; and student writing and types of scoring were shared among grade levels.

Technology based learning has been supplemented with 2 roving laptop carts and 2 roving iPad carts. Kindergarten students were able to use the Gigi math program in the classroom in lieu of scheduling computer lab time. Kagan learning mats were placed on tables in 4th grade classrooms for students to promote learning through discussion and improvement of social skills. Students were able to apply for jobs at school that included tutoring of younger students, library and mail assistants. Student jobs changed every 12 weeks. Writing across the curriculum was underway. Thinking Maps and Write From the Beginning had kicked off more encompassing writing efforts. Upon best integration of Common Core, writing about science and social studies during the English block would be performed.

Board members showed appreciation for work performed at JVES and thanked Mrs. Gilmartin for sharing the video providing a closer look into the classrooms.

4. Superintendent Goals (Information and Discussion)

Dr. Noonan began by showing how Strategic Plan goals aligned with the three Nevada Education Performance System Principles (EPS). State reforms and initiatives underway would be woven into the quotient as well. Funding provided for legislative mandates, or lack thereof, would guide district efforts. This Item was initially planned to be presented prior to the budget discussion in order to frame the process for future budget priorities.

DCSD Strategic Plan - Goal 1 - Implementation of Rigorous & Relevant Curriculum aligned with EPS Principle 1 - College & Career Readiness. Writing instruction was a district wide focus. Developing a policy to partially reimburse high school students for their efforts in pursuing college courses was on the horizon that might best serve Lake students due to fewer course offerings at GWHS. Teachers at DHS would be supported in phasing out easier courses in areas such as English in order to offer more rigorous curriculum aligning with Common Core standards. STEM efforts needed to be reclassified to Goal 1 (currently Goal 5) for roll out by 2015. A STEM program, Project Lead the Way, offering engineering courses in high school, would be offered as a hands-on approach to math and science. Staff would begin training in summer 2013. The program was developed by a college and high schools in the eastern U.S.

With regard to mandated curriculum changes, the legislature was noted to be addressing a Bill requiring all students to read at grade level by 3rd grade or be retained. Support for this would need to be built into curriculum, if passed. Advanced math in grades 5-8 was noted to be a larger effort under Common Core. Additional funding for ELL students might be provided.

Mrs. Chessell expressed concern for career opportunities to be included in curriculum changes. She offered that the State would provide framework examples in the future.

Strategic Plan – Goal 2 – Ensure Excellence in Instruction aligned with EPS Principle 3 - Supporting Effective Instruction & Leadership. The Teachers and Leaders Council (TLC) was noted to have

reached the point of needing legislative approval in order to move forward with validation studies. A year would be planned to train staff in order that the new teacher evaluation system was implemented correctly.

Mrs. Hales stated budgeting for the new evaluation system was a priority for her.

Dr. Noonan informed the Board one of her top priorities was to obtain help for elementary administration. Secondary sites were already more fully staffed. Higher expectations, families in poverty, high numbers of Individual Education Plan (IEP) meetings and changing systems created a need for additional support. Excellence in teaching could be attained with some additional administrative consideration. At this time, a program for aspiring elementary administrators in the district was not underway. Dr. Noonan stated recommendations for staffing would come in priority order that could include elementary schools sharing vice principals or certified positions. Upon completion of the budget all priorities would be weighed later this summer.

Strategic Plan - Goal 3 – Utilize Assessments & Data to Monitor & Measure Growth & Achievement aligned to EPS Principle 2 - Differentiated Recognition, Accountability & Support Systems. Mr. Frazier had been training the Trustees and Leadership on the new reporting system known as NSPF. Depending on legislative outcomes students might all have to take the ACT or SAT tests, and/or take end of course exams. SBAC tests would start spring 2015.

Strategic Plan – Goal 4, Maintain Positive Climate & Culture Providing Safe & Nurturing Learning Environments did not relate to the NSPF index at this time. Points for climate were not included in the State’s index, other than 10 points were awarded for attendance.

