

MINUTES

Present:

Trustees:

Sharla Hales, President
Teri Jamin, Vice President
Karen Chessell, Clerk
Ross Chichester, Member
Randy Green, Member
Cynthia Trigg, Member

Absent:

Thomas Moore, Member

Personnel:

Lisa Noonan, Superintendent
Lyn Gorrindo, Assistant Superintendent, Education Services
Rich Alexander, Assistant Superintendent, Human Resources
Holly Luna, Chief Financial Officer

Others Present:

Rick Hsu, Legal Counsel

1. Call to Order

Ms. Jamin called the meeting to order at 3:31 p.m. and led the Pledge of Allegiance.

Ms. Jamin called for adoption of the Agenda.

Mrs. Chessell moved to adopt the agenda, seconded by Mrs. Trigg.

Motion carried, 5/0.

2. Consent Items (For Possible Action)

Consent Items 2-G and 2-H were pulled for clarification.

Mrs. Chessell moved to approve the Consent Agenda with the exception of Items 2-G and 2-H, seconded by Mrs. Trigg.

Ms. Jamin called for public comment. There was none.

Motion carried, 5/0.

- A. Approve the Minutes of the Regular Board Meeting of June 12, 2012.
- B. Approve the Minutes of the Special Meeting of June 20, 2012.
- C. Approve personnel actions described in Personnel Report No. 12-07.
- D. Approve for second reading, Board Policy No. 603, "Budget Preparation."
- E. Approve for second reading Board Policy No. 619, "Fund Balance Accounting and

Reporting.”

- F. Approve request by Business Services to award a contract to the lowest, most responsive and responsible bidder. Award will be funded from the Capital Projects Fund.
- G. Approve request by Business Services to award a contract to the lowest, most responsive and responsible bidder, West Coast Paving in the amount of \$60,397.50 for crack filling, sealing, repair and restriping. Award will be funded from the budgeted Major Maintenance category in the General Fund.
- H. Approve payments contained in Special Run Voucher Number 1300; and Regular Run Voucher Numbers 1227 and 1301.
- I. Accept the recommendation of the Superintendent and appoint Christi Hines-Coates as Director of Special Services.

Ms. Jamin announced Consent Item 2-H needed to include Special Run Voucher number 1226, dated June 22nd, for approval in addition to the Vouchers listed in the Agenda. A hard copy was provided for review as well as, Board members previously received all vouchers including Number 1226 electronically, prior to this meeting.

Ms. Jamin called for public comment. There was none.

Mrs. Chessell moved to approve Item 2-H, with the addition of Special Run Voucher No. 1226, seconded by Mrs. Trigg.

Motion carried, 5/0.

Ms. Luna addressed Consent Item 2-G. Following a bid walk by four companies, the asphalt maintenance bid was responded to by only one company. Remaining within the authorized budget, Ms. Luna was able to add one more site to the initial list of locations who would receive services. SES would receive asphalt improvements in addition to PWL, JVES and CCMES. The budget ceiling was noted to be \$99,000.

Ms. Jamin called for public comment. There was none.

Mr. Chichester moved to approve Item 2-G, seconded by Mrs. Trigg.

Motion carried, 5/0.

3. Principal's Report (Jacobsen High School) Administrative Report/Program Review

Brian Frazier, Jacobsen High School Principal, provided School Improvement Plan goals and data in the areas of reading, math and science. A student's credit deficiency was focused upon during the short period of time they attended JHS in order to master content. In a period of 4–5 months students improved their reading and higher order thinking skills. High School Proficiency Exams (HSPE's) were offered and some students were reported to have graduated with regular diplomas. Adult diplomas and General Education Development (GED's) were also awarded. DCSD students were required to pass competencies in order to obtain their diploma at JHS; although, students from other counties who were graduating at JHS did not.

Students at JHS were assigned to the China Springs camp by order of the court and attended 4-5 months of school before moving on. Students living at the camp experienced 6-7 hours of school daily, while the camp itself ran for 17 hours a day. The primary purpose of the camp was to correct behavioral problems. 16 of 17 Nevada counties were able to assign students to China Springs. Clark County was noted to have its own facility of this nature.

JHS teachers were reported to receive professional development that included math Common Core content to help the 87% of students that entered the program deficient.

Mrs. Chessell inquired whether or not students were offered industry certification opportunities and offered that she could help connect Mr. Frazier with State personnel who might assist.

Mrs. Trigg offered information on the Drop Out and Truancy Prevention Network (DTPN) as assistance for anyone who might find the program encouraging for students and families. Mr. Frazier noted students were primarily admitted to China Springs for behavioral problems.

