

Douglas County School District  
Career and Technical Education  
Technical Skills Committee  
April 27, 2006  
Minutes

Present were: Nancy Bryant  
Tonja Dressler  
Doris Hoskin  
Brian Hoskin - Student  
Doreen Hyatt  
Kevin Kuckenmeister – Student  
Allyson Lammiman – Ag Teacher  
Josh Vogel – Student  
Lorraine Vogel  
Tricia Wentz

### **1. Call to Order**

Tricia Wentz called the meeting to order at 6:30 p.m.

- A. Kevin Kuckenmeister led those present in the Pledge of Allegiance.
- B. Lorraine Vogel made a motion to adopt the agenda, seconded by Kevin Kuckenmeister.

Motion carried by a unanimous vote.

### **2. Information and Discussion of Membership**

During our audit of the CTE program the state recommended that we look into a smaller more formalized membership for our Career and Technical Skills Committee. Of course the public will always be invited to the meetings; however, we will formalize a committee that will represent different sections of our community to voice specific group's interest and vote on topics. During our fall meeting we will be formalizing the committee. We will be looking for a representative from several areas in the community; Chamber of Commerce, businesses, industries, a representative from each program within the school as well as a teacher and administrator. The committee will have a representative from each of these areas. They may find it necessary to meet as a small sub committee to move forward ideas shared by their particular content or area of expertise. There was a question on voting and how many people from each area would be able to vote. Really this is an advisory committee and there will be very few times that a vote will be taken; however, each of the members will get one vote as a representative of their peers. If anyone has suggestions on people in the community who might serve to represent their area of expertise, please get that information to Tricia Wentz (775) 782-5136.

## **Overview of 2006/2007 CTE Grant Funding**

**Perkins Grant** - monies are allocated for new programs or to update existing programs. Funds can also be used for equipment, software and professional development to keep up on industry standards and student travel for organizations. Funds can also be used to support partnerships and run the Career and Technical Skills Committee. We cannot supply on-going materials to existing programs from this funding source.

While the Perkins Grant is not officially reallocated until such time as it is the funding remains the same from one year to the other. It looks as though we have about \$60,556 in the Perkins Grant to be allocated.

**Tech Prep** - The western region shares funding switching off year from year who applies for this funding. Next year is our year to request funds. The stipulation for Tech Prep money is that they support classes that are articulated with WNCC these include but are not limited to: Welding, Auto Shop, Web Design, Computer Graphics, and Computer Aided Drafting. We have approximately \$7,000 - \$10,000 in this funding source.

### **AB 580 – Key provisions -**

- I. Develop and Implement Technical Skills Committee
- II. Establish, maintenance and expansion of programs of career and technical education
- III. Use of Funds
  - Recruitment of technical skill committee members
  - Training of technical skill committee members
  - Facilitation of technical skill committee members
  - Printing and related supplies
  - Training of school district personnel to effectively utilize technical skill committees to benefit programs
  - Equipment and supplies needed to develop, expand and/or improve programs
  - Staffing needed to expand and/or develop programs

We have approximately \$24,000 of funds to request from AB580.

## **Report by Small Group Representatives**

The goal of this meeting was to provide input to the school for allocation of funds for the above mentioned grants. Last year the group spent the entire year creating an improvement plan to serve as a road map to guide career courses and develop them into sequential programs as well as supporting new programs to be sure that they receive adequate funds from both grants and the district to encourage their development. During this year we expanded the Auto Mechanics program having Auto 1 and Auto 2. Money was spent to improve the CADD program to update computer programs and also printing capabilities. Last year extensive funds were put into the Welding program.

The next goal in our improvement plan is to make the transition from Home Economics to the Culinary Arts program. The district has supported a creation of this program by allocating over \$400,000 in funds to redesign the classroom over the summer. To stay in line with implementing the second year of our improvement plan we will be utilizing the majority of the grant funds to purchase the equipment needed to begin the Culinary Arts program.

All CTE classes were asked for input to see if they needed additional supplies. The Photography program indicated they needed a computer printer. One of the parents indicated that they need a new lift in the Auto department. Welding has asked for a Band Saw and a CNC Shape Cutter. Natural Resources and Equine classes have asked for GPS devices, portable panels for when animals are brought onto campus and a cold water aqua culture.

Through extensive discussion as a group we have decided to support the implementation of the Culinary Arts program in support of the developed CTE improvement plan. Any additional funds will be used as such: \$4,000 for Natural Resources in Equine for portable GPS systems, \$4,000 for portable panels for animals, and \$1,000 for the Aqua Culture. The group came to a consensus in support of additional materials for Welding classes being purchased as funds become available basis.

It was moved by Doris and Seconded by Allison that Robert Vogel be the representative from the CTE Technical Skills Committee to sign off on the grant application. Tricia Wentz will contact Robert once the grant has been written for his review and signature.

### **3. Public Comment**

Tricia called for public comment at 7:45 p.m. It was noted that there was no public comment at this time.

### **4. Possible Agenda Items for Future Board Meetings**

Throughout the meeting several ideas for future meetings came up these included:

- Curriculum – The group would like to be sure that interview, resume, and portfolio development skills are imbedded into CTE classes. While these are certainly in the third year enterprise classes we will be looking at putting these skills earlier in the CTE continuum.
- Look into more programs geared to females these could include: Nursing, Cosmetology or Secretarial/Business.
- Either expand CTE offerings to the middle school or at the very least we have representatives from each of the CTE programs go to the 9<sup>th</sup> graders during registration to give the students an awareness of what kind of CTE classes are offered at the high school.

- We will be sharing data from the Occupational Reporting System (ORS) report at the beginning of the year as parents want to know how many students are involved in each class as well as how many students are involved terminal courses receiving certification certificates.

## **5. Adjournment**

Next meeting will be on Thursday, October 12, 2006. Motion was made by Lorraine and seconded by Doris that the meeting was adjourned at 8:00 p.m.