

**Douglas County School District
Board of Trustees
Agenda for the Regular Meeting of
Tuesday, February 9, 2010
3:30 p.m.
Douglas High School
1670 Hwy 88
Minden, Nevada**

Mission Statement

The Douglas County School District, in partnership with parents and community, will ensure that all students are competent in the basic skill areas, demonstrate continuous achievement toward educational excellence, and reach their highest potential as productive, responsible citizens.

Board of Trustees

**Teri Jamin, President
Thomas Moore, Vice President
Keith Roman, Clerk
Karen Chessell, Member
Randy Green, Member
Sharla Hales, Member
Cynthia Trigg, Member**

1638 Mono Avenue, Minden, Nevada 89423

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since the previous Thursday. The Board may take action on items not on the published agenda only when it finds that the need to discuss or act upon an item was truly unforeseen at the time the meeting agenda was posted and mailed and the matter requires immediate action and is found by unanimous vote to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters and place the same on the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for conducting the school system in accordance with requirements of: Nevada Revised Statutes (NRS) and Board Policies adopted by the Board of Trustees of the Douglas County School District.

If a copy of the complete agenda is desired in advance, it may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Scheduled Public Comment: During regular Board meetings, public comment will always be scheduled to occur at or around 6:00 p.m. Members of the public who wish to address the Board on items not on the agenda can be assured of being heard at this time.

Written Communication: Written communication addressed to the Board of Trustees related to an action item on the agenda should reach the office of the District Superintendent no later than 12:00 noon on the Tuesday prior to the next Tuesday meeting in order that the communication may be available to the Board for review. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of personal appearance at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon on the Tuesday prior to the Tuesday meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a Tuesday, the deadline shall be the Monday immediately preceding.

1. At the time of the meeting, the Superintendent, who is chief administrative officer, shall secure the names of those wishing to be heard. The Board may set a reasonable time limit for each speaker and for answering questions.
2. When a statement to be presented to the Board is extensive or is a formal request for consideration of a specific item or items, the statement should be written.

Public input is encouraged on action items on the agenda. Public comment is taken prior to Board deliberation and action. Individuals who wish to address the Board may do so by securing recognition from the Chair. Public comment will be generally limited to three minutes, though the Board President has discretion to extend or further limit the time as deemed necessary. Anyone with comments that will take more than three minutes is encouraged to put their testimony in writing and provide a copy to the Board prior to or at the meeting. Board meetings are conducted according to Roberts Rules of Order. No action may be taken on a matter raised during public comment that is unrelated to any agenda item. No person shall orally initiate charges or complaints against individual employees of the District at a public meeting of the Board. All such charges or complaints must be presented to the Superintendent in writing, signed by the complainant. The Superintendent may in his or her discretion determine whether the complaint will be placed on the agenda and heard by the Board. Any hearings by the Board of Trustees on a complaint against a District employee other than the Superintendent shall be held in closed session in compliance with the Open Meeting Law, unless the employee requests the session to be open to the public.

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada 89423, or by calling 782-5135, so that such notification is received at least twenty-four hours prior to the meeting.

Douglas County School District
 Regular Meeting
Douglas High School
 Minden, Nevada
 Tuesday, February 9, 2010
 3:30 p.m.

AGENDA

1.	Call to Order	3:30 p.m.
<p>A. Pledge of Allegiance</p> <p>B. Adoption of Agenda (Action)</p> <p>The Trustees reserve the right to take items in a different order to accomplish business in the most efficient manner.</p>		

2. Consent Items (Action)

2.	Consent Items (Action)	3:35 p.m.*
<p>Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or member of the audience has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Board of Trustees.</p> <p>Note: If one of the following items is removed for discussion, it will be heard at the end of the consent items:</p>		
<p>A. Minutes of the Regular Meeting of January 12, 2010</p> <p>Attached are the Minutes of the Regular Board Meeting of January 12, 2010, for your review and approval.</p> <p style="text-align: center;">RECOMMENDATION: Approve the Minutes of the Regular Board Meeting of January 12, 2010.</p>		
<p>B. Minutes of the Special Meeting of January 28, 2010</p> <p>Attached are the Minutes of the Special Meeting of January 28, 2010, for your review and approval.</p> <p style="text-align: center;">RECOMMENDATION: Approve the Minutes of the Special Meeting of January 28, 2010.</p>		
<p>C. Minutes of the Strategic Plan Meeting of January 29, 2010</p> <p>Attached are the Minutes of the Strategic Plan Meeting of January 29, 2010, for your review and approval.</p> <p style="text-align: center;">RECOMMENDATION: Approve the Minutes of the Strategic Plan Meeting of January 29, 2010.</p>		

D. Minutes of the Special Meeting of February 2, 2010

Attached are the Minutes of the Special Meeting of February 2, 2010, for your review and approval.

RECOMMENDATION: Approve the Minutes of the Special Meeting of February 2, 2010.

E. Accounts Payable Special Run Voucher No. 1121 and Voucher No. 1122 for FY 09-10

A complete list of payments contained in Special Run Voucher Number 1121 and Voucher No. 1122 for FY09-10 are provided to the Board members via e-mail for review prior to the meeting. A copy of the payments contained in Voucher Numbers 1121 and 1122 are available for review by the public at the Superintendent's office prior to and at the time of the meeting.

RECOMMENDATION: Approve payments contained in Voucher Numbers 1121 and 1122 for FY09-10.

