

**Douglas County School District
Board of Trustees
Agenda for the Regular Meeting of
Tuesday, March 13, 2012
3:30 p.m.
Douglas High School
1670 Highway 88
Minden, Nevada**

Mission Statement

The Douglas County School District, in partnership with parents and community, will ensure that all students achieve excellence in education, character and citizenship.

Board of Trustees

Sharla Hales, President

Teri Jamin, Vice President

Karen Chessell, Clerk

Ross Chichester, Member

Randy Green, Member

Thomas Moore, Member

Cynthia Trigg, Member

1638 Mono Avenue, Minden, Nevada 89423

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Scheduled Public Comment: During regular Board meetings, public comment will always be scheduled to occur at 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. While the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. Board meetings are generally conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.

Douglas County School District
 Regular Meeting
Douglas High School
 Minden, Nevada
 Tuesday, March 13, 2012
 3:30 p.m.

AGENDA

1.	Call to Order	3:30 p.m.
	<p>A. Pledge of Allegiance B. Adoption of Agenda (For Possible Action) The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>	
2.	Consent Items (For Possible Action)	3:35 p.m.*
	<p>Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees. Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items:</p>	
	<p>A. Minutes of the Regular Meeting of January 10, 2012 Attached are the Minutes of the Regular Board Meeting of January 10, 2012 for your review and approval.</p>	<p>NOTE: The Minutes reflect a change to this listing for Item 2-A. The month referenced was incorrect. The date was changed to "Minutes of the Regular Meeting of February 14, 2012."</p>
	<p>RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of January 10, 2012.</p>	
	<p>B. Minutes of the Strategic Plan Retreat of January 27, 2012 Attached are the Minutes of the Strategic Plan Retreat of January 27, 2012 for your review and approval.</p>	
	<p>RECOMMENDATION: Approve the Minutes of the Strategic Plan Retreat of January 27, 2012.</p>	
	<p>C. Personnel Report No. 12-03 Listed on the attached Personnel Report No. 12-03 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.</p>	
	<p>RECOMMENDATION: Approve personnel actions described in Personnel Report No. 12-03.</p>	
	<p>D. Promethean Board Bid Award The Community Foundation of Western Nevada (CFWNV) has funded an additional phase of the Promethean purchase, installation and professional development grant. The final phase includes Piñon Hills and Gardnerville Elementary Schools.</p>	

2.	Consent Items (For Possible Action) (Continued)	3:35 p.m.*
<p data-bbox="321 264 1013 296">D. Promethean Board Bid Award (Continued)</p> <p data-bbox="321 310 1442 575">Business Services received two bids: Advanced Classroom Technologies (ACT) and CCS Presentation Systems (CCS). After a thorough review of the bid and applicable options, it has been determined that while CCS did not bid actual Promethean Boards, but a substitution that varies from our District Standard, the cost proposed by CCS far exceeds the cost of the proposal from ACT. Please see the attached bid tabulation for bid details, including a cost breakdown of the contract components for each site. The table on the documentation provided to the board shows an overview of the contract amount for each site, and the funding source.</p> <p data-bbox="289 600 1430 831">RECOMMENDATION: Allow Business Services to enter into a contract with Advanced Classroom Technologies for the purchase and installation of Promethean Boards at PHES and GES for the contract amount of \$464,263.00 to be paid for using grant funds from the Community Foundation of Western Nevada Technology, CIP 5 Year Replacement Funds, and General Maintenance Funds.</p> <p data-bbox="321 856 1446 915">E. Accounts Payable Special Run Voucher Number 1217 and Regular Run Voucher Number 1218 for FY11-12</p> <p data-bbox="321 930 1446 1094">A complete list of payments contained in Special Run Voucher Number 1217; and Regular Run Voucher Number 1218 for FY11-12 is provided to the Board members via e-mail for review prior to the meeting. A copy of the payments contained in Voucher Numbers 1217 and 1218 are available for review by the public at the Superintendent's office prior to the time of the meeting.</p> <p data-bbox="289 1115 1463 1178">RECOMMENDATION: Approve payments contained in Special Run Voucher Number 1217 and Regular Run Voucher Number 1218 for FY11-12.</p>		
3.	Special Recognition	3:40 p.m.*
<p data-bbox="289 1289 1458 1486">The Board will recognize the Douglas High School's Boys' Basketball Team for their exciting season. The team won their first league title in 15 years and they received the NIAA State 4A Academic Championship title for the grades that the athletes earned during the first semester of this school year. Coach Corey Thacker was named the region's Coach of the Year and junior Hunter Myers was named the Northern 4A Player of the Year as well as the Sierra League Player of the Year.</p>		
4.	Principal's Report – (Carson Valley Middle School) (Administrative Report/Program Review)	3:45 p.m.*
<p data-bbox="289 1619 1458 1682">Carson Valley Middle School Principal, Bob Been, will present a report on progress toward the goals of their School Improvement Plan.</p>		

