

**Douglas County School District
Board of Trustees
Agenda for the Regular Meeting of
Tuesday, March 9, 2010
3:30 p.m.
Douglas High School
1670 Hwy 88
Minden, Nevada**

Mission Statement

The Douglas County School District, in partnership with parents and community, will ensure that all students are competent in the basic skill areas, demonstrate continuous achievement toward educational excellence, and reach their highest potential as productive, responsible citizens.

Board of Trustees

**Teri Jamin, President
Thomas Moore, Vice President
Keith Roman, Clerk
Karen Chessell, Member
Randy Green, Member
Sharla Hales, Member
Cynthia Trigg, Member**

1638 Mono Avenue, Minden, Nevada 89423

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Scheduled Public Comment: During regular Board meetings, public comment will always be scheduled to occur at or around 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. Board meetings are conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada 89423, or by calling 782-5135, so that such notification is received at least twenty-four hours prior to the meeting.

Douglas County School District
 Regular Meeting
Douglas High School
 Minden, Nevada
 Tuesday, March 9, 2010
 3:30 p.m.

AGENDA

1.	Call to Order	3:30 p.m.
<p>A. Pledge of Allegiance</p> <p>B. Adoption of Agenda (Action)</p> <p>The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>		

2. Consent Items (Action)

2.	Consent Items (Action)	3:35 p.m.*
<p>A. Minutes of the Regular Meeting of February 9, 2010</p> <p>Attached are the Minutes of the Regular Meeting of February 9, 2010, for your review and approval.</p> <p>RECOMMENDATION: Approve the Minutes of the Regular Meeting of February 9, 2010.</p>		
<p>B. Accounts Payable Special Run Voucher Numbers 1123 and 1124, and Voucher No. 1125 for FY 09-10</p> <p>A complete list of payments contained in Special Run Voucher Numbers 1123 and 1124, and Voucher No. 1125 for FY09-10 are provided to the Board members via e-mail for review prior to the meeting. A copy of the payments contained in Voucher Numbers 1123, 1124, and 1125 are available for review by the public at the Superintendent's office prior to and at the time of the meeting.</p> <p>RECOMMENDATION: Approve payments contained in Voucher Numbers 1123, 1124, and 1125 for FY09-10.</p>		
<p>C. Personnel Report No. 10-03</p> <p>Listed on the attached Personnel Report No. 10-03 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.</p> <p>RECOMMENDATION: Approve personnel actions described in Personnel Report No. 10-03.</p>		

2. Consent Items (Action) (Continued)

D. Family Life Sex Education, AIDS Advisory Council Members

The composition of the Family Life, Sex Education, AIDS (FLSEA) Advisory Council is controlled by state statute and the appointment of members is made by the Board under advisement of the Council. Membership should represent the following: parents, students, medicine or nursing, counseling, religion, and teaching.

The following members seek approval of new terms or are returning. New members are approved for an initial term of two years. There is no limit to the number of terms a person may serve on the Council. The family preview night for valley elementary schools was October 20th at GES. Middle school family preview night will be April 7th at CVMS from 5:30 – 6:30. Meeting dates for FLSEA Council for the 09-10 school year are as follows: Nov 5, 2009 (canceled), January 13, 2010, March 16, 2010 and May 13, 2010.

Name	Role	New or Returning
Bonnie Dellner	Nurse	Returning
Mary Garcia	Parent	Returning
Michelle Costarella	Parent	New
Logan Peterson	Student	New
Val Sonneman	Parent	New
Michael Caughlan	Counselor	Returning
Rachela Fazio	Religion	Returning
Kerry Pope	Director of Curriculum & Instruction	New
Sherry Martin	Counselor	Returning
Leigh Luce	Teacher/trainer	Returning
Deonne York	Parent	Returning

RECOMMENDATION: Approve the composition of the Family Life, Sex Education, AIDS (FLSEA) Advisory Council

3.	Principal's Report – (Carson Valley Middle School) Administrative Report/Program Review	3:40 p.m.*
	Carson Valley Middle School Principal, Bob Been, will present a report on progress toward the goals of their School Improvement Plan.	
4.	Race to the Top Funds Discussion and Action	4:00 p.m.*
	Staff will present an overview of the Race to the Top Funds initiative, expectations, obligations and the process for applying.	
	RECOMMENDATION: Approve the Douglas County School District participation in applying for the Reach to the Top Funds by signing the Memorandum of Understanding required by the Nevada Department of Education and the U.S. Department of Education.	