Strategic Plan - Goals 4, 5 and 6 – “Maintain Positive Climate & Culture...;” “Incorporate Parent/Community Partnerships...;” and “Create & Implement Effective/Efficient Systems ...” were reported to be areas Dr. Noonan would like to spend time improving in the future. Positive climate and culture was threaded into continual communication efforts between Dr. Noonan and all employees. Parent and Community partnerships were being addressed through legislative efforts such as the review and analysis of legislative Bills and writing the resulting fiscal notes. At the time middle school configuration is addressed, town hall meetings would be held for parent and community input.

Enhancing school safety had been reviewed in recent months by discussing buildings and grounds improvement possibilities with principals. Approximately 50 staff attended the State’s Active Shooter training. The recent National AASA Conference included comments by the Superintendent from Newtown, Connecticut. The message was building fortresses around schools was not the answer. Sandy Hook Elementary had a secure single point entry system and a mentally unstable individual still got in. The superintendent and principals had discussed and considered possibilities such as metal detectors, additional fencing and additional staffing. In light of information received, changes to some particular school entrances and lobbies could improve safety; although, a large amount of facility changes would not be recommended. Dr. Noonan stated in addition to elementary administrative staffing, the other safety priority was to increase our School Resource Officer staffing. Through a Memorandum of Understanding (MOU) with the Sherriff’s Department, the district could pay a portion of this additional salary. Staff sharing in this manner would assist Deputy Meyer with the multitude of calls daily wherein he responds to all the sites.

Two Board Policies were noted to contain language regarding our prohibition of guns on school grounds. Currently, NRS states the principal may grant permission; although, Dr. Noonan had informed principals no permission would be granted to anyone other than law enforcement. It was noted one employee and a couple of parents requested permission to have a gun on campus, due to having their Concealed Carry Weapon (CCW) permit. Dr. Noonan expressed concern that the CCW class had taught individuals personal safety, but not how to handle a school shooter situation. Proposed legislation might change the law to allow for guns on campus. There was no need to change current policy should the Board agree with the Superintendent’s recommendation to continue

with the current rule of no guns on campus.

Possible future school configuration changes as listed in the Facilities' Master Plan (FMP) should be addressed by December 2013 in order to firm up middle school plans. Douglas High School is on track with planning to move the 9th grade into DHS, fall 2015, as in the FMP. Superintendent recommendations for school configuration would be forthcoming.

Other Superintendent goals included review of pros and cons around gaining accreditation for ASPIRE to be its own high school. Additionally, spot rezoning for elementary schools was a topic that needed policy development. Efforts would be made to have a 7 year cycle of review for all board policies and administrative regulations under Strategic Plan – Goal 6 – “Create and Implement Effective & Efficient Systems that Improve Customer Service and Maximize Available Resources.”

A Board summer retreat date would be planned following completion of the 2013 legislative session.

At 5:40 p.m., Mr. Moore informed those present in the audience that a Board member needed to leave early this evening; therefore, the Tentative Budget discussion was heard earlier in the Agenda. Action and public comment would be taken following Item 5, as listed.

5. Review and Update of the District's Five Year Capital Improvement Plan for 2013-2014

(Discussion and For Possible Action)

Ms. Luna stated NRS required the district to provide a Five Year Capital Improvement Plan (CIP). The CIP was interwoven with the Facilities Master Plan and included other long-term maintenance needs. Governmental Services taxes, revenues obtained from license plate sales as well as, Residential Building Permit taxes were the revenue sources for capital improvements. Both sources were reported as severely decreased over the last several years due to economic conditions. It was uncertain when economic conditions would improve enough to positively impact these revenues. Projected bond sales and the potential sale of KMS would be additional revenues to the Building and Sites Fund. Marty Johnson, JNA Consulting, would provide input based on legislative outcomes. Bond Funds were noted as previously mentioned in the budget.

