

Douglas County School District
Regular Meeting
Douglas High School
Minden, Nevada
Tuesday, August 10, 2010
3:30 p.m.

***Minutes Approved
September 14, 2010***

MINUTES

Present:

Trustees:

Teri Jamin, President
Thomas Moore, Vice President
Keith Roman, Clerk
Karen Chessell, Member
Randy Green, Member
Cynthia Trigg, Member

Absent:

Sharla Hales, Member

Personnel:

Lisa Noonan, Superintendent
Lyn Gorrindo, Assistant Superintendent, Education Services
Holly Luna, Chief Financial Officer
Rich Alexander, Assistant Superintendent, Human Resources

Others Present:

Mike Malloy, Legal Counsel

1. Call to Order

Ms. Jamin called the meeting to order at 3:35 p.m.

- A. Ms. Jamin led those present in the Pledge of Allegiance.
- B. Mrs. Trigg moved to adopt the agenda, seconded by Mrs. Chessell.

Motion carried, 6/0.

2. Consent Items (Action)

- A. Approve the Minutes of the Regular Board Meeting of July 13, 2010.
- B. Approve the Minutes of the Special Board Meeting of August 3, 2010
- C. Approve for second reading changes to Board Policy No. 606, "Purchasing."
- D. Approve for second reading, Board Policy No. 529, "Suspension and Expulsion."
- E. Approve payments contained in Voucher Numbers 1003 and 1004 for FY10-11, and Voucher Numbers 1135 and 1136 for FY09-10.
- F. Approve personnel actions described in Personnel Report No. 10-08.
- G. Approve Change Order to the Re-Keying Materials contract for the amount of \$87,348.12.
- H. Approve the dual credit course additions to master list as submitted.
- I. Approve for second reading changes to Board Policy No. 812, "District Mobile Device Use."

Ms. Jamin stated Mr. Moore requested Item 2-A, "Minutes of the Regular Meeting of July 13, 2010," be pulled for discussion.

Mrs. Chessell moved to approve Consent Items 2-B through 2-I, seconded by Mrs. Trigg.

Motion carried 6/0.

Mr. Moore stated he would abstain from voting on Item 2-A, due to his absence at the July 13th Regular Meeting.

Mrs. Trigg moved to approve Item 2-A, "Minutes of the Regular Meeting of July 13, 2010," seconded by Mrs. Trigg.

There was no public input.

Motion carried 5 yeas, 0 nays, and 1 abstention (Mr. Moore).

3. Approval of Elementary Promethean Board Donation Discussion and Action

Holly Luna, Chief Financial Officer, Brian Frazier, Director of Assessments and Grants, and Eric Ristine, Supervisor of Information Services, presented a three phased technology plan encompassing all elementary sites, less Jacks Valley Elementary which had already been completed through a prior donation. Upon approval of the plan, Promethean Boards, necessary wiring, and hardware would be purchased and installed throughout common instructional spaces at every elementary site.

Mrs. Luna introduced Chris Askin with the Community Foundation of Western Nevada (CFWNV) who had provided a commitment letter for a donation of \$989,326 towards this large technology upgrade.

The project scope, proposed phasing, and funding were explained. The donation was targeted at elementary sites based on the large number of existing boards in the elementary classrooms, as well as the observed full use of the boards and equipment by the elementary teachers. This technology is another tool for teachers, tied to 21st Century Skills, to encourage student engagement and facilitate formative assessment, focusing on "what we value, we measure." The donation also serves to resolve the inequity at a single site and provides a technology advancement and upgrade for all elementary sites. Through phasing, the existing Promethean Boards purchased through grants will be reallocated to the middle and high schools. Prior to installation, additional professional development will be provided to secondary teachers.

CVWNV committed to funding professional development, installation, and purchase of Promethean boards and accessories, and technical support throughout installation and professional development for Phase I and II.

Phase III was reported to be over one year out, and would include PHES and GES. A need existed to obtain additional donors to complete Phase III of the project. Various options for Phase III funding were discussed. All personnel related expenses would be paid for by the donation.

