

**Douglas County School District
Board of Trustees
Agenda for the Regular Meeting of
Tuesday, July 13, 2010
3:30 p.m.
Douglas High School
1670 Highway 88
Minden, Nevada**

Mission Statement

The Douglas County School District, in partnership with parents and community, will ensure that all students are competent in the basic skill areas, demonstrate continuous achievement toward educational excellence, and reach their highest potential as productive, responsible citizens.

Board of Trustees

**Teri Jamin, President
Thomas Moore, Vice President
Keith Roman, Clerk
Karen Chessell, Member
Randy Green, Member
Sharla Hales, Member
Cynthia Trigg, Member**

1638 Mono Avenue, P.O. Box 1888, Minden, Nevada 89423

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Scheduled Public Comment: During regular Board meetings, public comment will always be scheduled to occur at 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. Board meetings are conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at P. O. Box 1888, Minden, Nevada 89423, or by calling 782-7177, so that such notification is received at least twenty-four hours prior to the meeting.

Douglas County School District
 Regular Meeting
Douglas High School
 Minden, Nevada
 Tuesday, July 13, 2010
 3:30 p.m.

AGENDA

1.	Call to Order	3:30 p.m.
	<p>A. Pledge of Allegiance</p> <p>B. Adoption of Agenda (Action)</p> <p>The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>	
2.	Consent Items (Action)	3:35 p.m.*
	<p>Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.</p> <p>Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items:</p>	
	<p>A. Minutes of the Regular Meeting of June 8, 2010</p> <p>Attached are the Minutes of the Regular Board Meeting of June 8, 2010, for your review and approval.</p> <p style="text-align: center;">RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of June 8, 2010.</p>	
	<p>B. Minutes of the Special Meeting of May 11, 2010</p> <p>Attached are the Minutes of the Special Board Meeting of May 11, 2010, for your review and approval.</p> <p style="text-align: center;">RECOMMENDATION: Approve the Minutes of the Special Board Meeting of May 11, 2010</p>	
	<p>C. Minutes of the Special Meeting of May 14, 2010</p> <p>Attached are the Minutes of the Special Board Meeting of May 14, 2010, for your review and approval.</p> <p style="text-align: center;">RECOMMENDATION: Approve the Minutes of the Special Board Meeting of May 14, 2010.</p>	

2. Consent Items (Action) (Continued)

D. Minutes of the Special Meeting of May 17, 2010

Attached are the Minutes of the Special Board Meeting of May 17, 2010, for your review and approval.

RECOMMENDATION: Approve the Minutes of the Special Board Meeting of May 17, 2010.

E. Minutes of the Special Meeting of June 23, 2010

Attached are the Minutes of the Special Board Meeting of June 23, 2010, for your review and approval.

RECOMMENDATION: Approve the Minutes of the Special Board Meeting of June 23, 2010.

F. Accounts Payable Special Run Voucher Number 1133 and Voucher No. 1134 for FY09-10, and Voucher Number 1001 for FY10-11

A complete list of payments contained in Special Run Voucher Number 1133 and Voucher No. 1134 for FY09-10, and Voucher Number 1001 for FY10-11, is provided to the Board members via e-mail for review prior to the meeting. A copy of the payments contained in Voucher Numbers 1133, 1134, and 1001 are available for review by the public at the Superintendent's office prior to and at the time of the meeting.

RECOMMENDATION: Approve payments contained in Voucher Numbers 1133 and 1134 for FY09-10, and Voucher Number 1001 for FY10-11.

G. Personnel Report No. 10-07

Listed on the attached Personnel Report No. 10-07 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions described in Personnel Report No. 10-07.

H. Adoption of Updated Debt Management Policy and Five Year Capital Improvement Plan

Included in each Board Member's information packet is a copy of this District's Debt Management Policy and Indebtedness Report. NRS 350.0035 requires that our policy be updated annually. Within the Debt Management Report is the updated Five-Year Capital Plan that the Board approved in April of this year. The Debt Management Plan has been updated with the assistance of JNA Consulting Group, District Financial Advisors. The Debt Management Plan has been updated to accurately reflect the recent 2010 General Obligation and Build America Bonds, as well as the 2010 Qualified School Construction Bonds.

NRS 350.0035 requires that the updated Debt Management Policy, Indebtedness Report, and the Five-Year Capital Plan be filed with the Douglas County Debt Management Commission and the Nevada Department of Taxation by August 1, 2010.