Ms. Luna highlighted changes and additions offered in the Tentative Five Year Capital Improvement Plan. Lock replacements at both high schools had improved safety by changing door locks to inside locks. Later, a district wide protocol had been created to rekey and replace locks throughout the district. Both high schools will be revisited to address fire codes and door replacements where necessary, along with the district wide rekey protocol.

Major renovations to the DHS Media Center and 400 building HVAC systems, DHS asphalt and curbing, and resurfacing of the culinary classroom floor were also listed. School entrances would be looked at individually for safety improvements. Improvements had been added in consideration for security increasing funds necessary over the next five years. A five year computer replacement schedule was included, as in the past, along with additional IT recommendations for DHS. Improvements at Douglas High School fell under the Facilities Master Plan, Phase IIA, and were mainly supported by bond funds.

Mrs. Hales suggested including cameras in the DHS remodel, noting the Teachers and Leaders Council had looked into viewing teaching efficiencies in the classroom.

Mr. Moore called for public comment.

Brian Rippet, President, Douglas County Professional Educators Association (DCPEA), stated there were implications with placing cameras in classroom that could affect morale and retention of

employees.

Mrs. Hales moved to approve the updated FY2013-14 Five Year Capital Improvement Plan as recommended by Business Services, seconded by Mrs. Chessell.

Motion carried, 5/0.

**6. Consideration of 2013-14 Tentative Budget and Scheduling
of Public Hearing on Wednesday, May 15, 2013
(Discussion and For Possible Action)**

At 5:52 p.m., Mr. Moore stated the Board previously heard the staff's Tentative Budget presentation. Public comment on this Item was requested at this time.

Nancy Hamlett, President, Douglas County Support Staff Organization (DCSSO) stated she represented approximately 275 classified employees. Ms. Hamlett expressed discontent regarding not having received notification that the budget discussion would be held earlier in the evening than listed in the Agenda.

Mr. Moore responded the Board was able to change the timing of items, as noted in the agenda. Public comment and action on this item had been held until this time, in order for individuals to participate. Mr. Moore added the Board had not suggested changes to the Tentative Budget as presented.

Mike Malloy, counsel, commented that the recording of the meeting would be available. Dr. Noonan also invited all present to contact administrative staff and they would be happy to answer any questions.

Brian Rippet, President, DCPEA stated disappointment the Tentative Budget presentation had been heard out of order. Mr. Rippet preferred to be present to hear the tone of the presentation and discussion.

Mr. Moore asked Dr. Noonan to provide recordings of this meeting as requested.

Mrs. Hales moved to approve the FY2013-2014 Douglas County School District Tentative Budget, with the understanding there would be further opportunity for the Board to discuss budget priorities, and declare a public hearing on the budget for Wednesday, May 15, 2013, 5:00 p.m., at the Douglas High School Library, 1670 Highway 88, Minden, Nevada 89423, seconded by Ms. Jamin.

Motion carried, 5/0.

Public Comment

At 5:55 p.m., Mr. Moore called for public comment on items not listed on the agenda. There were no public comments offered.

A break was taken from 5:56 – 6:18 p.m.

**7. Opening of Written Offers, Call for Oral Bids and possible acceptance of
qualified offer for the sale of the property located at 1900 Echo Drive, Zephyr
Cove, Nevada 89448 (Formerly Kingsbury Middle School)
(Discussion and For Possible Action)**

Mr. Moore stated there were no written offers for KMS at this time. He had suggested to the County Parks and Recreation Department that they contact Dr. Noonan as a Bill was being reviewed to incorporate a specialized orthopedic center at the Lake.

Dr. Noonan asked if anyone in the public wished to offer an oral bid for the KMS property. There were no bids at this time.

Mr. Moore called for public comment. There was none.

8. KMS Resolution Amendment (Discussion and For Possible Action)

Dr. Noonan asked that the Resolution for the sale of KMS be amended in order to continue property sale efforts.

Mr. Moore called for public comment. There was none.

Mrs. Chessell moved to adopt the provided amendment to the January Resolution and continue with the effort to sell the former Kingsbury Middle School property until the July 2013 Board Meeting, seconded by Ms. Jamin.

