

**MINUTES OF THE
Special Meeting of the
Board of Trustees
DOUGLAS COUNTY SCHOOL DISTRICT
Douglas County Public Library – Lake Tahoe Branch
January 11, 2011
3:00 p.m.**

**Minutes Approved
February 8, 2011**

Present:

Trustees:

Sharla Hales	President
Thomas Moore	Vice President
Ross Chichester	Member
Karen Chessell	Member
Teri Jamin	Member
Randy Green	Member
Cynthia Trigg	Member

Personnel:

Lisa Noonan, Superintendent
Rich Alexander, Assistant Superintendent
Lyn Gorrindo, Assistant Superintendent

Absent:

Holly Luna, Chief Financial Officer

1. Call to Order

Ms. Jamin called the meeting to order and led the Pledge of Allegiance at 3:05 p.m. Ross Chichester was welcomed as a new Board member.

Ms. Jamin asked if there were any changes for the agenda from staff. There were none.

Public Comment

No public comment was offered on any items not listed within the agenda.

2. Facilities' Master Plan Review Phase I(a)

(Discussion and Action)

Tim Haley and Ellen Hooper, SKW Derickson Architects, began with a review of the DCSD Executive Summary. This summary included 5 major project areas, work provided by various staff and consultants, committee and community input, and timelines for Board information and decision making within the FMP process.

Ms. Hooper briefed the Board on projects currently in the design phase. Emphasis had been placed on the best input and the least capital expenditure. Reviewing the five project phases, Ms. Hooper stated the District was currently in the "Option Development" portion of the process. Design Development that included construction documentation and finally,

construction, would follow. During the current Option phase, site and district committee meetings had occurred during December and January.

Piñon Hills Elementary School improvements were shared by Steve Newsom, Architect, and Rita Frink, Landscape Architect, with LPA. Seth Maurer, Core Construction, worked in conjunction with the architects. An aerial photo was taken to review the site in light of parent/student drop off for safety and where building expansion would be best suited for students. Recommendations for specific changes were highlighted including the area where buses would drop off students that could be exchanged for the parent drop off location. Examples provided the best use of property. Additional adjustments included a walkway extension and a number of roof correlations to walkways wherein water runoff from the roof would not freeze on the sidewalks in winter months. Instead, plants would receive the runoff and melt. A number of additional future site variations, additions, and educational programming plans were reviewed. Classroom space was defined.

A revised design option cost analysis was provided in the red folders. Expenses were over budget on the analysis in the amount of \$162,650. \$150.00 per square foot had been allotted for improvements, although the "general conditions" line item had not been included in the amount of \$335,000 on the first spreadsheet.

Mr. Moore arrived at 3:38 p.m.

Mr. Maurer reported renovation costs at Gardnerville Elementary School were different as compared to Piñon Hills Elementary school new construction costs. New construction was reported at \$150.00 a square foot.

Gardnerville Elementary School improvements were cited next. Drop off and pick up areas for students were stated with regard to safety concerns, as well as, kitchen improvements, the demolition of an old building, and a new wing was proposed for construction. Student educational needs were reported to have been reviewed with administrators and revised a number of times by staff. Parking, the school office, multi-purpose room, and use of exterior and interior space had been reviewed and would continue to be refined.

In the option phase, Dr. Noonan stated the only disadvantage was the cost related to best educational practice.

As a result of improvements, the Heritage Building would be placed up for sale or lease.

Dr. Noonan reported that staff sharing through more centralized district staff would be cost effective.

Improvements to GES would improve equity in the area of technology infrastructure as provided for other district elementary schools.

With the new addition, removal of an older portion of the site, 43,000 square feet of renovation, work was reported to be extensive. \$150,000 was noted to be the expense per classroom. A 5% contingency was built into the budget, although the budgeted amount was exceeded by \$1,547,660. When the budget allotment was met, programming needs were cut short.

A discussion regarding budget considerations ensued. The complexities of improvements at GES were explained. Improvements necessary to underground utilities were extensive. The traffic flow pattern at GES was also discussed and understood to need further review before finalization.

Mrs. Chessell questioned if the community raised concerns of demolishing a historical building. Mr. Brown, GES Principal, responded that this had been explored and a huge attachment had not been discovered as a historical significance. Memorials on site were of more concern, and the disturbance to those would be of a high concern and minimized.

Future expenditures necessary to additional facilities were discussed. This included moving the 9th grade to Douglas High School and the large budget required for the necessary improvements. Board members expressed they wanted to be sure preceding projects wouldn't inhibit the reality of all necessary adjustments within the school system. Discussion would continue in the future to see if a paring down of the budget for GES and/or PHES might need to occur in order to balance the needs between these and future Facilities' Master Plan projects.

3. Adjournment

The meeting was adjourned at 4:50 p.m.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.