

**Douglas County School District
Board of Trustees
Agenda for the Regular Meeting of
Tuesday, July 12, 2011
3:30 p.m.
Lake Tahoe Public Library
233 Warrior Way
Zephyr Cove, Nevada**

Mission Statement

The Douglas County School District, in partnership with parents and community, will ensure that all students achieve excellence in education, character and citizenship.

Board of Trustees

Sharla Hales, President

Thomas Moore, Vice President

Karen Chessell, Clerk

Ross Chichester, Member

Randy Green, Member

Teri Jamin, Member

Cynthia Trigg, Member

1638 Mono Avenue, Minden, Nevada 89423

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Scheduled Public Comment: During regular Board meetings, public comment will always be scheduled to occur at 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. Board meetings are conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.

Douglas County School District
 Regular Meeting
Lake Tahoe Public Library
 Zephyr Cove, Nevada
 Tuesday, July 12, 2011
 3:30 p.m.

AGENDA

1.	Call to Order	3:30 p.m.
	<p>A. Pledge of Allegiance B. Adoption of Agenda (Action)</p> <p>The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>	
2.	Consent Items (Action)	3:35 p.m.*
	<p>Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.</p> <p>Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items:</p>	
	<p>A. Minutes of the Regular Meeting of June 14, 2011</p> <p>Attached are the Minutes of the Regular Board Meeting of June 14, 2011 for your review and approval.</p>	
	<p>RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of June 14, 2011.</p>	
	<p>B. Minutes of the Special Meeting of May 25, 2011</p> <p>Attached are the Minutes of the Special Board Meeting of May 25, 2011 for your review and approval.</p>	
	<p>RECOMMENDATION: Approve the Minutes of the Special Board Meeting of May 25, 2011.</p>	
	<p>C. Accounts Payable Regular Run Voucher No. 1200 for FY11-12; and Special Run Vouchers Numbered 1029 and 1030 for FY10-11</p> <p>A complete list of payments contained in Regular Run Voucher Number 1200 for FY11-12; and Special Run Voucher Numbers 1029 and 1030 for FY10-11 are provided to the Board members via e-mail for review prior to the meeting. A copy of the payments contained in Voucher Numbers 1029, 1030, and 1200 are available for review by the public at the Superintendent's office prior to the time of the meeting.</p>	
	<p>RECOMMENDATION: Approve payments contained in Voucher Numbers 1029 and 1030 for FY10-11 and Voucher Number 1200 for FY11-12.</p>	

Consent Items (Action) (Continued)

D. Third Reading Bylaw No. 060, “Article VI – Meetings”

At the March 30, 2011 Special Meeting, a Board Subcommittee reviewed Bylaw No. 060, “Article VI - Meetings” for possible revisions. Changes suggested at the May 18, 2011 and June 14, 2011 first readings have been incorporated for approval.

RECOMMENDATION: Approve for third reading Bylaw No. 060, “Article VI – Meetings.”

E. Personnel Report No. 11-07

Listed on the attached Personnel Report No. 11-07 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions described in Personnel Report No. 11-07.

F. Second Reading Board Policy and Administrative Regulation No. 227, “Methods for Handling Reports of Aversive Intervention and Physical and Mechanical Restraints on Students with Disabilities Discussion and Action

Board Policy and Administrative Regulation No. 227, “Methods for Handling Reports of Aversive Intervention and Physical and Mechanical Restraints on Students with Disabilities,” are provided for a second reading.

RECOMMENDATION: Approve for second reading, Board Policy and Administrative Regulation No. 227, “Methods for Handling Reports of Aversive Intervention and Physical and Mechanical Restraints on Students with Disabilities.”