F. Personnel Report No. 10-02

Listed on the attached Personnel Report No. 10-02 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

RECOMMENDATION: Approve personnel actions described in Personnel Report No. 10-02.

G. Approval of Decreased Mileage Reimbursement Rate

The District was recently notified by the Department of Administration of the State of Nevada that the State recently decreased the standard rate for approved employee transportation reimbursement for use of a personal vehicle for state business from 55 cents to 50 cents per mile effective January 1, 2010. The State decreased this rate in response to the federal government decreasing their standard mileage rate for transportation expenses.

Since the Douglas County School District has always followed the State employee travel reimbursement rates in the area of mileage and meals, the Administration is recommending that the District employee mileage reimbursement rate for qualified reimbursable employee travel occurring on or after January 1, 2010, be decreased from 55 cents per mile to 50 cents per mile.

RECOMMENDATION: Approve a decrease in the District's employee mileage reimbursement rate from 55 cents per mile to 50 cents per mile effective January 1, 2010.

H. Second Reading Board Policy No. 216, "Cocurricular and Extracurricular Activities"

Douglas County School District Board Policy No. 216, "Cocurricular and Extracurricular Activities," is provided for second reading. Changes were made to bring this Policy into alignment with the selection of students randomly chosen for drug and alcohol testing per Administrative Regulation No. 544, "Random Drug and Alcohol Testing of Students in Cocurricular and Extracurricular Activities."

RECOMMENDATION: Approve for second reading, Board Policy No. 216, "Cocurricular and Extracurricular Activities."

3.	Principal's Report – (Jacks Valley Elementary School) Administrative Report/Program Review	3:40 p.m.*
Jacks Valley Elementary School Principal, Pam Gilmartin, will present a report on progress toward the goals of their School Improvement Plan.		
4.	General Obligation Bond Discussion and Action	4:00 p.m.*
Consideration and possible adoption of “2010 School Improvement Bond Resolution” declaring the necessity of incurring a bonded indebtedness on behalf of the Douglas County School District for the purpose of acquiring, constructing, improving, and equipping school facilities of the District. The Resolution authorizes the issuance by the District of up to \$15,000,000 of General Obligation Bonds, as well as authorizes the Superintendent or the Chief Financial Officer to sell the bonds; and provides other matters relating thereto.		
RECOMMENDATION: Approve the “2010 School Improvement Bond Resolution,” #10-01.		
5.	Sierra Crest Charter Discussion and Action	4:20 p.m.*
Sierra Crest Academy has elected not to pursue renewal of their current charter with Douglas County School District. They will close their doors at the end of this school year. Future sponsorship requests for charter schools in the Douglas County School District should be sent directly to the Nevada Department of Education for sponsorship.		
RECOMMENDATION: It is recommended that Douglas County School District does not sponsor charter schools and future applicants will need to pursue State sponsorship and monitoring.		
6.	Adoption of the Revisions of the Douglas County Strategic Plan Discussion and Action	5:20 p.m.*
Lyn Gorrindo will present to the Board the highlights of the Strategic Planning session held Friday, January 29, 2010. Mrs. Gorrindo will summarize changes to the plan.		
RECOMMENDATION: Adopt the goals identified in the Strategic Plan as the basis for the District Improvement Plan and School Improvement Plans.		
7.	Approval of Board/Superintendent Protocols Discussion and Action	5:50 p.m.*
On January 28 th , the Board met with facilitator, Jim Huge, to review and revise their Code of Conduct to reaffirm their responsibilities to one another, the staff, community, and the Superintendent. Revisions to the Code of Conduct, or protocols were discussed. It was also suggested that the Board work to address the following:		
<ol style="list-style-type: none"> 1) Review/revise Bylaws 2) Review/revise the Superintendent Evaluation 3) Create a model “data dashboard” 4) Develop a system to monitor and enforce the protocols 5) Review the current Mission Statement 6) Create a Vision Statement 		
RECOMMENDATION: Adopt the revised Code of Conduct and determine how the additional areas listed above will be addressed.		

Public Comment:	6:00 p.m.
Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A sign-up sheet is provided and individuals who wish to address the Board are asked to indicate their desire to speak and the topic about which they will speak. The Board reserves the right to limit the amount of time that will be allowed for each individual to speak. The Board is precluded from acting on items raised during Public Comment that are not already on the agenda. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.	

8.	Superintendent's Report	6:05 p.m.*
Superintendent John Soderman will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.		

9.	Nevada Association of School Boards (NASB) Report	6:15 p.m.*
Sharla Hales and Cynthia Trigg will present details of NASB accomplishments, current issues, and future goals.		

10.	Correspondence	6:20 p.m.*
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11.	Possible Agenda Items for Future Board Meetings	6:25 p.m.*
Input from Board Members		

12.	Executive Session	
The Board will recess to executive session in order to discuss matters pertaining to negotiations pursuant to NRS 288.220(4).		

13.	Adjournment	
The Board will reconvene in public session and a motion will be made to adjourn.		

(*) Denotes that the time identified for this agenda item is only an estimate. The Trustees reserve the right to take this agenda item out of order and/or to hear it at a time different than identified. To the extent practicable, Public Comment will always be heard at or around 6:00 p.m.

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In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Gardnerville Post Office, Gardnerville, NV
Minden Post Office, Minden, NV
Douglas County School District Office, Minden, NV

Douglas High School, Minden, NV
Genoa Post Office, Genoa, NV
Zephyr Cove Post Office, Zephyr Cove, NV
Stateline Post Office, Stateline, NV
District website: www.dcsd.k12.nv.us