Mr. Ristine explained wiring necessities for increasing capacity in order to support additional multi-media and server use at the elementary sites. This being the foundation for installation of Promethean Boards, upgrading network hardware and fiber optics was essential. The resulting work would support technology needs at elementary sites for ten to fifteen years.

Mr. Ristine added that Promethean Board sound system accessories substantially improved sound within the classroom, allowing for teachers and students to use microphones to focus on assignments.

Phase I costs to the District are approximately \$75,000. Phase II costs to the District are approximately \$238,000 and will come from Capital Project funds.

Mrs. Luna addressed questions raised regarding future funding for phase III.

Mr. Askin offered that the Foundation was interested in helping students by transforming the education engine in Nevada, through improved technology, and looked forward to recognizing this achievement both within the region and on a national basis.

Ms. Jamin called for public comment. Several elementary teachers expressed appreciation for having Promethean Boards in the classroom and stated ways in which the technology was used for students. Professional development was noted to be the key to using the technology to its full capacity. Appreciation was shown for the system of training underway.

Mrs. Trigg moved to approve acceptance of the Community Foundation of Western Nevada donation to cover Phase I and Phase II Elementary Promethean Projects (to include Professional Development, installation and purchase of Promethean boards and accessories, and technical support throughout installation and professional development approximately \$989,326 on a reimbursable basis, seconded by Mrs. Chessell.

Motion carried, 6/0.

4. Approval of MES Re-Wire Alternative Bid and Hardware Expenditures Discussion and Action

A discussion of re-wiring and hardware expenditures necessary for Promethean Board technology upgrades was included in Item 3 above. A vote was taken to approve the bid.

Mrs. Chessell moved to approve the alternate re-wire bid at Minden Elementary School to Nelson Electric for \$17,082 and approve Information Services to purchase associated hardware estimated at \$60,000; funding to be attributable from the Major Maintenance funds, seconded by Mrs. Trigg.

Motion carried 6/0.

5. Approval of Revised 5 Year Capital Plan Discussion and Action

Revisions to the Five Year Capital Plan were addressed during the discussion of the Promethean Board donation, Item 3, on this agenda. Phasing in of the Promethean Board technology upgrades necessitated revision of the Five Year Capital Plan for funding in addition to the Community Foundation of Western Nevada donation.

Mrs. Trigg moved to approve the revised Five Year Capital Improvement Plan to reflect the additions as noted, seconded by Mrs. Chessell.

Motion carried, 6/0.

6. Board Intervention Funds Report Discussion and Action

Brian Frazier, Director of Assessments and Grants, stated administrators applied for \$30,000 in intervention funding that the Board had provided for student assistance in January of 2010. The Board offered these District funds to help replace SB404 and SB185 funding provided by the legislature in past years. Title I schools were noted to have not been eligible to participate.

Administrators from the following sites shared Board Intervention Fund data: Carson Valley Middle School, Douglas High, Minden Elementary, Piñon Hills Elementary, Pau-Wa-Lu Middle School, Scarselli Elementary George Whittell High and Zephyr Cove Elementary. A variety of opportunities for students to gain proficiency in math and reading were determined through dissection of MAP data, credit deficiency identification at the high school level, and teacher referrals, in order to meet individual student needs. Sites used their discretion in determining whether or not to hire additional tutors or teachers necessary to implement interventions, scheduling, frequency, and type of offerings, as well as, which avenue they used to identify specific needs. The majority of the funds were used to hire teachers or tutors who provided interventions outside their workday. High school students were provided an opportunity to gain one half credit during lunch time tutoring. This was reported to help increase proficiency and raise the graduation rate. Attending interventions at the high school level in order to obtain one half credit was noted to be an important message for students.

Growth data in the areas of reading and math were presented by each school site, along with each site's criteria for identifying students who were invited to participate. Attendance, including the number of students invited vs. those who showed, and average group sizes was reported.

Mr. Moore moved to approve up to \$40,000 in intervention funds for use by sites during 2010-11 school year, as presented by staff, seconded by Mrs. Chessell.

Ms. Jamin called for public comment or any further discussion. There was none.

Motion carried, 6/0.

A break was taken from 5:45 – 6:05 p.m.