3.	Principal’s Report – (Jacobsen High School) Administrative Report/Program Review	3:40 p.m.*
	Jacobsen High School Principal, Brian Frazier, will present a report on progress toward the goals of their School Improvement Plan.	
4.	Budget Updates Discussion and Action	4:00 p.m.*
	Following the conclusion of the 2011 Legislative Session, the Governor approved a budget for K-12 that will increase the funding above the May Final Budget period. On July 7 th , the Board met to consider best use of these additional funds. The Superintendent will provide the Board with a brief update on progress made in the 3 days since the July 7 th Special Meeting. If the Board has additional action it chooses to take relative to the 2011-12 budget, it may do so at this time.	
	RECOMMENDATION: That the Board take further action (if needed) subsequent to the July 7th Board Meeting on budget add-backs.	
5.	Project Manager Position/Job Description Discussion and Action	4:20 p.m.*
	As the District begins the construction phase of the Bond Rollover Program, there is a need for a bond projects’ manager to oversee construction and serve as the District’s representative in construction and the Facilities’ Master Plan.	
	RECOMMENDATION: The Board of Trustees approve a new position and job description for the Bond Program.	

6.	Superintendent's Report Administrative Report	4:35 p.m.*
	Superintendent Dr. Lisa Noonan will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.	
7.	Nevada Association of School Boards (NASB) Report	4:45 p.m.*
	Sharla Hales will present details of NASB accomplishments, current issues, and goals.	
8.	Correspondence	4:50 p.m.*
9.	Possible Agenda Items for Future Board Meetings	4:55 p.m.*
	Input from Board Members	
10.	Closed Session	5:00 p.m.*
	The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4).	
	Public Comment:	6:00 p.m.
	Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.	
11.	Decision in Open Session	6:05 p.m.*
	The Board will discuss and consider a request from the Douglas County Administrators' Association to be recognized as a bargaining unit in Douglas County School District.	
	RECOMMENDATION: The Board of Trustees take action on the DCAA's request to be recognized as a bargaining unit in Douglas County School District.	
12.	Adjournment	
	The Board will reconvene in public session and a motion will be made to adjourn.	

(*) Times are estimated. Generally speaking, the item will be heard no earlier than the time indicated. If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board.

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In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV
Minden Post Office, Minden, NV
Douglas County School District Office, Minden, NV

Douglas High School, Minden, NV
Genoa Post Office, Genoa, NV
Zephyr Cove Post Office, Zephyr Cove, NV
Stateline Post Office, Stateline, NV
District website: www.dcsd.k12.nv.us

Classified Personnel

2011-2012 SCHOOL YEAR - HIRING RECOMMENDATIONS FOR CLASSIFIED PERSONNEL				
Name	Position/Location	Effective Date	Salary	Replacing
Sherrie Clore	Special Ed IEP Aide – MES	08-17-11	11E5	New Position
2010-2011 CLASSIFIED RESIGNATIONS				
Name	Position	Last Day Worked / End of Contract		
Mercedez Cueva	Help Desk Technician – Computer Services	06-30-11	06-30-11	
Tracy Shephard	Special Ed IEP Aide – PWLMS	06-07-11	08-31-11	
Jamie Bitetto	Special Ed IEP Aide – DHS	06-07-11	08-31-11	
2011-2012 CLASSIFIED CHANGES				
Name	Former Position/Location	New Position/Location	Effective Date	Replacing
Utahna Derbyshire	EC Special Ed Program Aide – MES	Program Aide / DW – Special Services	08-17-11	New Position
2010-2011 CLASSIFIED POSITIONS ENDING/ELIMINATED:				
Name	Position Location	Last Day Worked / End of Contract		
None				
2010-2011 CLASSIFIED RETIREMENTS				
Name	Position Location	Last Day Worked / End of Contract		
None				

Certified Personnel

2011-2012 CERTIFIED RETIREMENT	
Name	Position/Location
Cynthia Monroe	Reading Teacher/CCMES
2011-2012 CERTIFIED RESIGNATIONS	
Name	Position/Location
Amanda Gilbert	Psychologist/DW