Motion carried, 5/0.

9. Data Dashboard Revisions (Information and Discussion)

Brian Frazier, Director of Assessments and Grants, stated the data dashboard was originally created for viewing a select number of data points, such as instruments on a car dashboard. The abbreviated data would allow the Board to have a quick reference of the most valued district and site data. Board members had requested a discussion to determine preferences for the dashboard format and to identify information to be included. Mr. Frazier suggested a two page document for ease. The revised dashboard reflecting Nevada School Performance Framework (NSPF) data included graduation rates; although subpopulations and gap reduction rates had not been included as of yet. Sample star reports, the new final scoring for schools, were provided along with definitions for new terminology.

Dr. Noonan suggested the Board might choose three main data points to focus on. The dashboard was noted to be an instrument for use by the Board and community. Sites viewed cohort data in multiple other reports. Mr. Frazier offered to provide data on the district Website as well.

Board discussion ensued regarding the length of the dashboard, preferred data points, and the purpose for maintaining both the district and site dashboards. It was noted the previous Adequate Yearly Progress (AYP) system compared students by grade level. A more preferred method would be to follow classes of students (cohorts) to determine achievement trends. Mr. Frazier stated CRT data could be followed by student cohorts for district level reporting; HSPE data would be reported by OYOG (graduating class). Mr. Frazier clarified that while the data could be viewed by cohort, that it would not represent growth data, only proficiency data by cohort. Growth data would be a separate data point using different calculations. Consensus was, the 4 square bar diagram developed by Mr. Frazier as a reference for NSPF, was desirable to view progress for a school overall; although this graph was not disaggregated by grade.

Other points brought forth included the dashboard was a tool to show district and site improvement providing historic data and accountability; data for curriculum other than English and math could be added; SRCL grant achievement data could be identified; and trend line data was preferable to icons such as smiley faces and arrows;

Dr. Noonan stated science data could be included; although, not for every grade level.

Additional Board suggestions included adding a snapshot of data supporting Depth of Knowledge (DOK) based learning; decreasing or eliminating Teach for Success strand data; combining college readiness information and using percentages rather than numbers of tests taken; all data should be

tied to Strategic Plan goals, with all goals having representation; Lifetrack questions could be decreased as well as parent involvement data to 1 or 2 of the most important questions; the pass rate for first time HSPE's was important; reporting the number of middle school students credit deficient upon entering high school; showing graduation rates; and adding representation of subgroups.

A suggestion was made to have a Board subcommittee produce a format using ideas provided this evening. The AAA eWalk template was noted to contain data valued by administrators. Using data as suggested would help guide decisions involving the allocation of resources.

Dr. Noonan thanked Mr. Frazier for his time and efforts in providing and revising the data dashboards.

10. First Reading Board Policy No. 529, "Suspension and Expulsion" (Discussion and For Possible Action)

Lyn Gorrindo, Assistant Superintendent Education Services, reported Board Policy No. 529, "Suspension and Expulsion," had been revised in order to delete the reference that students may receive partial credit for work when suspended or expelled. Administration would now support teachers in awarding full credit for classwork missed due to unexcused absence, at the rate of the number of days absent plus one day. A reference to NRS 202.265 had been added to delineate a clear definition of firearms on school campuses. This NRS includes BB and air soft guns as a firearm.

Additionally, the use or possession of electronic cigarettes has been added to the policy as a course for suspension or expulsion

Mrs. Hales suggested changing "including" to "or" with regard to the language adding electronic cigarettes.

Mrs. Hales moved to approve for first reading, Board Policy No. 529, "Suspension and Expulsion," with the revision as suggested, seconded by Mrs. Chessell.

Motion carried 5/0.

