

**Douglas County School District
Board of Trustees
Agenda for the Regular Meeting of
Wednesday, May 19, 2010
3:30 p.m.
Douglas High School
1670 Hwy 88
Minden, Nevada**

Mission Statement

The Douglas County School District, in partnership with parents and community, will ensure that all students are competent in the basic skill areas, demonstrate continuous achievement toward educational excellence, and reach their highest potential as productive, responsible citizens.

Board of Trustees

**Teri Jamin, President
Thomas Moore, Vice President
Keith Roman, Clerk
Karen Chessell, Member
Randy Green, Member
Sharla Hales, Member
Cynthia Trigg, Member**

1638 Mono Avenue, Minden, Nevada 89423

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Scheduled Public Comment: During regular Board meetings, public comment will always be scheduled to occur at or around 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. Board meetings are conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada 89423, or by calling 782-5135, so that such notification is received at least twenty-four hours prior to the meeting.

Douglas County School District
 Regular Meeting
Douglas High School
 Minden, Nevada
 Wednesday, May 19, 2010
 3:30 p.m.

AGENDA

1.	Call to Order	3:30 p.m.
<p>A. Pledge of Allegiance</p> <p>B. Adoption of Agenda (Action)</p> <p>The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>		

2. Consent Items (Action)

2.	Consent Items (Action)	3:35 p.m.*
<p>A. Minutes of the Special Meeting of March 10, 2010</p> <p>Attached are the Minutes of the Special Meeting of March 10, 2010, for your review and approval.</p> <p>RECOMMENDATION: Approve the Minutes of the Special Meeting of March 10, 2010.</p>		
<p>B. Minutes of the Special Meeting of March 19, 2010</p> <p>Attached are the Minutes of the Special Meeting of March 19, 2010, for your review and approval.</p> <p>RECOMMENDATION: Approve the Minutes of the Special Meeting of March 19, 2010.</p>		
<p>C. Minutes of the Special Meeting of March 22, 2010</p> <p>Attached are the Minutes of the Special Meeting of March 22, 2010, for your review and approval.</p> <p>RECOMMENDATION: Approve the Minutes of the Special Meeting of March 22, 2010.</p>		
<p>D. Minutes of the Special Meeting of March 23, 2010</p> <p>Attached are the Minutes of the Special Meeting of March 23, 2010, for your review and approval.</p> <p>RECOMMENDATION: Approve the Minutes of the Special Meeting of March 23, 2010.</p>		

2. Consent Items (Action) (Continued)

<p>E. Minutes of the Special Meeting of March 24, 2010</p> <p>Attached are the Minutes of the Special Meeting of March 24, 2010, for your review and approval.</p>
<p>RECOMMENDATION: Approve the Minutes of the Special Meeting of March 24, 2010.</p>
<p>F. Minutes of the Special Meeting of March 29, 2010</p> <p>Attached are the Minutes of the Special Meeting of March 29, 2010, for your review and approval.</p>
<p>RECOMMENDATION: Approve the Minutes of the Special Meeting of March 29, 2010.</p>
<p>G. Minutes of the Regular Meeting of April 13, 2010</p> <p>Attached are the Minutes of the Regular Meeting of April 13, 2010, for your review and approval.</p>
<p>RECOMMENDATION: Approve the Minutes of the Regular Meeting of April 13, 2010.</p>
<p>H. Minutes of the Special Meeting of April 14, 2010</p> <p>Attached are the Minutes of the Special Meeting of April 14, 2010, for your review and approval.</p>
<p>RECOMMENDATION: Approve the Minutes of the Special Meeting of April 14, 2010.</p>
<p>I. Minutes of the Special Meeting of April 21, 2010</p> <p>Attached are the Minutes of the Special Meeting of April 21, 2010, for your review and approval.</p>
<p>RECOMMENDATION: Approve the Minutes of the Special Meeting of April 21, 2010.</p>
<p>J. Minutes of the Special Meeting of April 26, 2010</p> <p>Attached are the Minutes of the Special Meeting of April 26, 2010, for your review and approval.</p>
<p>RECOMMENDATION: Approve the Minutes of the Special Meeting of April 26, 2010.</p>
<p>K. Minutes of the Special Meeting of May 3, 2010</p> <p>Attached are the Minutes of the Special Meeting of May 3, 2010, for your review and approval.</p>
<p>RECOMMENDATION: Approve the Minutes of the Special Meeting of May 3, 2010.</p>
<p>L. Accounts Payable Special Run Voucher Number 1128 and Voucher No. 1129 for FY 09-10</p> <p>A complete list of payments contained in Special Run Voucher Numbers 1128 and Voucher No. 1129 for FY09-10 is provided to the Board members via e-mail for review prior to the meeting. A copy of the payments contained in Voucher Numbers 1128 and 1129 are available for review by the public at the Superintendent's office prior to and at the time of the meeting.</p>
<p>RECOMMENDATION: Approve payments contained in Voucher Numbers 1128 and 1129 for FY09-10.</p>

2. Consent Items (Action) (Continued)

M. Personnel Report No. 10-05

Listed on the attached Personnel Report No. 10-05 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions described in Personnel Report No. 10-05.

