

**MINUTES OF THE
Strategic Planning Meeting of the
DOUGLAS COUNTY SCHOOL DISTRICT
BOARD OF TRUSTEES
Genoa Lakes Golf Club
January 28, 2011
8:00 a.m.**

**Minutes Approved
March 8, 2011**

Committee Members and District Staff Present: Lisa Noonan, Superintendent, Sharla Hales, Thomas Moore, Karen Chessell, Ross Chichester, Randy Green, Teri Jamin, Cynthia Trigg, Rich Alexander, Lyn Gorrindo, Holly Luna, Brian Frazier, Kerry Pope, Jan Visger, Cade Baligad, Tamie Beckett, Bob Been, Cheryl Blomstrom, Jeanne Blum, Denise Castle, Kindle Craig, Rommy Cronin, Caleb Currence, Susan Desrosiers, Andrew Fromdahl, Nora Gastelum, Linda Gilkerson, Lisa Granahan, Susan Harootunian, Ellen Hooper, John Kinkella, Dwight Langdon, Susan Moore, Karen Myers, Lori Pasqua, Mike Rechs, Brian Rippet, Eric Ristine, Ray Sidney, Blaine Spires, Carly Strauss, Marty Swisher, Marc Tompkins, Miki Trujillo, Susan Van Doren, Lisa Voss, and Tricia Wentz

Absent: Gintas Vildzius

1. Check in, Continental Breakfast, Folders, Gallery Walk

Attendees signed in and were provided an information folder. A continental breakfast was offered and participants given an opportunity to participate in a gallery walk of posters wherein they could provide written comments.

**2. Call to Order, Adoption of Agenda, Pledge
Welcome, Introductions, Overview of Day, Housekeeping**

Sharla Hales, Board President, provided opening comments, welcomed the group, and led the Pledge of Allegiance.

3. Public Comment

Mrs. Hales called for public comment. There were no comments offered. Dr. Noonan, the new Superintendent for Douglas County School District, was welcomed to her first Strategic Plan Meeting.

**4. Setting the Stage: Ten steps to creating a Strategic Plan
The Vision: What is our charge?
If you don't know where you are going...
The New Trajectory: Doing more with less
Dashboards and Goals from January 2010**

Dr. Noonan began with an explanation of the use of various items available on the tables during the meeting. Use of an acronym during the day constituted a noise from noisemakers available and participants had various opportunities to throw a raffle ticket into a bucket for raffle prizes at the end of the day.

A PowerPoint presentation was shown beginning with an explanation of student achievement in a trajectory format, with regard to accomplishment of high school graduation, college, or other choices possible following graduation. Ten steps to Strategic Plan development were shared informing the group on the best business planning process that would be followed. The District Mission Statement, a statement of purpose, was reported to have been revised by a Board Subcommittee. Strategic Plan Committee members were asked to turn in a form selecting their choice between the revised or current Mission Statement. Work towards a new Vision Statement was noted to also be underway.

Dr. Noonan explained the need for alignment of efforts for improvement and focus throughout the system in order that district governance and school sites work together for high achievement. A data dashboard activity explained why a focus on specific areas was necessary. The data dashboard was used similarly to the dashboard of a car. Measurable data, provided as a dashboard, supplied key student achievement information to be watched for trends. A roadmap and inventory would be incorporated in the Strategic Planning process in order that all efforts were guided, thorough, and educational processes were “inventoried.” Currently, there were nine Strategic Plan goals. Dr. Noonan noted achievement of goals might be best with an attention to detail attained with a focus on fewer goals.

5. Small Group Rotations

Committee members were informed that six rotation tables would be used to provide district guiding documents for review and a variety of topics for discussion. Topics included 1) Student Achievement/Academic Success; 2) Options for Students/Alternative Education and Career and Technical Education; 3) Introduction to Common Core State Standards; 4) Safe Learning Environments and Family Engagement; 5) Facilities’ Master Plan; and 6) Educational Technology. This activity was offered for the majority of the day in order that the Committee could gain needed insight and provide feedback.

A video was provided showing a futuristic view of technology containing the reality of upcoming educational needs.

At 9:45 a.m. Committee members begin participating in organized table rotations of approximately 35 minutes each.

Mrs. Trigg arrived at 11:10 a.m.

6. Lunch

Lunch was provided from 11:45 a.m. – 12:45 p.m. Lisa Granahan left the meeting during the lunch break.

7. Small Group Rotations (Continued)

The group reconvened and continued participating in topics for discussion and consideration.

8. Break and Gallery Walk

A short break was taken. Committee members were reminded to take a moment to walk the room and provide feedback on posters displayed.

**9. Full Group Discussion: Are we on the right track?
Do we have the right goals?
Next Steps: Analyzing the Inventory**

Dr. Noonan stated the Board of Trustees would adopt Strategic Plan revisions with consideration of budget resources, in the future. While the Committee was not pressured to provide specific feedback on goals, a general idea was gained as to whether or not strategies explained at this meeting were on the right track. Next, staff would analyze feedback and provide revisions to the Strategic Plan and goals.

10. Mapping the Way: Elementary, Middle and High

An exercise entitled “The Pathway to Excellence” was provided as an example of a parental view of the path for student achievement from Kindergarten to graduation and beyond. Dr. Noonan stated she would develop a pathway document for parents to track their student’s progress for K-12. This would be provided to assist parents and in conjunction with the upcoming implementation of Common Core Standards. Parents would therefore be aware of the need for additional assistance for their child and/or understand their child was on target.

A short video depicting worldly future expectations was shown.

The Committee was thanked for their participation. Raffle prizes were awarded from tickets submitted from the day.

In wrap up, the group was asked to submit Vision and Mission Statement input, as well as an evaluation form for the day.

A break was taken from 3:40 – 3:50 p.m. Board members were asked to convene for the last item of the day.

**11. Board Item – Facilities’ Master Plan
(Action)**

This item was reported to have been provided as an Action Item in case action was necessary. Dr. Noonan stated the Piñon Hills and Gardnerville Elementary School projects underway would be further discussed at the February Board Meeting. Marty Johnson, JNA Consulting was scheduled to provide an overview of the current bond funding environment. Plan changes were noted including the PHES roof and walkway, as well as the GES playground location that had been updated. These option developments would also be presented in February. Mrs. Luna added that input had been provided today regarding GES traffic concerns that would be taken into consideration.

A concern was raised of projects being over budget with regard to future project consideration. Ms. Luna responded option development and bond funding information would be addressed at the February Regular Meeting. Dr. Noonan offered projects could be presented in models with choices in the future.

Community influence was stated as a desire for transparency. GES and PHES public meetings were noted to have been held to gain public input. Continuing public input was desired by Board members.

**12. Adjournment
(Action)**

At 4:11 p.m., Mrs. Trigg moved to adjourn, seconded by Mr. Moore.

Motion carried, 7/0.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.