5.	District Improvement Plan/Strategic Plan Main Goals Discussion and Action	4:20 p.m.*
Lyn Gorrindo will review revised Strategic Plan goals. A prototype of a possible Data Dashboard, to measure progress toward goals, will be presented by Brian Frazier that aligns with these goals. Input on the goals and Data Dashboard will be sought.		
RECOMMENDATION: Approve the Strategic Plan goals as revised.		
6.	Four Day Week Pilot Program Report – George Whittell High School Discussion and Action	4:40 p.m.*
Sue Shannon will provide information related to the four day week pilot at George Whittell High School. Additional data to be collected around student achievement and other indicators of the success of the program will be discussed. The Board’s input will be sought as to other important indicators that should be considered. The District administration will work with Mrs. Shannon to develop a hybrid four day week calendar that will provide more days of instruction for consideration at the April meeting.		
RECOMMENDATION: Approve a second pilot year of the four day week subject to obtaining Memorandums of Understanding (MOU’s) from the Douglas County Professional Educators Association, Douglas County Support Staff Organization, and Nevada Classified School Employees and Public Workers Association, AFT/PRSP Local 6181, contracted Douglas County School Bus Drivers, Chapter #6.		
7.	MGT of America, Inc. - Presentation of Final Facilities Master Plan Discussion and Action	5:05 p.m.*
Following five months of interviews, assessments, and data gathering, MGT of America, Inc. provided the Board and public with a preliminary review of DCSD’s Facilities Master Plan on February 2nd, followed by a town-hall review with the public on February 25th. MGT will present the final Facilities Master Plan to the Board for review and adoption subject to further changes as required by the Board. MGT will provide a variance report to indicate what has changed since the preliminary review. MGT and staff will be available for any further questions.		
RECOMMENDATION: Pending review and subject to change, Board to adopt as final the Facilities Master Plan as presented by MGT of America, Inc. Additionally, final payment to be made to MGT of America, Inc. subject to completion of all contractual deliverables.		

Public Comment:	6:00 p.m.
Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.	

8.	Superintendent Application Review Discussion and Action	6:05 p.m.*
	<p>Jim Huge will lead a discussion of the superintendent applications received in order to determine the applicants to be interviewed for the vacancy.</p> <p>Mr. Huge and the Board of Trustees will discuss the applications in order to make a determination of who will continue through the selection process as written in the Agreement between the District and Jim Huge & Associates.</p> <p>RECOMMENDATION: The Board will consider the list of candidates and determine which candidates will continue in the selection process and be interviewed.</p>	
9.	Superintendent's Report	8:05 p.m.*
	<p>Superintendent John Soderman will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.</p>	
10.	Nevada Association of School Boards (NASB) Report	8:15 p.m.*
	<p>Sharla Hales and Cynthia Trigg will present details of NASB accomplishments, current issues, and future goals.</p>	
11.	Correspondence	8:20 p.m.*
12.	Possible Agenda Items for Future Board Meetings	8:25 p.m.*
	<p>Input from Board Members</p>	
13.	Executive Session	
	<p>The Board will recess to executive session in order to discuss matters pertaining to negotiations pursuant to NRS 288.220(4).</p>	
14.	Adjournment	
	<p>The Board will reconvene in public session and a motion will be made to adjourn.</p>	

(*) Denotes that the time identified for this agenda item is only an estimate. The Trustees reserve the right to take this agenda item out of order and/or to hear it at a time different than identified. To the extent practicable, Public Comment will always be heard at or around 6:00 p.m.

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In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV
Minden Post Office, Minden, NV
Douglas County School District Office, Minden, NV

Douglas High School, Minden, NV
Genoa Post Office, Genoa, NV
Zephyr Cove Post Office, Zephyr Cove, NV
Stateline Post Office, Stateline, NV
District website: www.dcsd.k12.nv.us