11. First Reading Board Policy No. 529(a), "Safe Schools" (Discussion and For Possible Action)

Mrs. Gorrindo informed the Board revisions to Board Policy No. 529(a), "Safe Schools," included the same compliance to NRS 202.265 as had been necessary for Board Policy No. 529. The reference to the law included air guns. Another revision was added regarding a student bringing a knife to school in order to state a first offense would be a 10 day suspension. Administrators would be given latitude in this area and could reduce the suspension to 3 days. Mrs. Gorrindo stated she would incorporate this discretion in the second reading.

Mrs. Chessell moved to approve for first reading, with the change as noted, Board Policy No. 529(a), "Safe Schools," seconded by Ms. Jamin.

Motion carried 5/0.

12. Revisions to Bylaw No. 070, "Code of Conduct" (Discussion and For Possible Action)

It had come to the Board members attention that a couple of changes were necessary to Bylaw No. 070, "Code of Conduct." Mrs. Hales stated in order to allow for someone other than the President to speak as the primary spokesperson, "or designee" could be added to number 2. Mrs. Hales offered an additional sentence to number 4 to allow for recent changes in Board committees that

encompassed allowing for legislative spokespersons. The following sentence was suggested. "Board members appointed as legislative liaisons may testify as a DCSD representative on matters on which the Board has taken action or given direction."

Mrs. Hales moved to add the two changes as suggested to Items 2 and 4, seconded by Mrs. Chessell.

Motion carried, 5/0.

Mr. Moore noted there was no one present in the audience to offer public comment for the last three action items.

13. Nevada Association of School Boards (NASB) Report

Dr. Noonan reported on behalf of Mrs. Trigg who was absent this evening. The Board was informed Dotty Merrill had spoken to the legislature regarding concealed weapons on school campuses. Mrs. Chessell had applied to be a part of the NASB Executive Committee as an at large liaison. The Atlantis had been selected for the fall NASB conference location.

14. Superintendent's Report (Administrative Report)

Dr. Noonan reported she had put in a lot of time into legislative issues. Ms. Luna was congratulated for her past time and efforts involving the ESCO. National attention was still being received. A State graduation rate report had been released. Douglas was celebrated for ranking second in the State in having the highest percentage of students graduating. An email with the 2012 graduation percentage rate ranking for Nevada districts would be forthcoming.

Thursday or Friday morning, June 20/21 was offered as a possible date for a Board workshop. Trustees would check their calendars and arrive at a date and time.

15. Board Reports and Possible Agenda Items for Future Board Meetings

Board members reported on recently attended events. Mr. Freitas stated he attended the Mr. DHS competition that had raised \$7,000 for Grad Nite. He also attended a JHS graduation that included a tour of China Spring. Mrs. Hales reported having visited PWL and SES. She enjoyed her time with teachers and administrators as well as, in gaining knowledge of buildings, and hearing various suggestions. Mrs. Hales provided testimony to the legislature on AB193, a Bill to revise provisions governing compensation, wages and hours. Testimony was provided on behalf of the NASB and DCSD Board and included information this Board would support in terms of negotiations. Mrs. Chessell reported having read to 1st and 2nd graders. She also attended a Finance Committee meeting and a community arts open house in Gardnerville. Mrs. Chessell was also present at the Douglas County Economic Vitality progress report presentation. Ms. Jamin reported having attended the recent JHS graduation and grounds tour.

With regard to the list of future agenda items, Mrs. Hales and Mr. Moore agreed writing had become more of a focus with Common Core curriculum and no longer needed to be on included on the list. Ms. Jamin stated the topic pertaining to graduation requirements and diploma opportunities remained on the list due to Mrs. Chessell having been absent for a previous discussion. Ms. Jamin's expectation was not to have staff do background work; although, she would like more discussion and to have this topic listed as an action item. Revisions to the Administrative Regulation had been approved but there was more information involving ASPIRE, survey results, Carson City's graduation process, and whether or not DCSD was experiencing an increase in adult diplomas to be obtained.

16. Correspondence

There was no correspondence.

17. Closed Session

There was no closed session.

18. Adjournment

Mr. Chichester moved to adjourn at 8:25 p.m., seconded by Mr. Freitas.

Motion carried, 6/0.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.