RECOMMENDATION: Adopt the District's updated Debt Management Plan and Indebtedness Report, which includes the already approved (April 13, 2010 Board Meeting) Five-Year Capital Improvement Plan.

2. Consent Items (Action) (Continued)

I. Recommendation for Principal, George Whittell High School

An interview panel consisting of John Soderman, Interim Superintendent; Lyn Gorrindo, Assistant Superintendent of Education Services; Holly Luna, Chief Financial Officer; and Rich Alexander, Assistant Superintendent of Human Resources, interviewed three candidates for the position of Principal of George Whittell High School. The candidates completed an in-basket activity, a video observation and evaluation, an interview, and performed a presentation for the panel.

Mr. Soderman recommended a final candidate to Lisa Noonan, new Superintendent, who conducted her own interview with the finalist. As a result, Crespin Esquivel is being recommended to the Board as Principal of George Whittell High School.

Crespin has a B.A. degree in Education from the University of Reno and a M. Ed degree in administration from University of Phoenix. He is licensed in Nevada for school administration.

His experience includes:

2005-Present: Small School Administrator, Hug High School, Washoe County

2004-2005: Hispanic Liaison Specialist, Washoe County School District

2002-2004: Dean of Students/Spanish Teacher, Sparks High School, Washoe County

1999-2002: ESL Teacher, Secondary Newcomers' Center, Wooster High School, Washoe County

RECOMMENDATION: Accept the recommendation of the Superintendent and appoint Crespin Esquivel as Principal of George Whittell High School for the 2010-2011 school year.

J. Bid Award – DHS/MES Network Re-wiring Contract

Business Services requests approval of a contract award for the network re-wiring and installation of related hardware at DHS, with an alternate inclusion for same at MES (dependent upon bid receipt and funds available). This project will be paid for with Capital Project Funds, and is in alignment with the Technology Renewal budget per the 5 Year Capital Improvement Plan (approved April 2010).

RECOMMENDATION: Approve request by Business Services to award a contract to the lowest responsive and responsible bidder for the network re-wiring and installation of related hardware as submitted.

K. Budget Adjustment Voucher for June 2010

A complete list of budget adjustments by the Chief Financial Officer that occurred during the course of business for the month of June 2010 is provided for approval by the Board of Trustees as required by NRS 354.598005.

RECOMMENDATION: Approve budget adjustments as provided for June 2010.

3.	Principal's Report – (Jacobsen High School) Administrative Report/Program Review	3:40 p.m.*
Jacobsen High School Principal, Brian Frazier, will present a report on progress toward the goals of their School Improvement Plan.		
4.	Douglas County School District/Tahoe Detention Center Agreement Discussion and Action	4:00 p.m.*
Brian Frazier, Director of Assessments and Grants, will inform the Board with regard to a Memorandum of Understanding (MOU) pertaining to educational services provided by the District for students detained at the Tahoe Detention Center facility.		
RECOMMENDATION: Approve the requested MOU between the District, the Ninth Judicial District Court, and Tahoe Detention Center to support appropriate educational services for students.		
5.	Renewal of Tuition / Variance Agreement with Alpine County Unified School District, State of California Discussion and Action	4:20 p.m.*
Business Services has re-evaluated the MOU with Alpine County Unified School District (ACUSD), State of California. The revised agreement incorporates specific SPED designations, derivation of the tuition, provided clarity of verbiage with regards to liabilities/responsibilities, and allows for reciprocity. The previous MOU is enclosed for comparison.		
For Board consideration and approval are two options for billing – either by the District wide allocation averages (which is what FY08-09 and all previous years' billings were based on), or the Site Specific allocation averages. The comparison of options has been provided in the Board packet for review.		
Per NRS 392.010, the Nevada Superintendent of Public Instruction must annually review and approve this MOU. The MOU will also be subject to review and approval from ACUSD.		
RECOMMENDATION: Determine basis for billing of tuition (District wide average or site specific), and approve the requested MOU for reciprocal tuition with ACUSD contingent on Business Services receiving agreement and signed originals of the agreement from ACUSD, as well as the Nevada Superintendent of Public Instruction.		
6.	Approval of Individual Pupil Tuition Agreement Discussion and Action	4:30 p.m.*
Business Services has derived a tuition agreement to allow for individual pupils to request a variance as allowed by NRS 392.010.		
For Board consideration and approval are two options for billing – either by the District Wide allocation averages or Site Specific allocation averages. The comparison of options have been provided in the Board packet for review.		
Per NRS 392.010, the Nevada Superintendent of Public Instruction must annually review and approve this MOU.		
Business Services will review with the Board various issues and concerns pertaining to said tuition agreement.		
RECOMMENDATION: Business Services recommends no action at this time.		