N. Family Life, Sex Education, AIDS Advisory Council Member Addition

The composition of the Family Life, Sex Education, AIDS (FLSEA) Advisory Council is controlled by state statute and the appointments of members are made by the Board under advisement of the Council. Membership should represent the following: parents, students, medicine or nursing, counseling, religion, and teaching. New members are approved for an initial term of two years. There is no limit to the number of terms a person may serve on the Council. A parent representative from George Whittell High School has now joined the committee.

The new member is Ellen Dauscher.

RECOMMENDATION: Approve the additional member of the Family Life, Sex Education, AIDS (FLSEA) Advisory Council.

O. Boys and Girls Club of Western Nevada – Renewed Summer and FY2010-2011 Memorandum of Understanding

Boys and Girls Club of Western Nevada (BGCWN) are requesting a renewal of the previous Memorandum of Understanding (MOU) with Douglas County School District (DCSD) allowing BGCWN to continue their program in Douglas County. The group has requested use of Pau-Wa-Lu Middle School (PWLMS) facilities for Summer 2010 and School Year 2010-11. The MOU pertaining to the School Year 2010-11 will be brought to the Board in the future once the previous year's expenditures are determined and appropriate reimbursement rates can be determined.

Additionally, appoint the Chief Financial Officer to act as "designee" to update BGCWN MOUs in the future as need be for dates of service and reimbursement rates. Any material changes to the MOU will be brought back to the Board for further review and approval.

RECOMMENDATION: Approve the requested MOUs (one for Summer 2010 between BGCWN and DCSD – contingent on Business Services receiving agreement and signed originals of the MOUs from BGCWN prior to usage of DCSD facilities. Additionally, appoint the Chief Financial Officer to act as designee to annually update MOUs between DCSD and BGCWN.

3.	Principal's Report – (Scarselli Elementary School) Administrative Report/Program Review	3:40 p.m.*
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Scarselli Elementary School Principal, Brandon Swain, will present a report on progress toward the goals of their School Improvement Plan.

4.	Sierra Crest Charter Revocation Discussion and Action	4:00 p.m.*
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Lyn Gorrindo, Assistant Superintendent of Education Services, will provide data to support revocation of Sierra Crest Academy's charter based on failure to comply with the terms and conditions of the written charter.

RECOMMENDATION: Revocation of Sierra Crest Academy's charter by the sponsor, Douglas County School District, effective June 30, 2010.

5.	Public Hearing on the District's 2010-2011 Tentative Budget and Adoption of 2010-2011 Final Budget Discussion and Action	5:00 p.m.*
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At the Board meeting held on April 13, 2010 Staff thoroughly discussed with the Board a proposed 2010-2011 Tentative Budget. At the meeting, Staff informed the Board that the proposed 2010-2011 Tentative Budget had been carefully constructed to include all costs and revenues anticipated for 2010-2011.

Revenues had not been finalized at a state and local level during the preparation for the Tentative Budget as presented at the April Board Meeting. The revised Tentative Budget, as presented this evening, includes the latest revenue projections for Local School Support Tax (LSST), Public Schools Operating Property Taxes (PSOPT), Distributive School Account (DSA) and State Support, and Governmental Services Tax (GST).

A revised Tentative Budget has been prepared with the following changes: revisions to the PSOPT revenues offset by increased estimated under spending in the General Fund.

Included in each Board Member's agenda packet is a summary of the revised Tentative General Fund appropriation highlights, as well as a revised Tentative Budget presented in its entirety. (Copies of the General Fund summary as well as all Funds will be available at the meeting for all interested parties).

Due to the "hold harmless" provisions contained in the Nevada School Funding Plan (beginning 2008-2009, enrollment is evaluated – current year and previous year – and funded at highest assessed enrollment), FY2010-2011 final budget is built on the weighted enrollment of the current 2009-2010 school year of 6,211.8 pupils (excludes transfers out). The District is again anticipating weighted enrollment to decline in 2010-2011 to 6,059.9 pupils (excludes transfers out).

The revised Tentative Budget, as presented, has a combined property tax rate of \$.8500 per \$100 of assessed valuation, \$.7500 in the District's general fund as required by State law and \$.1000 in the District's debt service fund. The total combined tax rate of \$.8500 is the same rate as the previous year.

Staff will be prepared to discuss the revised Tentative Budget, and answer any questions that the Board may have.

RECOMMENDATION: Following a public hearing, adopt the revised Tentative Budget as Final for 2010-2011.