Public Comment

Ms. Jamin called for public comment at 6:05 p.m. There was none.

7. First Reading of Changes to Board Policy No. 506, "Withdrawal From School" Discussion and Action

Lyn Gorrindo, Assistant Superintendent for Education Services, stated a revision was made to Board Policy No. 506, "Withdrawal from School," due to a change in the Nevada Revised Statute during the most recent legislative session. The change in Board Policy reflected the attendance age requirement for students with the mandated increase from age 17 to 18.

There was no public comment.

Mrs. Chessell moved to approve for first reading Board Policy no. 506, "Withdrawal from School," seconded by Mrs. Trigg.

Motion carried 6/0.

8. Sierra Crest 2009-2010 Compliance Audit Administrative Report

Mrs. Gorrindo reported the Sierra Crest 2009-2010 compliance audit had been completed. State representatives were noted to have received a copy of the audit, as required. Student cumulative records, along with teacher personnel files, were obtained by District officials following the closure of Sierra Crest on July 1st. Eight student record requests were reported as being received to date for transferring students. Student transcripts were printed and ready to send with student records upon request. The only expense related to the school closing, was the contracting of Jane Lommel for \$6,000 as a Trustee for Sierra Crest. Ms. Lommel would take care of inventory and cleaning out the building per NAC and NRS in order to complete closure of the school.

9. Technical Adjustment to the FY10 June Final Special Education Fund Budget Discussion and Action

Mrs. Luna reviewed with the Board, their approval in June 2010 for an adjustment made to the FY09 December Special Education Fund budget. Mrs. Luna requested that an allowance be granted for adjusting the Special Education Fund budget back to the initial December 2009 Amended Budget, following a review of actual expenditures to date. A Technical Adjustment notification would be provided to The Department of Taxation upon Board approval.

Mrs. Trigg moved to approve a Technical Adjustment reverting the FY10 Special Education Fund Budget to reflect the December Amended Budget, seconded by Mrs. Chessell.

There was no public comment.

Motion carried, 6/0.

10. Superintendent Report Administrative Report

Lisa Noonan, Superintendent, informed the Board of recent meetings and upcoming events. The Administrative Forum was reported to have taken place one week prior. The Forum was informative and focused on aligning the Strategic Plan, District Improvement Plan, and School Improvement Plans. Work was underway toward hiring a new principal for C.C. Meneley Elementary School. Two forums were held at CCMES in order to gain parent and staff input regarding hiring for the principalship. Nancy Bryant, former DCSD Assistant Superintendent, agreed to kick off the school year at CCMES as the interim principal. Mrs. Bryant would be assisting in the transition.

Additionally, Dr. Noonan stated she was working to schedule Board members for meetings through the year to allow scheduled time for their input. Area clubs and community members were soon to receive a letter inviting them to call for a time if they wished to have Dr. Noonan schedule either a meet and greet opportunity or speaking engagement for service groups. Trustees were invited to help with the Douglas County Education Foundation Fun Run concessions, October 10th. Dr. Noonan offered that she would be helping at the event.

11. Nevada Association of School Boards (NASB) Report

Mrs. Trigg stated a discussion was held at the Executive Board Meeting regarding increasing the information flow between Dotty Merrill and school board secretaries. This communication would encourage Board members to review the NASB Web site and newsletters.

All Board members were invited to attend the New Board Member training to be held during the November NASB Conference.

The majority of Nevada School Boards were reported to have expressed the desire to participate in the National Association of School Boards. Information was available regarding the grant provided to encourage Nevada participation on the NASB Web site.

12. Correspondence

There was no correspondence.

13. Possible Agenda Items for Future Board Meetings

Mrs. Trigg asked that the December Agenda include time to recognize persons nominated for awards to be given out at the NASB fall conference. Board members had prepared six or seven nominations, some of whom might receive awards, but all of which Mrs. Trigg desired to have recognized, seconded by Ms. Jamin.

14. Executive Session

There was no executive session.

15. Adjournment

Mrs. Trigg moved to adjourn at 6:23 p.m., seconded by Mrs. Chessell.

Motion carried, 6/0.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.