

MINUTES OF THE
Special Meeting of the
DOUGLAS COUNTY SCHOOL DISTRICT
BOARD OF TRUSTEES
Douglas High School
May 11, 2010
1:00 p.m.

*Minutes Approved
July 13, 2010*

Present:

Trustees:

Teri Jamin	President
Thomas Moore	Vice President
Keith Roman	Clerk
Karen Chessell	Member
Randy Green	Member
Sharla Hales	Member
Cynthia Trigg	Member

Personnel: John Soderman, Interim Superintendent

Others Present: Jim Huge, Consultant

Staff Representatives:	Cindy Schnaare	Rommy Cronin
	Michele Baugh	Keith Lewis
	Cade Baligad	Brandon Swain
	Bob Been	Eric Ristine
	Brenda Chapman	Lyn Gorrindo
	Sue Shannon	

1. Call to Order

- A. Ms. Jamin called the meeting to order at 2:00 p.m. following the informal time listed below.
- B. Mrs. Hales moved to adopt the agenda, seconded by Mrs. Trigg, after Ms. Jamin called the meeting to order.

Mr. Moore arrived at 2:01 p.m.

Ms. Jamin announced that during the first hour of this meeting, from 1:05 – 2:00 p.m., an opportunity was provided for informal conversation with Ms. Henderson-Hill.

2. Informal Board/Candidate time with meeting in session
(Discussion and Action)

At 1:00 p.m., Superintendent candidate, Heather Henderson-Hill was available for informal conversation with both the Board and members of the public.

3. Qualified School Construction Bond
(Discussion and Action)

Ms. Jamin stated Item 3 would be pulled from the agenda. There was no need for discussion of Resolution #10-02 at this time.

Public Comment

Ms. Jamin called for public comment on items other than what was listed in the agenda. There was none.

4. The Board of Trustees and staff representatives will interview Superintendent candidate, Heather Henderson-Hill, as determined at the Special Meeting of May 3, 2010
(Information and Discussion)

Ms. Jamin welcomed Ms. Heather Henderson-Hill, Superintendent candidate, and staff participants to the interview. Ms. Jamin stated the process by which the meeting would flow. There were fifteen questions for the candidate. Ten minutes was allowed for each question, including follow up questions, in order that the interview could conclude in three hours. A thirty minute administrative coaching exercise would be conducted halfway through the interview. Ms. Jamin asked that participants introduce themselves.

Staff representatives asked Ms. Henderson-Hill prepared questions and received responses for consideration of hiring her for the Superintendent position.

A break was taken from 3:05 – 3:20 p.m.

The coaching exercise, based around a School Improvement Plan, involved the candidate and Pau-Wa-Lu Middle School Principal, Keith Lewis. This time was used to identify successes, needs, make suggestions, and become familiar with activities and data within the school.

Mr. Moore left at 4:34 p.m.

The Board was offered time for follow up questions during the last 20 minutes of the meeting.

Ms. Jamin thanked the panel and asked that they turn in their Candidate Response Forms for review by the Board. Ms. Henderson-Hill was thanked for coming to the District for a more in depth interview.

5. Discussion and possible action regarding additional steps or procedures to be implemented in the final selection process and the contract terms to be offered in negotiating an employment contract for the candidate who is ultimately selected as Superintendent
(Discussion and Action)

There was no additional discussion relating to contract negotiations.

6. Adjournment

Mrs. Chessell moved to adjourn at 4:44 p.m., seconded by Mr. Green.

Motion carried, 7/0.

Submitted by,

Carolyn Moore
Secretary to the Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.