

KIDS Committee Meeting Minutes
November 29, 2007
Douglas High School

JNA Consulting: Marty Johnson

Members In Attendance:

Chair: Johnelle Prado
Vice Chair: Cheryl Blomstrom
Clerk: Gerene Sayre

Members: Michael Brown
Greg Felton
Linda Gilkerson
Lawrence Howell
Martin Johnson
Carol Lark
John Louritt
Holly Luna
Tom Moore
Dave Rich
James Settelmeyer
Sherry Smokey
Gary Thurm
Jason Tollman

***Minutes Approved
January 17, 2008***

1. Approve Minutes of the November 15, 2007 Meeting

Mrs. Prado offered the Committee a few minutes to review the Minutes. Mr. Moore moved to approve the Minutes, seconded by Mrs. Blomstrom. Motion carried, unanimously.

Prior to the presentation on Energy Services, Mr. Swisher, Principal of Douglas High School, passed out and reviewed handouts of a PowerPoint presentation. The handouts gave a history of the facility and highlighted capital improvement needs. Several buildings were stated as completed in 1975, while other additions were completed in 1994. The latest addition, the athletic complex, was reported to have been underway since 2006.

Next, Mr. Swisher led the Committee on a tour of Douglas High School. The possibility of a closed campus was not an option due to the size of the area students ate in and the kitchen where food was prepared. To accommodate all students, Mrs. Swisher stated four lunches would be necessary with current facilities. Current scheduling, maintained one lunch period. Many sections of the building were shown to be in need of replacement including:

- 1) Roofing
- 2) Walkway Lights
- 3) HVAC upgrades
- 4) Cafeteria/Commons expansion and replacement
- 5) Numerous bathrooms to be remodeled
- 6) Curb replacements in bus lanes
- 7) Exterior paint/stain
- 8) Parking lot resurfacing
- 9) Build permanent JROTC facility
- 10) Theater add on to include capacity of 500 persons
- 11) Create regulation size court in small gym
- 12) Concrete replacement
- 13) Addition of outside speakers for fire alarms and announcements
- 14) Addition of press box for athletic complex
- 15) Storage additions
- 16) Replacement and additions to home side bleachers
- 17) Replacement of fire alarm system

2. Energy Service Company (ESCO) Presentation

At 7:20 p.m., Mrs. Luna explained the District's position in choosing an ESCO in order to implement a savings program that would improve sites while saving energy and money over time. Both operating and maintenance costs would be reduced by the hiring of a company to improve energy efficiencies, as approved recently by the Board. These projects would therefore be separated from the capital improvement list considered by the Committee as necessities when considering financing.

Committee members raised concerns of the cost effectiveness of hiring an ESCO company as opposed to performing energy audits within the constraints of District personnel. Mr. Johnson clarified many points of reasoning for using an ESCO vs. the District employing personnel and financing this category of projects, within. Mr. Johnson stated that while companies offered to repay any amount expended beyond guaranteed savings, they were also conservative in stating savings to be incurred up front.

Mrs. Luna reported that an ESCO would be recommended to the Board at the January 8, 2008 Regular Board Meeting. Committee members inquired as to the length of the contract term with an ESCO. Mr. Johnson stated that they follow through with the installation of projects, through a staff of engineers that typically varied by company, in an approximate ten month time frame.

A third part consultant was reported to be involved as a final financial grade audit.

Mr. Johnson was thanked for his presentation and excused from the meeting.

3. Review and Prioritize Capital Projects

Mrs. Luna provided a spreadsheet of capital improvement needs by site and asked that Committee members rank, in order of priority, capital improvement needs.

Discussion ensued as to the method for prioritization. The decision was made and supported by the Committee to have Mrs. Luna rank the list provided as to the following priorities and resubmit it for their review:

- 1) Health and Safety including American Disabilities Act
- 2) Maintenance/Replacement of Critical Needs
- 3) Savings/Efficiencies Related to operations and maintenance
- 4) Academic Excellence
- 5) All other

Examples for categories were given, such as, lights for safety. Cause for school closure was stated to be of the utmost importance, such as loss of heat or water.

Mrs. Luna concluded the conversation, stating she would provide spreadsheets, ranked in order of priority, in her best judgment, for the upcoming meeting.

A request was made to include editorial comments to each category for consideration.

It was suggested that bathrooms be listed as ADA compliant improvements.

The average age of buildings was noted to be thirty six years old.

Mrs. Blomstrom stated her interest in reviewing the bond process that successfully passed fourteen years ago, with previous committee members.

A list of names gathered from the 1992 committee was promised to be emailed to Committee members. Mrs. Blomstrom requested that the next agenda include a presentation by a past committee member.

Mr. Louritt inquired if an individual from the Carson City School District might be informative due to their recent passing of a bond.

Discussion ensued as to the need to get the message out to the public through particular talking points, systematically.

4. Address Questions From Previous Meeting

There were no additional questions.

Committee members reviewed the date of the next meeting. After some discussion, the next meeting date was decided upon to remain as Thursday, December 20, 2007, 6:30 p.m., at Zephyr Cove Elementary School.

In conclusion, Thursday, January 10, 2008, 6:30 p.m., was calendared as a January meeting. Douglas High School was the site of choice. This was to be confirmed following contact with the site.

5. Public Comment

There was none.

Meeting was adjourned at 8:33 p.m.

Submitted by:

Carolyn Moore
Secretary to the Superintendent and
Board of Trustees

Approved:

Clerk of the Board

Note: Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.