Additional credit recovery opportunities would be available through the use of software at JHS due to the Striving Readers' Grant. Thinking Maps would be a curriculum addition as well.

Building upgrades, including HVAC, were underway at the camp. Although camp funded, the coordination between DCSD and the camp to complete the efforts was commended. Mr. Frazier invited Board members to call him to set up a tour of the camp at their convenience.

4. First Reading Board Policy No. 542, "Plan for Serving Students in Transition (SIT) & Unaccompanied Youth (Homeless Children)" (Discussion and For Possible Action)

Brian Frazier, Director of Assessments and Grants, reported revisions to Board Policy No. 542. Data was provided that reflected a substantial increase in students identified as Students In Transition (SIT) or homeless. In the 2007-2008 school year 33 students were identified; in 2011-2012 there were 257 students identified. The increased number of students identified as (SIT) was due in part to families coexisting as a result of the down turn in the economy.

"Unaccompanied youth," encompassed circumstances that included situations wherein parents might have moved away and allowed their student to live with others in order to graduate with their class; and/or one or both parents might have been incarcerated. Data is gathered on each individual situation in order to offer all available services, the majority of which ultimately needed financial assistance.

Policy revisions were related to federal law. A DCSD manual had been created to assist school sites with proper identification and data entry. Various housing situations were addressed to help registrars and administration enroll students who were unable to provide the district with typical enrollment requirements. Students identified were allowed to return to their school of origin when circumstances allowed. The McKinney Vento Homeless Assistant federal grant provided funding that included reimbursement for transportation expense incurred. Additional grant funds were available for supplies and materials.

Ms. Jamin called for public input. There was none.

Mrs. Trigg moved to approve for first reading, Board Policy No. 542, "Plan for Serving Students in Transition (SIT) & Unaccompanied Youth (Homeless Children)," seconded by Mrs. Chessell.

Motion carried, 5/0.

5. Opening of Written Offers, Call for Oral Bids and possible acceptance of qualified offer for the sale of the property located at 1900 Echo Drive, Zephyr Cove, Nevada 89448 (Formerly Kingsbury Middle School) (Discussion and For Possible Action)

Dr. Noonan stated there were no written offers for the property for sale at this time.

Ms. Jamin called for any written or oral bids. There were no bids offered.

**6. KMS Resolution Amendment
(Discussion and For Possible Action)**

Dr. Noonan stated Resolution Number 12-02 allowed for continuance of the property sale effort at 1900 Echo Drive, Zephyr Cove Nevada, formerly Kingsbury Middle School. The next date offers would be accepted would be in three months, at the October 9, 2012 Board Meeting, scheduled at the Lake Tahoe Public Library.

Ms. Jamin called for public comment. There was none.

Mrs. Chessell moved to adopt the provided amendment to the April Resolution and continue with the effort to sell the former Kingsbury Middle School property, seconded by Mrs. Trigg.

Motion carried, 5/0.

**7. First Reading Board Policy No. 514, “Reporting Student Progress –
Parent Conferencing”
(Discussion and For Possible Action)**

Lyn Gorrindo, Assistant Superintendent Education Services, provided revisions to Board Policy No. 514. Common Core State Standards were incorporated into the Policy. Revisions to Administrative Regulation No. 514 were presented as updated parent reporting requirements. References to StAR folders, an outdated student data collection system, and to Personalized Education Plans (PEP) conference time had been eliminated. The PEP Plans were noted to accommodate students below grade level. The two days formerly set aside for PEP conferences were eliminated within the district calendar process this year. Elementary principals were noted to be in agreement that PEP information could be included in the single conference day for students. A system of compacting this information into the new timeframe would be put in place for 2012-13.

Ms. Jamin called for questions or comments from both the Board and the public. There were none.

Mr. Chichester moved to approve for first reading Board Policy No. 514, “Reporting Student Progress – Parent Conferencing,” seconded by Mrs. Trigg.

Motion carried, 5/0.

**8. First Reading Board Policy No. 501, “Guardianship – Eligibility of Out-of-State,
Non-Resident Children”
(Discussion and For Possible Action)**

Mrs. Gorrindo presented revisions to Board Policy No. 501, to bring the Policy into compliance with McKinney-Vento federal legislation and the Nevada Revised Statutes pertaining to Students in Transition (SIT) and Homeless students. Board Policy and Administrative Regulation No. 542 (Item 4 heard earlier in this meeting) were referenced and this Policy was revised to accommodate enrollment for these students.