6.	First Reading of revisions to Board Policy No. 529, “Suspension and Expulsion” Discussion and Action	5:30 p.m.*
<p>Lyn Gorrindo, Assistant Superintendent of Education Services, will share with the Board a revision to Board Policy No. 529 that allows for a definition of distribution and intent to distribute alcohol or drugs, while in school, on school property, or at school sponsored events.</p> <p style="text-align: center;">RECOMMENDATION: Approve for first reading, Board Policy No. 529 “Suspension and Expulsion.”</p>		

Public Comment:	6:00 p.m.
<p>Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.</p>	

7.	SpringBoard Adoption Discussion and Action	6:05 p.m.*
<p>The English teachers in grades 7-11 piloted SpringBoard, an articulated, vertically-aligned curriculum developed by the College Board. In accordance with AR 219, teachers spent the year piloting SpringBoard and were able to review the book with a rating matrix filled out by every teacher and with each grade level having a Textbook Review Committee to make a recommendation for the board. AR 219 requires a recommendation from the Textbook Review Committee and recommendation from the Assistant Superintendent of Education Services. The recommendations from the Textbook Review Committees are as follows:</p> <p style="margin-left: 40px;">7th grade: Vote 7-0 in favor of SpringBoard 8th grade: Vote 6-1 in favor of SpringBoard 9th grade: Vote 5-2 in favor of SpringBoard 10th grade: Vote 4-1 not in favor of SpringBoard 11th grade: Vote 2-2 (tie)</p> <p>The recommendation from the Assistant Superintendent of Education Services is to adopt SpringBoard in grades 7-11 and Pilot SpringBoard Senior English for 12th grade.</p> <p style="text-align: center;">RECOMMENDATION: Adopt SpringBoard, a vertically-aligned, research-based articulated curriculum in grade 7-11 and Pilot Senior English in English IV classes.</p>		

8.	First Reading of revisions to Board Policy No. 606, “Purchasing” Discussion and Action	7:05 p.m.*
<p>Holly Luna, Chief Financial Officer, will present recommended changes to Board Policy No. 606, “Purchasing,” to update and modernize the Board Policy. The Policy was previously revised in June 1986.</p> <p style="text-align: center;">RECOMMENDATION: Approve for first reading, Board Policy No. 606, “Purchasing.”</p>		

9.	Administrative Report – Administrative Regulation No. 606, “Purchasing Regulations” Information and Discussion	7:20 p.m.*
Holly Luna, Chief Financial Officer, will present recommended changes to Administrative Regulation No. 606 “Purchasing Regulations” to bring it into alignment with Nevada Revised Statutes, provide further clarity, and sub-divided into five (5) distinct Administrative Regulations by subject. The Regulation was previously revised in September 1999.		
10.	Superintendent Search and possible selection – In the event that a Superintendent has not been previously selected, discussion and presentation of any additional information gathered from the second round of interviews and/or feedback regarding the final two candidates. The Board may take action to name the new Superintendent and/or make plans for a site visit to the location of the candidate who appears to be the best match to lead Douglas County School District (Discussion and Possible Action)	7:35 p.m.*
11.	Possible Closed Session Pursuant to NRS 288.220(1), with the Selected Candidate Present, to Negotiate Employment Contract	8:00 p.m.*
In the event a candidate has been selected and is present in person or is able to call in by telephone, the Board may go into closed session pursuant to NRS 288.220 subsection (1), to meet with the selected candidate as an individual employee for the purpose of negotiation with the candidate concerning terms and conditions in the Superintendent’s employment contract with the District. Thereafter, the Board will reconvene in public session, and may take action regarding the terms and conditions of the Superintendent’s employment contract.		
12.	Superintendent Selection and Possible Approval of Superintendent’s Employment Contract – Open Session (Discussion and Possible Action)	8:35 p.m.*
The Board will reconvene in public session to consider and possibly vote on the new Superintendent’s Employment Contract.		
RECOMMENDATION: Approve the Superintendent contract.		
13.	Superintendent’s Report	8:45 p.m.*
Superintendent John Soderman will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.		
14.	Nevada Association of School Boards (NASB) Report	8:55 p.m.*
Sharla Hales and Cynthia Trigg will present details of NASB accomplishments, current issues, and future goals.		
15.	Correspondence	9:00 p.m.*
16.	Possible Agenda Items for Future Board Meetings	9:05 p.m.*
Input from Board Members		
17.	Executive Session	
The Board will recess to executive session in order to discuss matters pertaining to negotiations pursuant to NRS 288.220(4).		

18.	Adjournment	
The Board will reconvene in public session and a motion will be made to adjourn.		

(*) Denotes that the time identified for this agenda item is only an estimate. The Trustees reserve the right to take this agenda item out of order and/or to hear it at a time different than identified. To the extent practicable, Public Comment will always be heard at or around 6:00 p.m.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board.

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In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV
 Minden Post Office, Minden, NV
 Douglas County School District Office, Minden, NV

Douglas High School, Minden, NV
 Genoa Post Office, Genoa, NV
 Zephyr Cove Post Office, Zephyr Cove, NV
 Stateline Post Office, Stateline, NV
 District website: www.dcsd.k12.nv.us