7.	Social Studies Competency Change from ALT tests to Competency Essays Discussion and Action	4:40 p.m.*
<p>The Social Studies Departments at both George Whittell and Douglas High Schools propose a competency modification from the current Social Science ALT exams to an on demand, essay-based competency. The current ALT exams are comprised of multiple-choice questions assessing student recall of facts from various historical periods (DOK 1). The proposed essays would increase the rigor of this competency (DOK 2-3).</p> <p>RECOMMENDATION: Approve the competency change and enact the proposed essay-based competency in grades 10-12 to replace the existing Social Science ALT.</p>		
8.	First Reading of Revisions to Board Policy No. 529, “Suspension and Expulsion” Discussion and Action	5:00 p.m.*
<p>Lyn Gorrindo, Assistant Superintendent of Education Services, will share with the Board a revision to Board Policy 529 that allows for a definition of distribution and intent to distribute alcohol or drugs, while in school, on school property, or at school sponsored events.</p> <p>RECOMMENDATION: Approve for first reading, Board Policy No. 529, “Suspension and Expulsion.”</p>		
9.	First Reading of Revisions to Board Policy No. 606, “Purchasing” Discussion and Action	5:10 p.m.*
<p>Holly Luna, Chief Financial Officer, will present recommended changes to Board Policy No. 606, “Purchasing,” to update and modernize the Board Policy. The Policy was previously revised in June 1986.</p> <p>RECOMMENDATION: Approve for first reading, Board Policy No. 606, “Purchasing.”</p>		
10.	Administrative Report – Administrative Regulation No. 606, “Purchasing Regulations” Information and Discussion	5:20 p.m.*
<p>Holly Luna, Chief Financial Officer, will present recommended changes to Administrative Regulation No. 606, “Purchasing Regulations,” to bring it into alignment with Nevada Revised Statutes, provide further clarity, and sub-divide into five (5) distinct Administrative Regulations by subject. The Regulation was previously revised in September 1999.</p>		
Public Comment:		6:00 p.m.
<p>Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.</p>		

11.	Nevada Growth Model Administrative Report	6:05 p.m.*
	Brian Frazier, Director of Grants and Assessment, will provide an overview of the Nevada Growth Model of Achievement.	
12.	Administrative Regulation No. 515, “Promotion, Retention, and Demotion of Students” Information and Discussion	6:20 p.m.*
	Lyn Gorrindo, Assistant Superintendent of Education Services, will share revisions to Administrative Regulation No. 515, “Promotion, Retention, and Demotion of Students,” bringing it into alignment with recently revised NAC 389.048.	
13.	Administrative Regulation No. 222(a), “Competency Appeal Procedure” Information and Discussion	6:30 p.m.*
	Lyn Gorrindo, Assistant Superintendent of Education Services, will share revisions to Administrative Regulation No. 222(a), “Competency Appeal Procedure.” Language revisions will articulate a more concise process for competency appeals.	
14.	Board Policy No. 812, “District Mobile Device Use” Discussion and Action	6:45 p.m.*
	Holly Luna, Chief Financial Officer, will present and recommend a new addition to Board Policy through Board Policy No. 812, “District Mobile Device Use.”	
	RECOMMENDATION: Approve for first reading, Board Policy No. 812, “District Mobile Device Use.”	
15.	Nevada Association of School Boards (NASB) Report	7:00 p.m.*
	Cynthia Trigg will present details of NASB accomplishments, current issues, and future goals.	
16.	Correspondence	7:05 p.m.*
17.	Possible Agenda Items for Future Board Meetings	7:10 p.m.*
	Input from Board Members	
18.	Executive Session	
	If necessary, the Board will recess to executive session for the purpose of considering employer/employee negotiations pursuant to NRS 288.220.	
19.	Adjournment	
	The Board will reconvene in public session and a motion will be made to adjourn.	

(*) Times are estimated. Generally speaking, the item will be heard no earlier than the time indicated.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the

Friday or Monday preceding a regular Tuesday meeting of the Board.

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In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV
Minden Post Office, Minden, NV
Douglas County School District Office, Minden, NV

Douglas High School, Minden, NV
Genoa Post Office, Genoa, NV
Zephyr Cove Post Office, Zephyr Cove, NV
Stateline Post Office, Stateline, NV
District website: www.dcsd.k12.nv.us