Ms. Jamin called for public input. There was none.

Mrs. Trigg moved to approve for first reading Board Policy No. 501, “Guardianship-Eligibility of Out-of-State, Non-Resident Children, seconded by Mrs. Chessell.”

Motion carried, 5/0.

9. First Reading Board Policy No. 210A, “Recognition of Religious Beliefs and Customs”
(Discussion and For Possible Action)

Mrs. Gorrindo presented a new Board Policy No. 210A, “Recognition of Religious Beliefs and Customs.” At Dr. Noonan’s request, this Policy and Administrative Regulation were written to provide a guide for recognition of religious beliefs and customs for the schools.

Board discussion included a review of the examples provided within the Administrative Regulation of the holidays which have a religious and secular basis. It was noted the holiday list was not all inclusive, and was offered as examples only.

Dr. Noonan reminded the Trustees action was only necessary on the Board Policy; although, she invited input on the Administrative Regulation.

Ms. Jamin called for public comment. There was none.

Mrs. Chessell moved to approve for first reading, Board Policy No. 210A, “Recognition of Religious Beliefs and Customs,” seconded by Mr. Green.

Motion carried, 5/0.

10. Board Self-Evaluation
(Discussion and For Possible Action)

Ms. Jamin offered to take input on the proposed Board Self-Evaluation form. She suggested that this Item be continued for action during another meeting due to the absence of two Board members at this time.

In response to questions raised, Ms. Jamin informed the Board the committee that prepared the evaluation form intended that each Board member complete the form in order to evaluate the Board as a whole. A suggestion was made to add a statement of purpose to the form for clarification. Based on ratings received, the group could identify and work on any areas in need of improvement. Discussion could lead to revisions of Board Bylaws and/or the Code of Conduct. Scoring terminology duplicated suggestions forthcoming for future staff evaluation forms. An annual summer review was offered, in conjunction with a November or December discussion, as a timeline for this topic. The form was intended to be a pilot instrument that could be revised and improved upon over time. Venue ideas were mentioned but left as undetermined for further discussion.

Ms. Jamin called for public comment. There was none.

Mrs. Chessell moved to continue this Item to the August Board Meeting with Mrs. Moore adding the directions for the focus to the form, seconded by Mr. Green.

Motion carried, 5/0

Items 11 and 12 were moved to the end of the meeting.

13. Nevada Association of School Boards (NASB) Report

Mrs. Trigg announced that she would be unable to attend a NASB Joint Meeting in Elko scheduled for the end of July. Mrs. Chessell offered to attend on Mrs. Trigg’s behalf. The upcoming November NASB conference to be held at the Atlantis, in Reno, was mentioned. At this time, work was underway to identify speakers for presentations.

14. Possible Agenda Items for Future Board Meetings

Trustees reviewed the Future Agenda Item list. The Strategic Plan discussion listed had occurred; therefore, it was to be removed from the list. Mrs. Trigg commented with regard to the possibility of having a student representative on the Board item listed. She shared the Girls State group would be excited about having one of their members participate as a student representative on the Board. Mrs. Trigg added that she was still interested in creating a document to assist with transitioning a new Superintendent into the District. These topics would be placed on a future agenda for procedural discussions prior to forming any subcommittees.

15. Correspondence

Mrs. Trigg announced that at a meeting she attended recently, Girls State participants discussed surveying their teachers and had written letters of opinion on that topic. She offered to share the letters with the Board.

11. Closed Session

At 5:02 p.m., Mr. Chichester moved to go into Closed Session pursuant to NRS 288.220(4), seconded by Mrs. Chessell.

Mrs. Hales arrived at 5:15 p.m.

Motion carried 5/0.

Public Comment

At 6:00 p.m. the Board returned to Open Session to invite anyone present to speak for Public Comment. No comments were made.

11. Closed Session (Continued)

At 6:02 p.m., Mrs. Chessell moved to go into Closed Session pursuant to NRS 288.220(4), seconded by Mr. Green.

Motion carried, 6/0.

12. Superintendent's Report (Administrative Report)

Dr. Noonan reported Rommy Cronin, PHES Principal, had been chosen by the hiring committee as the new Director of Curriculum and Instruction. This recommendation would be coming forward on the August Agenda. Ms. Cronin would remain in her current position until a new principal was hired. Current DCSD principals would be offered the opportunity to transfer prior to opening the position for the public.

16. Adjournment

Mr. Chichester moved to adjourn at 6:37 p.m., seconded by Mrs. Trigg.

Motion carried, 6/0.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.