5.	Douglas High School Options Next Step (Discussion and For Possible Action)	4:05 p.m.*
<p>Following input from the on-going reviews with the District and Site Committees, a Community meeting and Strategic Plan members, as well as input from the Board, a final site concept for the Douglas High School modernization and expansion has been developed. The team will present the underlying goals and concepts that have contributed to these concepts, as well as the elements that have created final options along with supporting data and priorities for the initial phasing. The concepts will be open for discussion, and staff will be available to answer questions regarding this item and receive feedback from the Board.</p>		
<p>RECOMMENDATION: Approve Option C as the Final Master Plan for Douglas High School, and recommend that the team move forward with detailed site and building development of the priorities as shown in Phase 1.</p>		
6.	Student Feedback Surveys (Discussion and For Possible Action)	4:35 p.m.*
<p>The District will present information regarding implementing student feedback surveys, including possible timelines and costs.</p>		
<p>RECOMMENDATION: Provide direction as to the next steps for implementing the surveys.</p>		
7.	Strategic Plan Retreat and Cycle Review (Discussion and For Possible Action)	5:05 p.m.*
<p>The Board will debrief the January 27th Strategic Plan Retreat Day. Consideration of moving the event to a biennium cycle was requested at the January 10th Board Meeting. Discussion will include the objectives of the Strategic Plan, as well as a review of the cycle of integration within district processes.</p>		
<p>RECOMMENDATION: The Board of Trustees will decide if any changes are appropriate to the goals and/or content of the Strategic Plan as well as, the cycle of planning and reporting of the Plan.</p>		
8.	Closed Session	5:35 p.m.*
<p>The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).</p>		
Public Comment:		6:00 p.m.
<p>Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.</p>		

9.	Douglas County School Bus Drivers Tentative Agreement (Discussion and For Possible Action)	6:05 p.m.*
<p>The District has reached a tentative agreement for 2011-2013 with the school bus drivers. The agreement is included in your Board packet.</p> <p>RECOMMENDATION: Ratify the tentative agreement with the Douglas County School Bus Drivers for 2011-2013.</p>		
10.	Competency Review and Revisions Due to Common Core (Discussion and For Possible Action)	6:15 p.m.*
<p>Kerry Pope, Director of Curriculum and Instruction, will present writing rubrics aligned to the Common Core State Standards. The rubrics are to be used as Common Summative Assessments that reflect the rigor expected in the Common Core for each grade level.</p> <p>RECOMMENDATION: Adopt the rubrics as Common Summative Assessments for all K-6 classrooms.</p>		
11.	First Reading Board Policy and Administrative Regulation No. 545, “Concussion and Head Injuries” (Discussion and For Possible Action)	7:15 p.m.*
<p>Assembly Bill 455 requires districts to adopt policy concerning the prevention and treatment of injuries to the head that may occur during participation in interscholastic sports or activities. Lyn Gorrindo, Assistant Superintendent of Education Services, will review for first reading, Board Policy and Administrative Regulation 545 “Concussions and Other Head Injuries.”</p> <p>RECOMMENDATION: Approval for first reading, Board Policy #545, “Concussion and Head Injuries.”</p>		
12.	Superintendent’s Report (Administrative Report)	7:30 p.m.*
<p>Superintendent Dr. Lisa Noonan will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.</p>		
13.	Nevada Association of School Boards (NASB) Report	7:35 p.m.*
<p>Cynthia Trigg will present details of NASB accomplishments, current issues and goals.</p>		
14.	Possible Agenda Items for Future Board Meetings	7:40 p.m.*
<p>Input from Board Members</p>		
15.	Correspondence	7:45 p.m.*
16.	Douglas County Support Staff Organization Grievance Hearing (Discussion and For Possible Action)	7:50 p.m.*
<p>The Board is being asked to hear a grievance from DCSSO alleging a violation of Article 7-9 in their Negotiated Agreement.</p> <p>RECOMMENDATION: Make a determination as to whether the Board violated Article 7-9 in the DCSSO Negotiated Agreement.</p>		
17.	Closed Session	
<p>The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).</p>		

18.	Adjournment	
The Board will reconvene in public session and a motion will be made to adjourn.		

(*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5135, so that such notification is received at least twenty four (24) hours prior to the meeting.

In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV
Minden Post Office, Minden, NV
Douglas County School District Office, Minden, NV

Douglas High School, Minden, NV
Genoa Post Office, Genoa, NV
Zephyr Cove Post Office, Zephyr Cove, NV
Stateline Post Office, Stateline, NV
District Web site: www.dcsd.k12.nv.us