

Minutes
Career and Technical Education
Technical Skills Committee Meeting
January 10, 2008
6:30 p.m.
Douglas High School
1670 Highway 88, Minden, NV 89423

Present were:

Doris Hoskin
Karen Chessell
Keith Roman
Lorraine Vogel
Tricia Wentz

1. Call to Order

Meeting was called to order by Mrs. Vogel at 6:30 p.m.

The Pledge of Allegiance was led by Mrs. Wentz.

2. Review of Minutes from September 13, 2007 Meeting

A motion was made by Mrs. Chessell, seconded by Mrs. Hoskin to approve the minutes as presented. Motion passed.

3. Review of Occupational Education Accountability Report (ORS)

Results of the ORS report were shared. The name of the report has changed to Career and Technical Education Reporting System. (CTERS) We exceeded the performance indicators in the following areas:

1S1: Secondary Academic attainment
1S2: Secondary Vocational and Technical Skill attainment
2S2: Diploma Credential
3S1: Secondary Positive Placement
4S2: Completion of Secondary Programs Leading to Non-Traditional Training and Employment

A discussion ensued regarding the DCSD “non-traditional” classes and it was suggested that a list of classes and numbers of non-traditional students to be shared at the next meeting. Mrs. Wentz will gather that information and include it on the March agenda.

4. CTE Program Evaluation

Mrs. Wentz presented the “CTE Quality Criteria” and informed the group about the CTE evaluation process that is being developed by the Department of Education. Mrs. Chessell shared details about the process, which will include yearly evaluations that will rotate between site review, peer review, and Department of Education monitoring review. In reviewing Quality

Criteria 1, Mrs. Hoskin suggested that articulation with the emerging Vet Tech program at Western Nevada College be investigated.

Mrs. Wentz provided an update regarding the Quality Criteria 1 objective of integrating academic standards with CTE content standards. Teachers will be participating in two professional development days this Spring to complete the Critical Content documents. Mrs. Wentz will report on the progress at the next meeting and Mrs. Chessell suggested that we invite a CTE teacher to provide a demonstration of a classroom activity that aligns the academic and CTE standards.

Furthermore, in addressing Quality Criteria 5, Mrs. Chessell asked about the availability and use of "Smart Board" technology in CTE classrooms. Mrs. Hoskin shared that the Agriculture Mechanics program is the only DHS CTE program with a "Smart Board". Mrs. Chessell shared information about a comparable resource that is significantly less expensive. The group concurred that this method of delivering instruction through this emerging technology should be investigated for all CTE programs. Mrs. Wentz agreed to research the possibilities and will provide information at the March meeting.

Mrs. Wentz provided an update on the CTE Freshman After School Program that will be beginning in February, and is funded by the State of Nevada CTE allocations grant. This effort will provide Freshman students with the opportunity to explore the Douglas High School CTE programs prior to registration for their sophomore classes. This effort addresses Quality Criteria 7.0.

7. Public Comment

There was no public comment.

Miscellaneous

A report on the Association for Career and Technical Education (ACTE) conference, which was held in December, was given by Mr. Roman. Mr. Roman provided information regarding a seminar about developing a CTE program into a "Career Academy". It was suggested that this topic may be an item for the Strategic Planning committee to review and consider. Also presented by Mr. Roman was information regarding "Project Lead the Way", which is a hands-on pre-engineering program where students are involved in applied math and science curriculum. Discussion ensued regarding investigation of other CTE academies that are operating within the state, and the possibilities of involving students in pathway activities which may include developing Core Curriculum and/or Career Academies.

8. Adjournment

Future Agenda Items Include:

- List of Non-traditional courses and enrollment data
- Ideas for Grant Funding, including the possibility of requesting "Smart Board" or comparable systems, for CTE programs.
- Update on Critical Content and demonstration of integration of academic standards with CTE content standards.

Motion for adjournment was made by Mrs. Vogel, seconded by Mrs Hoskin. Motion carried unanimously.

